

WEIJA -GBAWE MUNICIPAL ASSEMBLY BYE-LAWS 2017



Table of Contents

LIST OF TABLES	iii
1.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) CONTROL OF SWINE, CATTLE, SHEEP AND GOATS BYE-LAWS 2017.....	1
2.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) CONTROL OF MILLS BYE-LAWS, 2017.....	2
3.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) CONTROL OF POULTRY IN DWELLING BYE-LAWS, 2017.....	4
4.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) CONTROL OF CEMETERIES BYE-LAWS, 2017	7
5.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY(WGMA)ABATEMENT OF NOISE BYE-LAWS, 2017-	9
6.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY(WGMA)ENTERTAINMENT LICENSE BYE-LAWS, 2017	11
7.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) BUSINESS OPERATING PERMIT BYE-LAWS, 2017	12
8.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) HERBALIST BYE-LAWS, 2017.....	14
9.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) GROWING AND SALE OF CROP BYE-LAWS, 2017	16
10. WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) PUBLIC MARKETS BYE-LAWS 2017	18
11.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) OFFERING FOR SALE FOOD TO THE PUBLIC BYE-LAWS 2017.....	21
12.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) DRAINAGE OF WASTE WATER BYE-LAWS 2017.....	23
13.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) ENVIRONMENTAL SANITATION BYE-LAWS, 2017.....	25
14.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) SOLID & LIQUID WASTE MANAGEMENT BYE-LAWS, 2017	26
15.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) CONTROL OF POLLUTION BYE-LAWS, 2017	29
16.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) LICENSING OF WASTE COLLECTION AND HAULAGE COMPANIES BYE-LAWS 2017.....	31
17.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) DRAINAGE FOR STORM WATER AND SULLAGE CONVEYANCE BYE-LAWS 2017	35
18.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) SCHEDULES	36
19.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) PENALTIES FOR ON THE SPOT FIND BYE-LAWS, 2017.....	37
20.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) EXCAVATION OF ROADS AND STREETS BYE-LAWS, 2017	39
21.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) BEACHES BYE-LAW 2017 ... Error! Bookmark not defined.	
22.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) PROHIBITION ON NUISANCE AND UNAUTHORIZED STRUCTURES BYE-LAWS 2017.....	41

23.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) REGUALTION OF VEHICLE PARKING PLACES BYE-LAW 2017	44
24.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) TEMPORARY STRUCTURES BYE- LAWS 2017	47
25.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) WAYSIDE VEHICLE DEALERS BYE-LAWS 2017	48
26.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) SALE OF ALCOHOLIC BEVERAGE BYE-LAWS 2017	49
27.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) SAND WINNING BYE-LAWS 2017	54
28.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY, WEIJA (UNIVERSAL SALT IODIZATION) BYE-LAW 2017	57
29.0 WEIJA - GBAWE MUNICIPAL ASSEMBLY (WGMA) FESTIVE HOOLIGANISM BYE- LAWS 2017	59
 LIST OF TABLES	
Table 1	103
Table 2	104

**WEIJA -GBAWE MUNICIPAL ASSEMBLY (CONTROL OF SWINE, CATTLE, SHEEP,
GOATS AND PIGS) BYE-LAW 2017**

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Swine, Cattle, Sheep, Goats to be kept by Permit

No person shall keep any swine, cattle sheep or goats within the area of authority of WGMA without permit issued by an authorized officer of WGMA for that purpose upon payment of a fee. The fee shall be determined in accordance with the Fee Fixing Resolution of WGMA.

2. notwithstanding paragraph (1) above, a person may keep animals domestic, religious or customary purpose upon the condition that the animals

(a) Are kept in a pen which is well maintained and always kept clean,

(b) Do not constitute any nuisance by stench or noise to neighbours,

(c) Are attended to by veterinary officer or assistants and that owners are to ensure that sanitary rules specified are maintained.

3. The number of goats and sheep to be kept in any dwelling house shall not exceed Fifteen (15).

Subject to paragraph (2) above, no person shall keep swine and cattle in any premises except at designated places, upon application and approval may by WGMA.

4. Inspection of Premises

(a) An officer, servant or agent appointed by WGMA may enter any premises from 6 am to 6 pm and inspect any premises where swine, cattle, sheep or goats are kept.

(b) Any animals found in excess of the permitted number may be impounded by the authorized officer, servant or agent appointed under paragraph 4 (a) above.

5. Detention of Animals

(a) Any officer, servant or agent of WGMA appointed under paragraph 4(a) may impound any swine, sheep, cattle or goats found in a public place without any person being in charge of it.

(b) Notwithstanding the provisions of paragraph 5(a) above, any person shall arrest any animal(s) found destroying his/her property. The animals so arrested shall be brought to the WGMA and handed over to the Environmental Health Officer or any Officer designated for safe keeping in the WGMA pond.

6. Auction Sale

(a) Animals detained for more than ten (10) days will be auctioned to the public.

(b) Notice of Action shall be posted conspicuously after five days of arrest at place(s) within the community in which the animal(s) were arrested and copy the Police.

(c) WGMA will not be liable for any swine, cattle, sheep or goat that may die after it has been impounded

(d) Any owner of any impounded swine, goat or sheep may retrieve it on conditions as may be determined by WGMA.

7. Swine / Pigs

(Keeping / rearing of swine/pigs in residential areas of the Assembly is strictly prohibited.

8. Stray Animal

(a) Any animal (s) roaming about without a guide in any community within the jurisdiction of the Assembly is to be regarded as a stray animal.

(b) anyone who allow his/her animal to go astray and destroy any ones farm, garden, flowers etc. shall be made to pay for the cost of the items.

(c) these cost shall be determined by the Department of Agric.

(d) Any swine/pigs roaming about without a guide and where the owner could not be traced shall be shot by the WGMA and the carcass shall be auctioned and the proceeds paid into Assembly's coffers.

9. Failure to pay expenses of stray animals

When the expenses of keeping the stray animals are not paid by the owner within ten (10) working days after being impounded, the Environmental Health Officer shall sell them by public auction and pay the proceeds to the Finance Officer of WGMA after deducting the expenses incurred for keeping the animal(s).

10. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

11. Revocation

Any bye-law on control of swine, cattle, sheep and goat in force immediately before the coming into force of this Bye-law is hereby revoked.

12. Interpretation

In this Bye-law, unless the context otherwise requires;

“WGMA” means Weija -Gbawe Municipal Assembly.

Made at a meeting of the Weija -Gbawe Municipal Assembly held on

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra, on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (CONTROL OF MILLS) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Building and Development permit to be obtained

No person shall operate a mill within the WGMA area of authority without first obtaining

- (a) a development permit for the site from an authorized person of Town and Country Planning Department of the WGMA, and
- (b) a building permit from an authorized officer of the Works Department of WGMA

2. License

No person shall operate a mill without a license from WGMA.

3. License Fee and Duration

- (a) The license fee for operating a mill shall be determined in accordance with the fee fixing resolution of WGMA.
- (b) The permit shall expire on 31st day of December of the year of issue.

4. Specification for Floor

No person shall use a room or structure as a Mill if

- (a) The floor is not made of appropriate concrete or other approved impervious material.
- (b) The walls are not fly proof.

5. Use of Mill

No person shall use a mill as a living or bedroom.

6. Times of Operation

A Mill shall be opened to the public only between the hours of 6.00 a.m. and 8.00 p.m.

7. Prohibited Persons

- (a) No proprietor or person in charge of a mill shall allow any person suffering from an infectious disease to be present at his/her mill.
- (b) A miller shall subject himself or herself for Medical Screening and to be issued with Health Certificate.
- (c) No proprietor or person in charge of a mill shall allow rearing of fowls, dogs, cats, sheep or goat in his/her mill.

8. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

9. Interpretation

In this Bye-law, unless the context otherwise requires;

“Mills” means any building or structure with Machinery for grinding corn, pepper, cassava, groundnut, tomatoes or other foodstuff.

10. Revocation

Any bye-law on operation of mills in force immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly dated.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

**WEIJA -GBAWE MUNICIPAL ASSEMBLY (CONTROL OF POULTRY) IN DWELLING
HOUSES BYE-LAW, 2017.**

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Limitations of Poultry to be kept in Dwelling Houses

- (a) Subject to the provisions of this Bye-law, the maximum number of poultry that may be kept in a dwelling house within WGMA's area of authority shall not be more than (100) birds.
- (b) A dwelling place of poultry should measure 24 metres bymetres of land to accommodate (100) hundred birds
- (c) Whenever the sanitary condition of the poultry causes nuisance to the household or the neighbourhood, WGMA shall order its closure.

2. Impounding of Excess Poultry

- (a) An officer of WGMA duly authorized to impound excess poultry may at any reasonable time during the day enter and inspect any premises where poultry are kept and may in writing request the owner or keeper of the poultry to dispose of the poultry which is in excess of the permitted number within fourteen days.
- (b) Where the owner or keeper of the poultry fails to dispose of the excess poultry within the stipulated fourteen (14) days after receipt of a written notice, the authorities of WGMA may impound them.

3. Housing for Poultry

Poultry shall be kept in a deep litter or hatchery case or in any other suitable housing the floor of which shall be strewn with a suitable absorbent material such as sawdust or wood shavings to minimize the smell of droppings.

4. Disposal of Droppings

Litter or droppings cleared from deep litter or battery cases or any other structure housing poultry shall be disposed of in accordance with any law governing sanitation in WGMA area of authority. Any such litter or droppings shall not be disposed of in a manner that constitutes a nuisance to residents in the area.

5. Stray Poultry

An owner or keeper of poultry shall not allow his poultry to stray outside the premises owned or occupied by him. An officer of WGMA duly authorized may impound any stray poultry which he finds in a public place.

6. Redemption of Impounded Poultry

The owner of any impounded stray poultry may redeem them after paying half penalty units per head for each day that the poultry were kept. The penalty may be imposed pursuant to a resolution by the WGMA.

7. Failure to Pay Expenses of Stray Poultry

- (a) When the expenses of keeping the poultry are not paid by the owner within five (5) working days after being impounded, the keeper or other person appointed by the Environmental Health Officer or

Agric Officer shall sell them by public auction and pay the proceeds thereof to the Finance Officer of WGMA after deducting the expenses incurred for keeping the poultry.

(b) The Finance Officer of the WGMA shall pay the owner of the poultry the amount realized from the sale of poultry, less any expenses incurred by the WGMA for keeping and selling the poultry when the poultry owner demands payment for the poultry sold within twelve days after such sale.

8. Power of entering Health Officer & Agric Officer to conduct Inspection

A duly authorized officer of WGMA or Environmental Health Officer of the Municipal Public Health Directorate, may at any reasonable time during the day, enter any house in which he has reasonable cause to believe that poultry are being kept for the purpose of advising or enforcing any bye-laws relating to sanitation so as to prevent or minimize the spread of livestock disease particularly those communicable to man, or to find out if the conditions under which poultry are being kept meet the requirements of this Bye- Law.

9. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

10. Interpretation

In this Bye-law, unless the context otherwise requires;

“WGMA” means Weija -Gbawe Municipal Assembly.

“Poultry” includes domestic fowls, turkey, geese, ducks, guinea-fowls, and pigeons.

11. Application.

This Bye-law is applicable within the jurisdiction of the WGMA.

12. Revocation

Any bye-law on control of poultry in force immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly dated.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

**WEIJA -GBAWE MUNICIPAL ASSEMBLY (CONTROL OF CEMETERIES) BYE-LAW,
2017.**

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Creation of cemeteries

Approval shall be given by the WGMA for the creation of all cemeteries.

2. Control of Cemeteries

The WGMA shall control and manage all cemeteries, including other private cemeteries sited within the area of its authority of the WGMA.

3. Plan of Cemetery

The WGMA shall cause a plan for each cemetery to be prepared by the Municipal Works Engineer and Town of Country Planning Department and the plan shall delineate the position of all grave spaces and pathways. The plan shall be kept by the WGMA's Works Engineers Department and a copy shall be kept by the sexton in charge of the cemetery.

4. Infant Burial

Each cemetery may have separate places for infant burials and free burials and each of such grave space shall be 1.2 meters by 0.9 meters.

5. Adult Grave Space

(a) A grave space in every cemetery shall be 2.4 metres by 1.2 metres

(b) No grave in a cemetery shall be less than 1.2 metres deep.

(c) Each grave space delineated and plotted on the plan under paragraph 6 of this Bye-law shall be consecutively numbered.

6. Headstone

The foundation of a headstone or other memorial in a cemetery shall not extend more than 0.6 meters below the surface of the ground.

7. Fees

(a) The WGMA shall in accordance with its fee fixing resolution, stipulate fees payable for graves, grave space and vaults.

(b) No fee free burial for adults shall be allowed without the authority of the Municipal Chief Executive WGMA, except paupers and other special cases.

(c) The authority given under paragraph 10 (b) shall be in writing and the reasons for the fee free burial shall be stated therein.

8. Requirement of a Permit

(a) No burial shall be allowed without a permit issued by Weija -Gbawe Municipal Assembly's Birth & Deaths Registry and Environmental Health Department.

(b) There shall be an application for a permit for the burial of a person in a stool cemetery or royal mausoleum.

- (c) Such application shall be accompanied by a written consent of the head of stool or the Head of Royal Family.
- (d) No permit shall be issued in respect of sub-paragraph (c) without such consent.

9. Burial Hours

- (a) A burial shall take place in any public cemetery between the hours of eight (8a.m.) in the morning to six (6p.m.) in the evening.
- (b) Any burial conducted outside the stipulated hours under sub-paragraph (a) of this paragraph shall be with the written consent of the Municipal Chief Executive.

10. Register of Burial

The sexton (Environmental Health Officer) in charge of a cemetery shall keep a register of all burials.

11. Nuisance

No person shall cause any nuisance in the cemetery.

12. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

13. Interpretation

In this Bye-law, unless the context otherwise requires;
“Cemetery” includes public and stool cemetery, as well as Royal Mausoleum.
“WGMA” means Weija -Gbawe Municipal Assembly
“Nuisance” includes dumping of refuse, defecation, shallow burials etc.

14. Revocation

Any bye-law on control of poultry in force immediately before the coming into force of this Bye law is hereby revoked

15. Application

This Bye-law shall apply to the area of authority of the WGMA.

Made at a meeting of Weija -Gbawe Municipal Assembly on

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (ABATEMENT OF NOISE) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Place for Sale of Records

No person shall use any place for sale of record or other recorded music unless the place has been inspected, approved and licensed by WGMA.

2. Application for License

- (a) An application for a license shall be made in writing to WGMA
- (b) A license may be issued subject to conditions as may be prescribed by WGMA.

3. Duration and Validity of License

A license issued under paragraph 2 shall be an annual license and shall be effective from the day on which it is issued.

4. Withdrawal of License

WGMA may withdraw a license where the owner of the premises –

- (a) makes an unauthorized alteration to any sound-proof design for listening; or
- (b) is convicted of any offence under this Bye-law or any existing bye-laws still in force.

5. Music for Advertisement

No person shall play or cause to be played any recorded music in public for advertising purposes so as to cause a nuisance to the public.

6. Music Played in Entertainment Spots

- (a) No proprietor or person in charge of a night club, restaurant or drinking bar or other place of refreshment or entertainment, shall play music at the place so as to cause a nuisance to the public or residents in the area.
- (b) Any music played in any place under sub-paragraph (a) of this paragraph shall be played in such a way that it be heard only within the confines of that place.
- (c) The permissible noise levels that is accepted within residential areas during the day is 55dB and during the night is 48 dB.

7. Music that can be played up to 10 pm

A person may play music at a reasonable pitch up to midnight with permission from Police and WGMA when a wake is being kept or a party is being organized.

8. Religious Institutions

- (a) A person conducting a religious service shall not play or cause music to be played so loudly so as to cause a nuisance to the public and residents in the area.
- (b) A person may play music in a religious institution or in an entertainment hall or make an address through a public address system so as to be heard only within the confines of the institution or entertainment hall.

(c) A person conducting a religious service where music is to be played before 6 a.m. or after 10 p.m. shall seek permission from WGMA in writing to the Municipal Chief Executive and the Municipal Police Commander.

(d) Any form of noise made by individuals or religious bodies shall not exceed 55 dB during the day and 48dB during the night in residential areas.

(e) Any person or group of persons who intends to establish a religious group or church or healing centre or mosque within the jurisdiction of WGMA shall register with the WGMA.

9. Power Generator

A person using a power generator on premises shall muffle the noise emanating from the engine so as to prevent it from constituting a nuisance to neighbours.

10. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

(b) In the case of continuing offence the offender is liable to additional fine of one penalty unit in respect of each day on which the offence continues.

11. Interpretation

In this Bye-law, unless the context otherwise requires;
“WGMA” means Weija -Gbawe Municipal Assembly

14. Revocation

Any bye-law on abatement of noise in force immediately before the coming into force of this Bye-law is hereby revoked

15. Application

This Bye-law shall apply to the area of authority of the WGMA.

Made at a meeting of Weija -Gbawe Municipal Assembly on

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (ENTERTAINMENT LICENSE) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Entertainment License

- (a) No person shall organize any form of entertainment within the area of authority of the WGMA without first obtaining a license for that purpose, after the payment of the appropriate fee.
- (b) Notwithstanding sub-paragraph (a) above, no license shall be required for entertainment devoted for charity and entertainment for which no fees are charged.
- (c) A license issued under sub-paragraph (a) of this paragraph shall not be transferable and shall be valid only for the day or year in which it is issued

2. Activities for which License can be obtained

The WGMA shall issue a license for;

- (a) concerts,
- (b) theatre performance,
- (c) video shows,
- (d) night clubs,
- (e) Pubs,
- (f) cinemas,
- (g) discotheque,
- (h) Horseracing, soccer and lawn tennis, unless these activities are being devoted to charity, and
- (i) other entertainment to which money or reward is given.

3. Hours of Operating

- (a) Any license issued under this Bye-law shall permit any activity for which the license was issued to take place between 2 p.m. and midnight on a specified day.
- (b) The WGMA may by a resolution grant an exception from the payment of fees as it may consider appropriate.

4. Right of Entry

- (a) An officer of Weija -Gbawe Municipal Assembly duly authorized, shall have the right of entry to any premises of entertainment for purpose of inspection.
- (b) No person shall obstruct or prevent an officer acting under sub-paragraph (a) of paragraph 4 of this Bye-law.

5. Illicit drugs

No illicit drugs should be sold in and around the entertainment area.

6. Power to Revoke License

The Weija -Gbawe Municipal Assembly may revoke an entertainment license if the licensee is convicted of an offence against any of the provisions of this Bye-law.

7. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

8. Interpretation

In this Bye-law, unless the context otherwise requires;
“WGMA” means Weija -Gbawe Municipal Assembly

9. Revocation

Any bye-law on entertainment license in force immediately before the coming into force of this Bye-law is hereby revoked.

10. Application

This Bye-law shall apply to the area of authority of the WGMA.

Made at a meeting of Weija -Gbawe Municipal Assembly on

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA - GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (BUSINESS OPERATING PERMIT) BYE-LAW,
2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Permit

No person shall carry on any business, in or upon any premises within the area of authority of the WGMA without a Business Operating Permit duly granted by the WGMA.

2. Period of validity

A business operating permit granted under this Bye-law shall expire on the 31st day of December of each year.

3. Permit not Transferable

A business permit granted under this Bye-law is not transferable.

4. Display of permit

A business permit granted under this Bye-law shall be displayed in a conspicuous part of the premises on which the business is operated.

5. Fee

There shall be a fee charged for every Business permit granted under this Bye-law as shall be prescribed by the WGMA in accordance with its Fee fixing resolution.

6. Liability to pay Property rate

An owner of a ratable permanent or temporary property who is required to pay property rate under any existing law shall in addition be required to apply for a business permit under this Bye-law.

7. Powers of entry

(a) Subject to the provisions of this Bye-law, any officer or person duly authorized by the WGMA may, during business hours enter into or upon any building, premises or land within the area of authority of the WGMA for the purpose of inspection, enquiry or any other duties authorized by the WGMA.

(b) No person shall obstruct or interfere with any officer or person authorized by the WGMA in performance of any duties assigned to him under this Bye-law.

8. Withdrawal of Permit and Closure of business

(a) WGMA may withdraw or revoke a permit granted under this Bye-law, if any alterations are effected on premises or building for which the permit was granted without a written authority of the WGMA or if the person granted the business permit contravenes any provision of this Bye-law.

(b) WGMA may close down any business or suspend its activities until the permit fee is paid for the operation of the business.

9. Winding up

- (a) Where for any reason a company winds up its business entirely or suspends its operations, the WGMA shall be informed immediately about such a closure or suspension of business activities.
- (b) A company that fails to comply with the preceding paragraph of this Bye-law shall continue to be billed by the WGMA for its fees for the business permit.

10. Failure to pay Business Operating Permit fee

A person who fails to pay business operating permit fee at the prescribed time shall pay the outstanding fees plus 30% interest at current bank rate with effect from the day of default up to and including the day of the final payment of the fee.

11. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

12. Interpretation

In this Bye-law, unless the context otherwise requires;
“WGMA” means Weija - Gbawe Municipal Assembly.
“Business” includes occupation, profession or trade.

13. Revocation

Any bye-law on business operating permit in force immediately before the coming into force of this Bye-law is hereby revoked.

14. Application

This Bye-law shall apply to the area of authority of the WGMA.

Made at a meeting of Weija -Gbawe Municipal Assembly on

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (HERBALISTS) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

License

1. No person shall practice as a herbalist within area of authority of the WGMA, unless the person registered with the Ghana Psychic and Traditional Healers Association and has obtain a permit and certificate from WGMA.

2. Herbalist permit.

A permit issued under this Bye-law, shall be valid for a period of one (1) year from the date issued and a fee determined in accordance with the fee fixing resolution of the WGMA shall be paid by the licensee.

3. Sanitary conditions of Herbalist Premises.

A Herbalist shall

(a) Keep his premises and surroundings clean.

(b) Remove all filth from the premises from time to time and as often as may be necessary to maintain the premises in a state of cleanliness.

(c) Keep his stock under hygienic conditions.

(d) Take all reasonable precautions in cases of infectious and contagious diseases.

(e) Refer cases beyond his competence to a hospital with reasonable dispatch.

4. Inspection of Premises by the WGMA officials

An officer duly authorized by the WGMA shall enter and inspect the sanitary conditions of an herbalist premises and may request him to produce his license for inspection.

5. Revocation of License

WGMA may revoke the license of a herbalist

(a) Where he has been convicted on two occasions of an offence involving dishonesty or improper conduct as a herbalist.

(b) Where he repeatedly fails to maintain good sanitary conditions in his premises.

6. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

7. Interpretation

In this Bye-law, unless the context otherwise requires

“WGMA” means Weija -Gbawe Municipal Assembly.

“Herbalist” means a person who holds him/herself out as practicing therapeutics originating in any part of Africa or Asia.

8. Revocation

Any bye-law on herbalists in force immediately before the coming into force of this Bye-law is hereby revoked.

9. Application

This Bye-law shall apply to the area of authority of the WGMA.

Made at a meeting of Weija -Gbawe Municipal Assembly on

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (GROWING AND SALE OF CROP) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Requirements and Registration

All persons who grow crops within the WGMA area of authority shall register with the Department of Agriculture of the WGMA.

2. Watering & Irrigation

No crops shall be watered or irrigated by effluent from a drain from any premises or any surface water from a drain which is fed by water from a street drainage.

3. Infected persons

No person who has a discharging wound or sore or the symptoms of any infectious disease shall take part in the growing or sale of crops.

4. Sale of crops

(a) No crops shall be sold, offered or displayed for sale at any other place than in a market, stall, store or kiosk.

(b) No crops shall be displayed for sale on a road, pavement or sidewalk.

5. Crops unfit for sale

All crops offered for sale should be wholesome and safe for human consumption.

6. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

7. Interpretation

In this Bye-law, unless the context otherwise requires
“crops” includes lettuce, tomatoes, onions, cucumber, water melon, oranges, bananas, nkontomire or any other agriculture produce likely to be eaten in an uncooked state.

8. Revocation

Any bye-law on growing and sale of crop bye-law in force immediately before the coming into force of this Bye-law is hereby revoked.

9. Application

This Bye-law shall apply to the area of authority of the WGMA.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (PUBLIC MARKETS) BYE-LAW 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Hours of operation

- (a) All markets shall be opened to the public every day of the week that is from Monday to Saturday, from 6 O'clock in the morning to 6 O'clock in evening and on Sunday from 6 O'clock in the morning until 4 O'clock in the evening.
- (b) WGMA shall enter into a tenancy agreement with all successful applicants for a store in any market.

2. Allotment of stalls

- (a) Stores shall be allotted to people for sale of items or articles as the WGMA may from time to time direct.
- (b) Application for the use of stores shall be made to the Head of Markets or to such other officer as the Municipal Chief Executive may for that purpose appoint.
- (c) The period of allotment shall be on such terms and conditions as WGMA may determine.
- (d) The grant of all stores shall be made by (WGMA).

3. Discontinuing of Occupancy

- (a) Where the rent of any store in a market is payable monthly, the occupier of that store shall give notice of his intention to discontinue its use at least seven (7) days before the last day of the month for which rent has been paid, otherwise he/she shall be liable for rent for the succeeding months.
- (b) Where the rent of any store in a market is payable quarterly, the occupier of that store shall give notice of his intention to discontinue the use at least fourteen days before the last day of the period for which rent has been paid, otherwise he shall be liable for rent for a period of one month in addition to the period of his occupancy.

4. Rent

- (a) The Rent for a store in the market shall be as specified by a resolution of the WGMA to be published annually.
- (b) All rents shall be paid in advance and where the rent is payable monthly or quarterly any part of a month or quarter shall count as entire month or quarter.
- (c) Whenever rent is paid a counterfoil receipt shall be issued in respect of the payment and any such receipt shall be accepted as proof of allotment for the period for which it is issued.

5. Assembly under no Liability for Loss or Damage

- (a) The Assembly shall not be under any liability for any loss or damage to the property of any occupier of any store in a matter which is due to fire, theft, burglary or any other cause whatsoever.
- (b) All WGMA tenants at the markets shall insure their properties against fire, theft, burglary or any foreseeable contingencies.

6. Sub-Letting Stores

No occupier of any store, in a market shall sublet or share such store with any other person, except with the written consent of the Assembly.

7. Sale restricted to allotted stores

No person shall sell at any place in the market other than at the store allotted to him or her.

8 Cleaning of Stores

An occupier of a store in a market shall be responsible for the cleanliness of his/her store at all times.

9. Articles of food to be raised from the ground

No occupier of any store in a market shall expose for sale of bread, meat, fish, fruits vegetables, prepared grain food, or any other articles of food unless the items are placed on a table or on a support raised at least one and half metres from the ground.

10. Food to be protected

(a) No article which is likely to be used for human consumption in the state in which it is exposed for sale shall be sold without adequate protection from dust, flies or other insects.

(b) No seller shall place any box, basket or other container in any pathway or avenue of a market.

11. Prohibited Persons

The WGMA shall refuse a right of entry into a market to any person who has previously been guilty of misconduct.

12 Designated areas for Sale of goods in the Market

No person shall sell any articles, animals or any other goods in any place in a market unless the place has been designated by the WGMA for that purpose.

13. Orders

(a) Every person using a market shall obey all reasonable directions, instructions and request of the officers of the WGMA or Police Officers given for the preservation of cleanliness, order and regularity in the market.

(b)The Assembly may suspend for such period as it may decide and determine the tenancy of any seller who willfully disobeys any of the provisions of this Bye-law.

14. Interpretations

In this Bye-law, unless the context otherwise requires –

“WGMA” means the Weija -Gbawe Municipal Assembly.

“Market” means public market within the Municipality of Weija -Gbawe where items are sold.

“Store” includes selling sites, stalls, space and places as shall be designated by WGMA to be used for selling and buying purposes.

15. Revocation

Any bye-law on public markets in force immediately before the coming into force of this Bye-law is hereby revoked.

16. Application

This Bye-law shall apply to the area of authority of the WGMA.

Made at a meeting of Weija -Gbawe Municipal Assembly

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (SALE OF FOOD) TO THE PUBLIC BYE- LAW
2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Selling at unauthorized place

No person shall offer for sale any prepared food at a place not approved by the WGMA.

2. Food protection

Food being offered for sale should be in a show case or sieve.

3. Selling of unwholesome Food

Any person who sells or offers for sale food, beverages, drugs, water which is unfit for human consumption commits an offence.

4. Medical screening

All food vendors shall undergo laboratory screening and submit their report to the Medical Officer of WGMA for recommendation before issuance of Health Certificate by Environmental Health Officer Authority.

5. Health Certificate

Environmental Health Officers shall to enter into food and regulated premises and hospitality industries to inspect health certificates of workers to ensure the compliance of the medical screening mentioned in the preceding paragraph.

6. Operating/Selling without Health Certificate for workers

Whoever produces or offers for sale any food and drink for public consumption or works in a hotel, chop bar, restaurant or in a school without Health Certificate commits an offence.

7. Hand washing Facility (Veronica Bucket)

All food vendors/handlers shall provide hand washing facilities (Veronica Bucket) at vantage points in the premises under running water with soap for proper hand washing.

8. Noxious trade

(a) Whoever carries on any trade which is likely to be noxious to the health of the people commits an offence.

(b) Whoever offers for sale any can food that is dented, rusted, blown or expired to the general public commits an offence.

9. Corrupts or fouls

Whoever fouls water of any public well, tank, spring and reservoir used or intended for supplying water for human consumption or for domestic purpose commits an offence

10. Rodents

Any hospitality industry infested with rodents commits an offence.

11. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

12. Interpretation

In this Bye-law, unless the context otherwise requires –

“Business” includes any trade, manufacture, work, business or occupation carried on for gain.

“WGMA” means the Weija -Gbawe Municipal Assembly

13. Revocation

Any bye-law on sale of food in force immediately before the coming into force of this Bye-law is hereby revoked.

14. Application

This Bye-law shall apply to the area of authority of the WGMA.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (DRAINAGE OF WASTE WATER) BYE- LAW
2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Duty to provide Linkage drain

Every household, owner or occupier of premises shall connect a linkage of waste water except sewerage, to the main drain or culvert wherever available.

2. Linkage drain

The linkage drain shall be made of concrete and shall also be covered.

3. Exception

Any household, owner, or occupier of premises shall build a soak-away pit to take care of waste water where a drain or culvert is not available.

4. Nuisances

- (a) Any household that accumulates refuse on bare ground or burns refuse commits an offence.
- (b) Any household that leaves grass to grow tall on or outside his or her premises commits an offence.
- (c) Any vacant plot that owners or caretakers allow grass to grow without taking care of it commits an offence.
- (d) Any person who accumulate water or any stagnation of water on premises breeding mosquito larvae commits an offence.
- (e) Occupiers of residential or business premises who neglect to silt drains in front of their residential or business premises commit an offence.
- (f) Any household which uses pan or pit latrine commits an offence

5. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

6. Interpretation

In this Bye-law, unless the context otherwise requires –
“WGMA” means the Weija -Gbawe Municipal Assembly

7. Revocation

Any bye-law drainage of waste water in force immediately before the coming into force of this Bye-law is hereby revoked.

8. Application

This Bye-law apply to premises such as dwelling houses, industrial or commercial houses, structures or sheds whether or not permanently occupied within the area of authority the WGMA.

Made at a meeting of Weija -Gbawe Municipal Assembly on

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (SOLID & LIQUID WASTE MANAGEMENT)
BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Vested Responsibility in Management of Waste

The WGMA has vested interest in the management of all waste and the WGMA or its registered agents or contractors shall be exclusively responsible for the management of both solid and liquid waste within the entire area of the WGMA's jurisdiction.

2. Liquid and solid Waste to be made

Every household, industry, factory, workplace, office and any other premises shall make its solid and liquid wastes available to the WGMA or its authorized agents or contractors for appropriate handling and disposal.

3. Waste Disposal & Charges

- (a) Solid and Liquid wastes made available by owners and occupiers of premises shall be collected, treated and disposed of at designated sites, only by the WGMA or its authorized agents or contractors.
- (b) The discharge of all types of waste at an WGMA treatment and/or disposal plants shall attract a charge which may be included in any charge payable for the removal of waste or charged separately by the WGMA or its contractors or agents.

4. Liaison with the Assembly's Agents or Contractors

a. All occupiers or owners of business and industrial premises with the exception of household premises shall designate a member of their staff to be directly responsible in all matters relating to waste management to liaise with the WGMA or its contractors or agents for effective management and disposal of solid or liquid waste generated.

5. Registration of Premises with pit Latrine

- (a) The use of pit latrines is hereby declared banned throughout the area of jurisdiction of Assembly, except in the areas specified in Schedule (6) appendix
- (b) An owner or occupier of premises where pan latrine exists or in use after the gazetting of this Bye-law shall inform the WGMA the existence of such facility and to take steps to replace them with WC according to the specifications provided by the WGMA.

6. Approved Household Sanitation facilities

Any owner/occupier of any premises shall use the sanitation facility approved for the purpose by the WGMA within the areas of authority of the WGMA

7. Compulsory Acquisition of Sanitary (Liter) Bins

- (a) All households within the jurisdiction of the WGMA shall use a sanitary (Liter) bin prescribed by the WGMA for storage of waste.
- (b) The WGMA in conjunction with relevant organizations shall provide sanitary liter bins for all households

(c) The households so provided with the sanitary bins shall pay by installment the cost of the sanitary liter bin.

(d) The Assembly shall be the sole authority acting in conjunction with either relevant government agencies, to approve the technology of any sanitation facility for use in the area of authority of the Assembly.

8. Sewer Connection and Payment

(a) Any premises within the area of authority of the Assembly where underground sewerage network exists shall be required to have its sanitation facility connected to the underground sewage network.

(b) Connections to such sewerage networks shall be on application to the WGMA and plumbing contractors approved by the Assembly shall undertake the connection upon payment of fees as approved by the Assembly.

9. Fees to be charged

The WGMA shall impose fees as approved by resolution on an owner or occupier of premises where services are rendered for the disposal of liquid or solid waste.

10. Offences

A person commits an offence, if he or she

(a) Fails to inform the Assembly and register the use of a pit latrine in any premises.

(b) Fails to provide a standard container for solid or liquid waste as approved by the Assembly.

(c) Deals with unauthorized persons.

(d) Uses unauthorized containers for solid waste or liquid waste for its disposal.

(e) Prevents/prohibits the WGMA or its authorized agents or contractors to collect solid or liquid waste from one's premises.

(f) Indiscriminately dumps solid waste in open spaces, drains, gutters, behind walls or open spaces or any space not designated for that purpose.

(g) Burns solid waste in one's compound.

(h) Indiscriminately urinates or defecates in any unauthorized place.

(i) Fails to provide an approved toilet or sanitation facility on the premises which they occupy.

(j) Use a sanitation facility not approved by the Assembly.

(k) Connects effluent onto public access way or any drain.

(l) Connects to the sewerage network without prior approval from the WGMA and failure to pay the connection fees.

(m) Fails to connect sanitation facility to the sewage network.

11. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

12. Interpretation

In this Bye-law, unless the context otherwise requires –
“WGMA” means the Weija -Gbawe Municipal Assembly.

13. Revocation

Any bye-law on liquid and solid waste management in force immediately before the coming into force of this Bye-law is hereby revoked.

14. Application

This Bye-law applies to the area of authority of the WGMA.

Approved by Weija -Gbawe Municipal Assembly on-----

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (CONTROL OF POLLUTION) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Disposal of Solid Waste

Where the WGMA has set aside any place for the purpose of waste disposal, no person shall place or permit to be placed any carrion, filth, dirt, refuse or rubbish or any offensive or unwholesome matter, on a street, yard, enclosure or open space except at such place set aside by the WGMA.

2. Littering of Public Places

No one shall place or cause to be placed any offensive or unwholesome matter at any public place except at approved installations as may be provided for that purpose by the WGMA.

3. Removal of Weeds and Other Offensive Material

The occupiers of premises shall clear and keep free from all dirt, underbrush, underwood, weeds, high grass, rubbish, rags, broken bottles, reuse, and all offensive mater (filling up all holes with stones, gravel or other material) the streets or roads at the front, back and side thereof, with the drains, gutters and channels thereon, provided that where there are two plots of land contiguous to any street, road, drain, gutter or channel and facing each other, the occupier of each plot shall be responsible for keeping clean only the half of the street, road, drain, gutter or channel nearest to their own plot.

4. Recycling of Wastes in Residential Area

The occupier in a residential area may, with the prior approval of the WGMA, recycle such solid waste generated by him as he may determine, such as backyard composting of kitchen wastes.

5. Burial of Dead Bodies

Where the WGMA has in its jurisdiction set aside any place for use as cemetery or where a cemetery has otherwise been lawfully provided, no person shall bury or cause to be buried at or in any area, premises or location the body of any deceased person except at such cemetery.

6. Offences

It is an offence under this Bye-Law to

- (a) Refuse to give one's name on demand by any Waste Management /Environmental Health Officer on the investigating of any nuisance;
- (b) Deposit or place or leave or cause or permit to be deposited, placed or left in any dustbin provided for the reception of domestic solid waste and liquid waste;
- (c) Cause a nuisance as defined in section paragraph 10 of this Bye-law, or contravene or fail to comply with any of the provision of sections of this Bye-law.
- (d) Denies entry into his/her premises to any waste management officer or government agent or any person authorized in writing by the Health Officer or Government agent, together with any assistants bearing an official badge at any time between the hours of 6.00 a.m. and 6.00 p.m. for the purpose of examining the existence or continuance of nuisance therein or of abating any nuisance.

7. Where an offence under this section is committed by a body of persons

Where the body of persons is a corporate body other than a partnership, every member of the governing corporate body and every director, manager, secretary or similar officer of that corporate body shall also be guilty of that offence. Where the body of persons is a partnership, every partner shall also be guilty of the offence.

8. Penalties

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

9. Citation

This Bye-Law shall be cited as the Weija -Gbawe Municipal Assembly (Control of Pollution) Bye-Laws 2016 and shall apply to the Assembly's entire area of jurisdiction.

10. Interpretation

In this Bye-Law, unless the context requires;

“Nuisance” includes:-

- a). Any animal so kept as to be a nuisance or injurious to health.
- b). Any pool, ditch, gutter, eaves-gutter, water course, well hole, pond, tank, privy, urinal, cesspool, drain or catch pit which is in such condition as to be offensive or injurious to health, or likely to be so.
- c). Any premises in such a state of disrepair as to be a nuisance or dangerous or injurious to health.
- d). Any accumulation or deposit of excreta or urine or articles or things which are or are likely to be injurious to health.
- e). Any growth of weeds or kind of weeds, prickly-pear, long grass or wild bush or any sort
- f). The keeping and harbouring of animals on any premises constructed or situated as to cause, or likely to cause such keeping or harbouring to be injurious or hazardous to health or hazard to health of inmates.
- g). Any work, manufacturing, trade or business injurious to the health of neighbours or dangerous to or so conducted as to be dangerous or injurious to health
- h). Any well, pond or tank, the water of which is tainted with impurities or unwholesome material such as to be injurious to the health of the person using it.
- i). Any rat-infested premises or house not in actual occupation

“Occupier” shall, where the building is not in occupation include the owner thereof.

11. Revocation

Any bye-law in force on control of pollution immediately after the coming into force of this Bye-law is hereby revoked.

Approved by Weija -Gbawe Municipal Assembly on

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (LICENSING OF WASTE COLLECTION AND HAULAGE COMPANIES) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Categories of solid and liquid wastes

In the following categories of waste shall be covered under these Bye-Laws:

- (a) Household Solid Waste as described and set out in Schedule 1
- (b) Industrial Solid Waste as described and set out in Schedule 2
- (c) Commercial Solid Waste as described and set out in Schedule 3
- (d) Hazardous Waste as described and set out in Schedule 4
- (e) Bio-medical waste as described and set out in Schedule 5
- (f) Liquid Waste as described and set out in Schedule 6

2. Licensing for Collection of Waste

The WGMA has the obligation to license waste handling companies and contractors for collection and disposal of any of the above categories waste as it may direct.

3. Unlicensed Collection of Waste prohibited

Except by regulation, no person shall engage in the collection and disposal of waste as business without license from the WGMA.

4. Collection and Disposal of Hazardous or Bio Medical Waste

- (a) A Licensed contractor shall not collect any hazardous or bio-medical waste from any place unless such collection has been approved by the WGMA.
- (b) The WGMA shall determine the manner of disposal of all hazardous or bio-medical waste within its jurisdiction.

5. Certificate of Plant Equipment

Private operators, agents or contractors licensed by the WGMA to handle waste shall cause their vehicles, plants and equipment for the collection and haulage of waste to be inspected for appropriateness and suitability. A certificate shall be issued by an authorizing officer of the WGMA.

6. Categories of Licensed Private Operators

- (a) Licensed operators shall be categorized as large, medium or small scale according to the collection service prescribed by the WGMA and the vehicles, plant and equipment required for the service
- (b) The categories of private operators shall be defined according to the Schedule to this Bye-Law.
- (c) Licensing requirements for private operators shall be defined in guidelines issued by the WGMA.

7. Monitoring Private Operators

All licensed operators shall at all times allow access to the WGMA staff or designated agents to their premises, equipment or records relating to the services licensed.

8. Storage of Waste for Collection

Any occupier/owner of any premises within a solid waste collection service area shall be required to register with the WGMA or its authorized agents or contractors and to place the container for collection of the solid waste as may be directed by the WGMA or its authorized agents or contractors.

9. Private Collectors

(a) Any owner or occupier of a premises within a solid waste collection service area may, notwithstanding the other provisions of this Bye-Law, engage a licensed collector or collect wastes generated by him, subject to the approval of the Assembly.

(b) Schedule 9 of this Bye-Law specifies the areas designated for particular collection services and days.

10. Prohibition of Unlicensed and Indiscriminate Disposal of waste

No person shall place or deposit or dispose of any waste on any land, or cause or knowingly allow waste to be placed on any land, or use any vehicle, plant or equipment, for the purpose of disposing of waste unless the land on which the waste is placed is so designated by the WGMA for the purpose of waste disposal and the person is licensed by the WGMA to place the waste at such designated disposal site.

11. Fees to be charged for disposal of Waste

(a) The collection of any type of waste as set out in Schedules of this Bye-Law shall attract the payment of fees as approved by the WGMA.

(b) The WGMA reserves the right to charge tipping or Discharge Fees for the placement of prescribed waste by its licensed operators at any designated disposal site for solid or liquid waste as approved by the WGMA. Schedule 10 of this Bye-Law indicates the type of waste acceptable at the WGMA's designated disposal sites.

12. Offences

A person commits an offence if he/she

(a) engages in the collection of waste without license from the WGMA;

(b) being licensed, fails to obtain an inspection certificate from the WGMA for the vehicle, plant and equipment used for waste collection;

(c) fails to provide for the premises with the approved containers for storage of waste;

(d) places or deposits any waste at an unauthorized disposal site;

(e) fails to pay for waste collection or tipping or discharge fee

(f) dumps or deposits at any designated disposal site any waste not acceptable at the disposal site as indicated in Schedule 10;

(g) recycles any waste without the prior approval of the WGMA;

(h) dumps solid waste in a drain, sewer, open land, quarry, river channel, swamp or other place not designated by the Assembly.

13. Penalties

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred

and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

14. Citation

This Bye-Law shall be cited as the WEIJA -GBAWE MUNICIPAL ASSEMBLY (Licensing of Waste Collection & Haulage Companies) Bye-Law, 2016.

15. Interpretation

In this Bye-Law, unless the context requires;
“WGMA” means the Weija -Gbawe Municipal Assembly.

16. Revocation

Any bye-law in force on Licensing of Waste Collection & Haulage Companies immediately before the coming into force of this Bye-law is hereby revoked.

Approved by Weija -Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (DRAINAGE FOR STORM WATER AND SULLAGE CONVEYANCE) BYE-LAW 2017.

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Connections and Usage

(a) All drains shall be for the public good in the maintenance of environmental sanitation, the protection of investments in roads, investments in roads infrastructure and sullage and rain water conveyance for disposal.

(b) All premises shall be connected by the owner or occupier to the nearest available public drain in a manner to be specified by the WGMA such that there is no damage to the facility or impediment to flow

2. Maintenance of Drains

(a) The WGMA shall undertake the repair and maintenance of all primary and secondary drain within its area of authority, while the cost for tertiary or residential drains shall be borne by the occupier of premises in a manner prescribed by the WGMA.

(b) It shall be the responsibility of the occupier of premises to ensure that tertiary /residential drains are free from any impediments and clean at all times for the free flow of waste water unless otherwise determined by the WGMA

3. Drainage Reservations

(a) The drainage reservations shall be as defined in schedule 11 of these bye-laws

(a) No development shall be permitted within any drainage reservation so as to facilitate the efficient and effective manner of the drain.

(b) Connections to such sewerage networks shall be on application to the WGMA or plumbing contractors approved by the Assembly. Connection shall be undertaken upon the payment of fees as shall be approved by the Assembly in its fees fixing resolution.

4. Offences

(1) A person who:

(a) abuses or interrupts any drain by making non-permissible discharge into it;

(b) disposes solid waste;

(c) develops any structure or carries on any activity, commercial or otherwise, within the drainage reservation, including vegetable gardening and any farming activity

(d) connects drains from his premises to a public drain without prior authorization by the WGMA; or

(e) causes blockage of flow in a public drain resulting in stagnation of the flow commits an offence.

(2) Where an offence under this section committed by a corporate body other than a Partnership, every member of the governing body of that corporate body and every director, manager, secretary or similar officer of that body shall also be guilty of that offence; and

(b) Where the offence is committed by a Partnership, every partner shall also be guilty of the offence.

5. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

6. Interpretation

In this Bye-Law, unless the context requires;
“WGMA” means the Weija -Gbawe Municipal Assembly.

7. Revocation

Any bye-law in force on Drainage for Storm water and sullage conveyance immediately the coming into force of this Bye-law is hereby revoked.

Approved by Weija -Gbawe Municipal Assembly.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (PENALTIES FOR ON THE SPOT FINE) BYE-LAW, 2017.

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Spot Fines

Any person who commits any of the offences indicated below shall be liable to a spot fine as:

1. Preparation and sale of food without Medical Certificate - Twenty (20) penalty units
2. Preparation and Sale of food by or on insanitary drain – Twenty (20) penalty units
3. Slaughtering elsewhere (Pigs, Goats, Cattle, Sheep) - Fifteen (15) penalty units
4. Sale of unprotected food - Fifteen (15) penalty units
5. Slaughtering without permit (Pigs, Goats, Cattle, Sheep) - Fifteen (15) penalty units
6. Failure to provide latrine for households–Twenty (20) penalty units
7. The use of unauthorized latrine – Twenty (20) penalty units
8. Indecent micturition (Urinating) elsewhere – Twenty (20)
9. Defecating elsewhere - Fifteen (15) penalty units
10. Construction of soak away pit on walkways or road – Twenty (20) penalty units
11. Selling and hawking on pavements - Five (5) penalty units
12. Indiscriminate burning of all manner of waste – Twenty (20) penalty units.
13. Animals straying – Ten (10) penalty units per an animal.
14. Excessive noise from the sale of VCDs CDs Cassettes and all other recordable materials - Twenty-Five (25) penalty units.
15. Excessive noise from machines of bakeries(s), beverage and water preparation in residential areas. - Twenty-Five (25) penalty units.
16. Excessive noise from block-making machine(s) in residential areas - Twenty-Five (25) penalty units.
17. Channeling of grey water on Public way - Twenty (20) penalty units
18. Accumulation of waste in drains not less than 1meter away from a business or a residential premises - Twenty (20) penalty units

2. Powers of entry

(a) Subject to the provisions of this Bye-law any Environmental Health Officer duly authorized by WGMA may, during business hours enter into or upon any building, premises or land within the area of authority of WGMA for the purpose of inspection, enquiry or any other duties authorized by WGMA.

(b) No person shall obstruct or interfere with any officer or person authorized by WGMA in performance of any duties assigned to him under this bye-law.

3. Interpretation

In this Bye-Law, unless the context requires;

“WGMA” means the Weija -Gbawe Municipal Assembly.

4. Revocation

Any bye-law in force on penalties for on the spot fine immediately before the coming into force of this Bye-law is hereby revoked.

Approved by Weija -Gbawe Municipal Assembly.....

ATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (EXCAVATION OF ROADS AND STREETS)
BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Requirement for Permit

A person shall not undertake excavation work on a road or street without a permit obtained from the WGMA.

2. Application for Permit

(a) An application for a permit to carry out excavation works on a road or street shall be made in writing to the Municipal Works Engineer of the WGMA.

(b) The Municipal Works Engineer shall approve and sign the permit after the applicant has paid the prescribed fees.

(c) A Permit issued under this Bye-Law shall be subject to public safety and public order.

(d) A Permit issued is valid only for the length and location for the excavation and is not transferable

3. Permit Fee

A Permit fee is to be paid at the time of issue of the permit as prescribed in the fee fixing resolution of the WGMA.

4. Requirement for Carrying out Excavation work

Where a person undertakes excavation work on a road or street, the person shall:

(a) fence off the excavation area

(b) maintain sufficient light or a reflective device at the place of excavation throughout the duration of the excavation work.

(c) refill the excavated area within a period of time that the WGMA may by resolution specify, and

(d) not create a condition that is likely to cause a nuisance or injury to the public.

5. Non-Compliance with Conditions

The WGMA may fulfill the conditions and surcharge the person with any expenses the WGMA incurs, where a person fails to comply with any of the conditions specified in paragraph four (4) above

6. Permanent Reinstatement Fee

(a) The WGMA is responsible for the permanent reinstatement of excavation works undertaken in the Municipality.

(b) The WGMA shall charge a person who undertakes excavation work, a reinstatement fee.

(c) The WGMA shall take into consideration materials used and the extent of work done in charging the reinstatement fees.

7. Non Liability of WGMA

The WGMA is not liable for any damage or injury sustained by a person or animal in the course of excavation works. It is the duty of the company/ person undertaking the excavation works to provide safety measures at the site.

8. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

9. Interpretation

In this Bye-Law, unless the context requires;
“WGMA” means the Weija -Gbawe Municipal Assembly.

10. Revocation

Any bye-law in force on excavation on roads and streets immediately before the coming into force of this Bye-law is hereby revoked.

Made at meeting of the Weija -Gbawe Municipal Assembly on

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

**WEIJA -GBAWE MUNICIPAL ASSEMBLY (PROHIBITION OF NUISANCE AND
UNAUTHORIZED STRUCTURES) BYE-LAW 2017**

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Removal or destruction of unauthorized structures

- (a). A person shall not put up a structure within the area authority of the WGMA without the Authority of the Assembly in writing.
- (b) The Assembly may order the removal or destruction of an unauthorized structure

2. Removal of articles creating obstruction or danger

Where articles are arranged in front of a building in a manner that causes obstruction to the public or provides accommodation to a person or animal, the WGMA shall remove those articles without notice to the owner.

3. Parking of vehicles and stacking of goods in public pathways

A person shall not a park a vehicle or stack goods in a public pathway or pavement.

4. Pasting of advertising posters

- (a) A person shall not paste advertising posters or fixtures on a wall or a tree.
- (b) Despite sub-paragraph (i) a person may paste advertising posters
 - (i) on spaces approved by the Assembly
 - (ii) on property owned by the person pasting the poster ,or
 - (iii) where the advertisement is in respect of national elections or notices by the Government.

5. Prohibition of throwing of Refuse in a gutter

A person shall not dump refuse in a gutter.

6. Frontage of commercial or Industrial building

An owner of commercial establishment shall solidify the frontage of the commercial or industrial building by concrete or concrete slabs, pavement blocks or cementing the floor. The Assembly may undertake the works and surcharge the owner of the establishment with all cost where the person fails to undertake the works.

7. Cleaning of fronting of Commercial or industrial building

- (a) A person who carries a commercial activity at a place is responsible for the cleaning of the frontage of the place of the commercial activity.
- (b) Where a person who carries on commercial activity at a place fails to clean his frontage, the WGMA may in writing draw the attention of the person to the filth and request the person to clean up the filth within three days.
- (c) The Assembly may undertake the clean up the place and surcharge the owner of the business the commercial rate for the clean-up where the person fails to do so.

8. Cleaning of shops

- (a) An occupier of a shop, stall or market place shall keep the floors of the shop, stall or market place clean.
- (b) Where an occupier of a shop or stall permits another person to use the frontage of the shop or stall the occupier and that person are jointly liable for non-compliance of sub paragraph (a) above.

9. Health Observance Day

The Assembly may by resolution designate a day to be a Health Observance Day.

10. Obstruction

No person shall obstruct a teacher, a pupil or a person authorized to clean an area on a Health Observance day .A person who contravenes provision commits an offence and is liable on summary conviction to a fine of not more than ten (10) penalty units or to a term of imprisonment of not more than fourteen (14) days or to both.

11. Prohibition of stacking of Articles

A person shall not stack empty cases, vehicles spare parts, unserviceable vehicles or other articles in a manner that may obstruct the smooth flow of traffic be an eyesore or unpleasant to other road users.

12. Nuisance

A person shall while undertaking a trade, vocation or business, take precautions against causing stench to be nuisance to the public.

13. Protection against liability

A person authorized to remove or destroy an article under this Bye-Law is not liable for any loss sustained by the owner of the article.

14. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

15. Interpretation

In this Bye-Law, unless the context requires;
“WGMA” means the Weija -Gbawe Municipal Assembly.

16. Revocation

Any bye-law in force on prohibition of nuisance and unauthorized structures immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (REGULATION OF VEHICLE PARKING PLACES) BYE-LAW 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Fees to be paid to Assembly

- (a) A person who parks vehicles at a parking place designated by the Assembly shall pay a parking fee to the Assembly for the use of a parking place in respect of each motor vehicle.
- (b) The Assembly shall by resolution determine the fees to be paid at parking places.
- (c) A driver of a motor vehicle shall pay the prescribed fee to the person designated by the Assembly for the collection of parking fees.
- (d) A collector shall issue a ticket in respect of each payment specifying the amount paid the date of issue and the registration number of the vehicle.
- (e) A ticket issued is valid only for the vehicle whose number is indicated on the ticket.
- (f) The ticket issued by the collector of parking fees is valid from the time the vehicle is parked till the time the vehicle is moved away.
- (g) The person issued with a receipt shall produce the receipt on demand by an officer authorized by the WGMA to demand and inspect the receipt.
- (h) A driver who fails to produce a ticket commits an offence and is liable to a spot fine of not less than two (2) penalty units and not more than five (5) penalty units.
- (i) Where the driver fails to pay the fine, the WGMA shall take custody of the vehicle until the spot fine is paid.
- (j) The Assembly is not liable for any damage caused to a vehicle taken into its custody in furtherance of subparagraph (i) above.

2. Extra fees

A person who parks a motor vehicle at a parking place beyond the prescribed duration shall pay an extra fee as determined by the Assembly.

3. Time of operation

These provisions of the Bye-law are operational from 7.00am to 6.00pm each day except Sundays and Public Holidays.

4. Parking Lot

- (a) A driver of a vehicle using a parking place shall park the vehicle in the space indicated to drivers by the collector of parking fees.
- (b) Ensure that the parked vehicle is stationary by applying the handbrake or by other effective means.
- (c) Ensure that all the locks of the vehicle have been locked up
- (d) Ensure that the wheel covers are tightly screwed on the tyre.
- (e) Not to permit the execution of any substantial repairs or work on the vehicle unless the repairs or work is very necessary.
- (f) The WGMA is not liable for any damage caused to a vehicle or items stolen from or on the vehicle

5. Unauthorized parking

A person shall not park or leave a vehicle at a place not designated by the WGMA as a parking lot.

6. Nuisance

A driver or a person in charge of a vehicle shall not park a vehicle at any place in a manner that will constitute a nuisance to the public.

7. Access to premises

A person shall not park a vehicle at place in a manner that will prevent others to have access to their premises.

8. Clamping of vehicles

- (a) Authorized agents of the WGMA shall clamp vehicles parked at a place in contravention of the provisions of this Bye-law
- (b) An owner of a clamped vehicle shall pay a spot fine prescribed by the WGMA before its release to the owner.

9. Towing of vehicle

Authorized agents of the WGMA shall tow any vehicle parked at an unauthorized place upon the conditions that

- (a) the vehicle being towed is deposited at a place determined by the WGMA,
- (b) the driver or the person in charge of a towed vehicle is released to the driver, and
- (c) the WGMA is not responsible for a damage caused to a vehicle being towed or for the loss of an article during or after the towing.

10. Application

Paragraphs 1-5 of this Bye-Law apply to streets, avenues and other spaces that may be specified by the WGMA.

11. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

12. Interpretation

In this Bye-law unless the content otherwise requires;

“Motor vehicle” means any mechanically propelled vehicle intended or adopted for use on roads.

“Place” means intended street pathway, pavement or an open space designated for similar purpose.

“WGMA” means the Weija -Gbawe Municipal Assembly.

13. Revocation

Any bye-law on regulation of vehicle parking spaces immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (TEMPORARY STRUCTURES) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Temporary structure Permit

(a) A person shall not mount a temporary structure without a permit.

(b) In this Bye-Law, a temporary structure includes a kiosk, a container and any structure the WGMA may classify as temporary.

2. Validity of permit

Except where indicated by the WGMA a permit shall be valid for one (1) year and shall be renewable on expiration.

3. Revocation of permit

The WGMA may revoke a permit upon giving the holder of the permit a twenty-one (21) days' notice.

4. Temporary structure in public right of way

(a) The WGMA may remove or demolish a temporary structure upon giving the owner or the occupier where appropriate a four (4) days' notice, where in the opinion of the WGMA the structure obstructs the public right of way, or is dangerous to life and property.

(b) The WGMA may surcharge the owner or the occupier of the structure with the cost of the removal or demolition of the structure.

(c) Where the WGMA removes the structure and deposits it at a safe place, the WGMA may impose a fine of not less than twenty (20) penalty units on the owner or the occupier.

(d) Where the WGMA demolishes the structure, it may impose upon the owner or the occupier of the said structure a fine not less than forty (40) penalty units.

5. Interpretation

In this Bye-law unless the content otherwise requires;

“WGMA” means the Weija -Gbawe Municipal Assembly.

6. Revocation

Any bye-law on temporary structures immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (WAYSIDE VEHICLE DEALERS) BYE-LAW,
2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Requirement of permit

A person shall not deal in vehicles in an enclosure or open space without a permit from the WGMA.

2. Conditions for a permit

- (a) A person shall be granted a permit if the person has
 - (i) a suitably fenced premises on which the vehicles are displayed
 - (ii) a signboard placed at the conspicuous place advertising the sale of the vehicle, and
 - (iii) equipped the premises on which the vehicles are displayed with adequate firefighting mechanisms
- (b) An application for permit shall be accompanied by three (3) copies of site plans of the premises where the vehicles are to be displayed.

3. Grant of license and fee

The WGMA shall, within two (2) weeks after the receipt of the application, grant the permit to the applicant, if the WGMA is satisfied that the applicant has satisfied the conditions required for a permit and has paid the necessary fees.

4. Non-transferability of permit

A permit granted under this Bye-Law is not transferable.

5. Measurement of vehicle Sales Park

A site for the display and sale of vehicle shall not be less than sixty-one (61) meters in length and thirty meters in breadth.

6. Conditions Revocation of permit

- The WGMA may revoke the permit of a vehicle dealer on giving the dealer, a thirty (30) day notice, if the dealer
- (a) is in breach of this Bye-Law
 - (b) cease to deal in vehicles continuously for six (6) months
 - (c) transfer the permit to another person without the consent of the WGMA and applies the permit for purposes other than that for which the permit was granted.

7. Renewal of permit

A permit granted under this Bye-law is renewable annually.

8. Offence and penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

9. Interpretation

In this Bye-law unless the content otherwise requires;
“WGMA” means the Weija -Gbawe Municipal Assembly.

10. Revocation

Any bye-law on wayside vehicle dealers immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (CONTROL OF CHILD DELIQUENCY) BYE LAW, 2017.

In the exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Under-aged person(s) less than 18 years

- (a) Under-aged person(s) shall not be allowed to patronize night clubs, pubs, drinking bars, betting centers, wake-keeping.
- (b) Any under-aged person (s) shall not be made to sell or offer for sale or used alcohol, cigarette or any substance suspected to be narcotics.
- (c) No person (s) shall engage under-aged person (s) to engage in prostitution.
- (d) No under-aged person (s) shall engage in prostitution.

2. Offence and penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

15. Interpretation

In this Bye-Law unless the context otherwise requires
“WGMA” means Weija -Gbawe Municipal Assembly.
“Prostitution” means commercial sex, lesbianism, gayism.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

**WEIJA -GBAWE MUNICIPAL ASSEMBLY (SALE OF ALCOHOLIC BEVERAGE) BYE
LAW, 2017.**

In the exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Requirement of License

A person shall not sell alcoholic beverage without a license

2. Application for license

An application for license shall be made in writing to the WGMA.

3. Conditions for grant of License

The WGMA shall only grant a licence if the following conditions are satisfied:

- a. The applicant is a fit and proper person to be entrusted to sell intoxicating liquor
- b. No licence shall be issued to any person who is under 18 years of age

4. Grant of License

The WGMA shall within two (2) months of the receipt of the application, grant the license to the applicant if the WGMA is satisfied that the applicant has satisfied the conditions required for license and has paid the prescribed fee.

5. Conditions for revocation of license

The Assembly may revoke a license where

- (a) a person in charge of premises for the sale of alcoholic beverage is in breach of any the provisions of this Bye-Law or any laws relating to the sale of alcoholic beverage, or has made alterations to the premises for which license has been granted.

6. Duration of license

A license issued under this Bye-Law is valid for one year.

7. Premises to be used

The premises required to be used for the sale of alcoholic beverage shall

- (a) have floors made of concrete or other impervious materials
- (b) have walls capable of being washed
- (c) have adequate lighting and ventilation
- (d) not be used as a bedroom or living room
- (e) not open directly into a bedroom, living room, bathroom kitchen or toilet
- (f) have fly proof place for the stock not in immediate use
- (g) have shelves for the display of drinks, and
- (h) have chairs/tables for the use of customers.

8. Prohibited persons

A person in-charge of premises for the sale of alcoholic beverage shall not employ a person of unsound mind or a person suffering from a communicable disease to be in charge of or serve drinks.

9. Maintenance of good standard of sanitation

1. A person in charge of premises for the sale of alcoholic beverage shall maintain a high standard of sanitation for
 - (i) the cleaning of glasses
 - (ii) cleaning of utensils for the preparation of drinks, and
 - (iii) storage for the utensils.
2. A person in charge of premises for the sale of alcoholic beverage shall with the approval of the WGMA provide places of convenience for customers.

10. Prohibition of sale at or near Lorry Park

A person shall not sell alcoholic beverage at a lorry park or within a distance of three hundred meters from a lorry park.

11. Inspectors and power of entry

- (a) The WGMA may appoint inspectors to carry out the functions of the WGMA under this Bye-Law.
- (b) An inspector authorized by the WGMA may enter any premises or a place used or suspected to be used for the sale of alcoholic beverages at reasonable times to investigate activities and submit a report to the WGMA.
- (c) The authorized officer may inspect the license, the premises and the facilities in the premises.

12. Obstruction of officers in the performance of duty

A person shall not obstruct an authorized officer of the WGMA in the discharge of official duties under this Bye-Law.

13. Display of signboard

A person in charge of premises licensed for the sale of alcoholic beverage shall erect a signboard in front of the premises with the person's name, the license number and the words **“LICENSED TO SELL ALCOHOLIC BEVERAGE”**

14. Offence and penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

15. Interpretation

In this Bye-Law unless the context otherwise requires

“Alcoholic beverage” includes palm wine, corn beer and akpeteshie.

“Lorry park” includes places where vehicles converge to Provide commercial transportation to the public.

“WGMA” means Weija -Gbawe Municipal Assembly.

10. Revocation

Any bye-law on sale of alcoholic beverages immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija - Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (SAND WINNING) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Permit to win sand

- (a) A person shall not win sand, stone and gravel within the Jurisdiction of the WGMA without a permit from the WGMA.
- (b) A person who wins sand, stone and gravel without a permit commits an offence and is liable on conviction to a fine of not more than two hundred (200) penalty units and not exceeding five hundred (500) penalty units or to a term of imprisonment not more than six (6) months or to both.

2. Application for permit

In an application for a permit to win sand, stone or gravel, the applicant shall

- (a) state the name of applicant
- (b) state whether the winning will be excavation by mechanical or manual means
- (c) state the duration of the winning
- (d) ensure the application is counter signed by the Assembly member of the area, and
- (e) be accompanied with a site plan of the area intended for the winning.
- (f) attach evidence of notice to affected communities

3. Grant of permit

- (a) The WGMA may on recommendation by its Planning Committee issue the permit to the applicant.
- (b) The permit shall state
 - (i) the name and address of the operator
 - (ii) The permitted hours of operation of 4am to 6pm
 - (iii) Permitted area of operation
 - (iv) Duration of permit, and
 - (v) Prescribed fees

4. Production of permit

A holder of permit shall produce the permit on demand by an authorized officer of the WGMA at the site.

5. Transfer of permit

- (a) A person shall not transfer a permit granted by the WGMA to another person without the consent of the WGMA.
- (b) The WGMA shall revoke a permit and blacklist a holder where the permit holder transfers the permit to another person without the consent of the WGMA.

6. Rent/Conveyance fee

The WGMA shall determine the rent/conveyance fee for Winning operations within its jurisdiction.

7. Receipt

The WGMA shall issue a receipt upon payment of rent/conveyance fee, and the receipt for rent/conveyance fee shall be produced on demand.

8. Offences

- (a) Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment
- (b) A person who fails to produce a rent/conveyance receipt upon demand by an authorized officer of WGMA, commits an offence and is liable on conviction to a fine of not less than one hundred penalty units.
- (c) In furtherance of sub paragraphs (a) and (2) the WGMA may confiscate the sand/stone/gravel and the truck.

9. Winning in an unauthorized pit

- (a) A person shall not win sand/stone/gravel in an unauthorized pit
- (b) A person who wins sand/stone/gravel in an unauthorized pit commits an offence and is liable to a spot fine of ten (10) penalty units
- (c) The WGMA may in furtherance of sub paragraph (a) and (b) impound the truck being used to carry the sand/stone/gravel until the payment of the fine.
- (d) The Assembly shall confiscate, the sand, stone or gravel loaded outside the authorized hours of operation
- (e) The driver of a truck being used to carry sand/stone or gravel outside the authorized hours of operation is liable to a spot fine of one hundred penalty units.

10. Deposit for reclamation

- (a) A holder of sand winning permit shall deposit money to be determined by the Planning Committee of the WGMA for the reclamation of the land.
- (b) The WGMA may refund 50% of the deposit to the permit holder on completion of the winning activity and upon satisfying all requirements under this Bye-Law.

11. Reclamation of land

- (a) A person shall reclaim the land including restoration of destroyed environmental and physical structures upon ceasing operations.
- (b) The WGMA may forfeit the deposit paid and also black-list the person who fails to reclaim the land on which that person has won sand, gravel and stone.

12. No Liability

The WGMA shall not be liable for damage to a sand winning site or loss of sand as a result of a breach of this Bye-Law or any cause.

14. Interpretation

In this Bye-Law unless the context otherwise requires;
“WGMA” means Weija -Gbawe Municipal Assembly.

10. Revocation

Any bye-law on sand winning immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY, WEIJA (UNIVERSAL SALT IODIZATION)
BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Mandatory fortification of salt

- (1) A person shall not import, manufacture, package, label, advertise, store, deliver, distribute, trade, sell or export food for human or animal consumption that is not fortified in accordance with this Part, the Regulations or Guidelines.
- (2) Food is fortified where it has additives such as potassium iodate, protein, essential amino acids, vitamins, minerals, essential fatty acids or any other nutritional substance added to it to enhance its nutritional value.
- (3) The Food and Drugs Authority shall prescribe and implement the standards for the fortification of food.
- (4) A person shall not label, package for sale or advertise food in a manner that is likely to be mistaken for food of the prescribed standard.
- (5) This section does not apply to salt for industrial purposes.
- (6) Salt for industrial purposes shall
 - (a) be labelled clearly to that effect,
 - (b) be stored and displayed separately from salt intended for human or animal consumption, and
 - (c) not be transported unless covered by a permit issued by the WGMA.
- (7) Any individual(s), group(s) and companies involved in the mining, refinery, distribution or packaging of salt shall regularize their operations with the local government under whose jurisdiction the concession lie in accordance with the Local Government's business operation codes. Production or commerce in salt without proof of approval by the WGMA is prohibited. A certificate attesting to approval to conduct business shall be made available for inspection at all times.
- (8) This operational approval certificate issued by the appropriate Local Government does not absolve any business entity from any regulatory requirement of the Food and Drugs Board.
- (9) In the interest of public health and safety, all dealers in salt are to comply with this bye-law. Any individual, group of individuals or company that is found doing business in salt that does not conform to this Bye-law commits an offence.

28.2 To support implementation of the Mandatory fortification of salt

- (1) The WGMA designates the Environmental Health Officer to ensure compliance with this Bye-law.
- (2) The Environmental Health Officer or any designated officer of the WGMA is authorized to enter any establishment engaged in the production, storage, distribution and sale of salt and inspect any consignment of salt for compliance to this Bye-law.
- (3) No person shall obstruct or resist any Environmental Health Officer or any other officer designated by the WGMA who is acting in the performance of their duties relating to this Bye-law.
- (4) Any establishment involved in the production or commerce in salt, which does not conform to the requirements of this Bye-law, commits an offence.
- (5) The WGMA may, on recommendations of an Environmental Health Officer may withdraw registration of establishment for non-compliance with this Bye-Laws.

3. Offences

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

4. Interpretation

In this Bye-Law unless the context otherwise requires;
“WGMA” means Weija -Gbawe Municipal Assembly.

5. Revocation

Any bye-law on universal salt iodisation immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (FESTIVE HOOLIGANISM) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Insecure seating of passengers

Any person in charge of a motor vehicle who on the pretext of a funeral celebration carries passengers outside a vehicle in a manner which endangers the lives of the passengers commits an offence.

2. Over-speeding and dangerous activity

1. Any person in charge of a motor vehicle who on the pretext of a funeral, a festival or after football matches indulges in a celebration or any other activity that may be considered as over-speeding, and drives in a manner which endangers the lives of pedestrians, or the tooting of the horns of the vehicle continuously to disturb the public peace, commits an offence.

3. Illegal road blocks

1. A person shall not block any commercial road or street to restrict free movement of traffic or pedestrians without written authorization from the WGMA.

2. For the avoidance of doubt, the head of the family celebrating the funeral or function shall be held responsible for the breach of paragraph 3 (1) above.

4. Offence and penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

5. Interpretation

In this Bye-Law unless the context otherwise requires;

“WGMA” means Weija -Gbawe Municipal Assembly.

“Motor vehicle” means a wheeled self-propelled road or off road vehicle other than trains or trams used for the transportation of passengers and property

6. Revocation

Any bye-law on festive hooliganism immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (CONTROL OF SLAUGHTER-HOUSES/SLAB)
BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Use of public slaughter house/slab

(1) A person shall not slaughter an animal for human consumption within the jurisdiction of the Assembly other than in the public slaughter- house/slab or other places appointed for that purpose by the WGMA.

(2) A person shall not sell or offer or expose for sale within the jurisdiction of the WGMA, the flesh of domestic animals not killed in a slaughter-house or other places appointed for the slaughter of animals.

2. Not to cause pain or harm to animals for slaughter

(1) The person in charge of animal(s) awaiting slaughter shall provide it with sufficient food and water, and protect it from being harassed by insects and from any act that turns to unnecessarily cause it pain or harm.

(2) All animals slaughtered shall be killed by cutting the throat after stunning, or by means of a “captive bolt” pistol (the latter to be used only by a person authorized by the Municipal Environmental Health Officer).

(3) An animal shall not be slaughtered within the sight of another living animal.

(4) Subject to the provisions of the foregoing paragraph of this Bye-law, an Environmental Health Officer or any person employed by the WGMA to exercise control over a slaughter-house or other places designated for the slaughter of animals shall have power to direct the manner in which an animal shall be slaughtered so as to prevent unnecessary cruelty.

3. Cleaning of slaughter-house after use

A person who slaughters an animal in a slaughter-house or other places approved for the slaughter of animals shall keep the slaughter-house or the place clean and shall, before leaving, clean blood and wash the slaughter-house or the place to the satisfaction of the Environmental Health Officer or any person employed by the WGMA to exercise control over slaughter-houses or other places approved for the slaughter of animals.

4. Fee for using slaughter house/slab

The WGMA shall charge fees as shall be fixed by a resolution for the use of the slaughter house.

5. Interpretation

In these bye-laws unless the context otherwise requires’

“WGMA” means the Weija -Gbawe Municipal Assembly;

6. Revocation

Any bye-law on control of slaughter houses/slab immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (RESTAURANTS AND EATING HOUSES) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Licensing of eating places

Every premises where food is prepared or cooked or refreshment offered for sale to the public for consumption shall be considered to be a restaurant or eating-house for the purpose of this Bye-law, and shall be approved and licensed by the WGMA.

2. Set-up of premises for cooking and or selling food

In a premises for the cooking and selling of food, a separate room which shall be used solely as a public eating room or restaurant and a separate room shall be used a kitchen which shall be used solely for cooking and for the preparation of food and liquid refreshments for use in the restaurant.

3. Dimension of eating rooms

- (1) A public eating-room in any restaurant or eating-house shall not be less than 15 feet long and 12 feet wide.
- (2) The floor of every public eating-room shall be of concrete or other impervious materials and the walls shall be capable of being washed.
- (3) There shall be provided in every public eating-room, adequate lighting and ventilation.
- (4) In every public eating-room or restaurant, shelves or cupboards shall be provided for the storage of plates and other utensils, and suitable tables and chairs or benches shall be provided.
- (5) A public eating-room or a restaurant shall not be a living or sleeping-room and a living or sleeping room shall not open directly into a restaurant or a public eating room.

5. Structure of kitchen

- (1) Each kitchen in a restaurant or eating-house shall be the approved type with a concrete floor, and in every such kitchen, suitable fly-proof storage for foodstuffs shall be provided, together with one or more tables for the preparation of food.
- (2) Each kitchen shall be adequately provided with receptacle for the disposal of refuse and shall be maintained by the operator of the restaurant.
- (3) An operator of a restaurant or eating-house shall provide suitable washing plates and utensils.

6. Hygiene of eating-houses

- (1) A proprietor of a restaurant or eating-house or person in charge shall not allow a person suffering from an infectious or contagious disease to take part in the preparation or serving of food in the restaurant or eating-house.
- (2) No animal or fowl likely to cause a nuisance shall be kept in the compound of any restaurant or eating-house.

7. No alteration after approval

The WGMA may withdraw a permit granted under this Bye-law if an alteration is made to any premises after the permit has been granted.

8. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

9. Interpretation

In this Bye-law, unless the context otherwise requires;
“Assembly” means the Weija -Gbawe Municipal Assembly;

10. Revocation

Any bye-law on control of restaurant and eating houses immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (CONTROL OF SAWMILL AND SALE OF LUMBER) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Permit to operate Sawmill/Lumber

- (1) Any person who intends to engage in sawmill operations shall apply to the WGMA for a permit.
- (2) Any person who intends to engage in the sale of lumber shall apply in writing to the WGMA for a permit.

2. Offence

- (1) It is an offence to site and operate a sawmill in a built up residential area.
- (2) No person shall sell lumber at a place other than a site approved by WGMA.

3. Penalty

A person who contravenes any provision of this Bye-law commits an offence and is liable on summary conviction, to pay a fine not less than a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units. Forty per cent (40%) of the fine imposed shall, on payment, be ceded to the WGMA.

9. Interpretation

In this Bye-law, unless the context otherwise requires;

“Assembly” means the Weija -Gbawe Municipal Assembly;

10. Revocation

Any bye-law on control of sawmills and control of lumber immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (ENCROACHMENT) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936) this Bye-law is hereby made.

1. Encroachment on Public Places

(1) No person shall place or cause to be placed any structure, or construct any building, wooden kiosk, metal containers or any other object which impedes or is likely to impede the use of access road, lane, pavement, road reservation and medians.

(2) No person shall site or build or reclaim a portion of an officially designated Ramseyer sites, the Weija Lake buffer zones and capped dumped sites.

(3) No person shall place or cause to be placed any of the above items listed in paragraph (1) above at any site set aside by the WGMA for sanitary purposes.

(4) No person (s) shall rent or cause to rent any walkway, pavement, road reservation or any other plot of land earmarked by the WGMA for development.

2. Penalty

A person who contravenes any of the provisions of this Bye-law commits an offence and shall be liable on summary conviction to a fine of not less than Fifty(50) penalty units and not more One hundred (100)penalty units. Forty per cent (40%) of the fine imposed shall, on payment, be ceded to the Assembly.

3. Interpretation

In this Bye-law, unless the context otherwise requires;

“Assembly” means the Weija -Gbawe Municipal Assembly;

4. Revocation

Any bye-law on encroachment immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (COMPENSATION ON COURT FINES) BYE-LAW 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Court fines

Except where specifically stated in the Bye-laws of the WGMA, thirty (30%) percent of all court fines imposed on accused persons out of all prosecutions initiated and handled by personnel of WGMA shall be paid to the WGMA upon payment of such fines.

2. Interpretation

In this Bye-law, unless the context otherwise requires;
“WGMA” means the Weija -Gbawe Municipal Assembly;

3. Revocation

Any bye-law on compensation on court fines immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija - Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (BEACHES) BYE-LAW 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Minimum distance to be observed

- i. A person shall not Construct a building or any structure or undertake any works within Sixteen (16) metres of the shore line.
- ii. Where a person constructs a building or undertakes any works within Sixteen (16) metres of the shore line the WGMA shall demolish the building or order the person to stop undertaking the works.
- iii. The WGMA shall surcharge the developer or owner of a building/structure demolished by the WGMA with the cost of the demolition.

2. Vegetation at Beaches

A person shall not uproot, cut, fell or remove trees or vegetation growing at the beaches without the consent of the WGMA.

3. Permit for construction

A person cannot construct a building /structure or carry out any works without a permit from the Assembly.

4. Sand winning at Beaches

No person shall win sand at the beach.

5. No open defecation at the beach

No person shall openly defecate at the beach.

6. Penalty

Any person who contravenes any or all of the above provisions of this Bye-law commits an offence and is liable on summery conviction to a fine of not less than a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of three (3) months imprisonment or to both. Forty per cent (40%) of the fine imposed shall, on payment, be ceded to the Assembly.

7. Interpretation

In this Bye-law, unless the context otherwise requires;
“WGMA” means the Weija -Gbawe Municipal Assembly;

8. Revocation

Any bye-law on beaches immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

**WEIJA -GBAWE MUNICIPAL ASSEMBLY (NON-COMPLIANCE TO STATUTORY
NOTICE) BYE-LAW, 2017**

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Written instructions

Any person who fails to adhere to written instructions given within a specified period by an Environmental Health Officer or any officer assigned by the WGMA to carry out a specific task commits an offence.

2. Penalty

A person who contravenes any of this bye-law commits an offence and shall be liable on summary conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units.

3. Interpretation

In this Bye-law, unless the context otherwise requires;
“WGMA” means the Weija -Gbawe Municipal Assembly;

4. Revocation

Any bye-law on non-compliance to statutory notice immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (OBSTRUCTION) BYE-LAWS, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Obstruction

Any person who shall engage in hooting, insulting, assaulting, embarrassing or preventing, or cause the insulting, assaulting, embarrassment or prevention of any Environmental Health Officer or any other Officer appointed by the WGMA in the course of carrying out his/her lawful duties commits an offence.

2. Penalty

Any person who contravenes the provision of this Bye-Law commits an offence and shall be liable on summary conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or in default to a term of imprisonment not exceeding six month or to both

3. Interpretation

In this Bye-law, unless the context otherwise requires;
“WGMA” means the Weija -Gbawe Municipal Assembly;

4. Revocation

Any bye-law on obstruction immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (ROAD BARRIER) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Barriers

The Assembly may mount barriers in roads within its jurisdiction to check and monitor the activities of vehicles in its jurisdiction as and when appropriate.

2. Tolls

(a) A person shall not be permitted to convey goods on his vehicle to cross any barrier unless that person paid to an authorized officer of the WGMA in-charge of the barrier the appropriate toll and obtained a receipt.

(b) No person shall mount a road barrier or block any road within the Jurisdiction of the WGMA for the purposes of ceremonies or any other form of activity without taking a permit from the WGMA.

3. Duration of permit

A permit so granted in respect of item 2 (2) above shall last for the period indicated in the permit.

4. Prohibitions

(a) A person shall not burn or cause to be burnt tyres or any form of material on the road within the jurisdiction of the Assembly.

(b) A person shall not destroy or do any damage to a duly authorised barrier.

5. Damage to authorised barrier

A person in-charge of a vehicle which destroys or causes damage to a barrier shall be responsible for the repairs of the damage caused.

6. Penalty

(a) Any person who contravenes any of the provisions of this Bye-law commits an offence and shall on conviction, be liable to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units, forty per cent (40%) of which fine shall, on payment, be ceded to the WGMA.

(b) The offender is further liable to the payment of the cost of any damage caused.

7. Interpretation

In these bye-laws unless the context otherwise requires
“WGMA” means the Weija -Gbawe Municipal Assembly;

8. Revocation

Any bye-law on road barrier immediately before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of Weija -Gbawe Municipal Assembly on.....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (WETLANDS PROTECTION) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Establishment of Wetlands

- (1) This Wetlands Protection Bye-law shall protect the wetlands, water resources, and adjoining land areas under the jurisdiction of the WGMA.
- (2) For purposes of this Bye-law, the WGMA shall collaborate with the Town and Country Planning, the Lands Commission, Environmental Protection Agency and Water Resources Commission in the Greater Accra Region to collect the data on wetlands, water resources and its adjoining lands.
- (3) Upon ascertaining the areas the WGMA shall proceed to publish in a paper that circulates in the municipality, the electronic and print media all the areas concerned and inform the general public that no development shall take place in the designated area.
- (4) The WGMA shall also erect a sign post at the site showing the demarcation of the area on the sign post.
- (5) The WGMA shall indicate on this sign post that under no circumstances shall any person or company undertake any exercise to change the condition of the resource area subject to protection under this Bye-law.
- (6) Examples of alteration or change include, but are not limited to,
 - i) The changing of pre-existing drainage characteristics, flushing characteristics, sedimentation patterns, flow patterns and flood retention areas;
 - ii) Undertaking an activity that raises or lowers the water level or water table;
 - iii) The destruction of vegetation;
 - iv) Reclaiming a wetland for purposes of putting up a structure or undertaking any development in the designated area.

2. Discussions with traditional authority

The WGMA shall after ascertaining the various wetlands and displaying the areas, discuss this Bye-law with the traditional council in whose jurisdiction these wetlands occur and inform the traditional authorities that such areas shall not be granted for development.

3. Prohibition

The WGMA shall in conjunction with the Lands Commission refuse to grant permit for development or prepare a lease in respect of such area being demarcated to a prospective developer

4. Exception

- (1) The WGMA shall however for emergency projects necessary for the protection of the health and safety of the public allow such work to be undertaken provided that the work is to be performed by or has been ordered to be performed by an agency of the Ministry of Health has notified the WGMA at least 72 hours prior to the work being undertaken.
- (2) The WGMA during the period of undertaking this work shall supervise the work through its Environmental Protection Agency to ensure that nothing is done to harm the ecology of the area.

5. Monitoring and enforcement

(1) The WGMA shall form a standing committee consisting of the five persons namely the Coordinating Director or his deputy, the Solicitor, the Head of Physical Planning, the head of Disaster Prevention and Management Department and one person each from the Environmental Protection Agency and Water Resources Commission to ensure the compliance of this Bye-law by the traditional authorities and the prospective developers.

(2) The WGMA shall pay periodic visits to the sites designated as wetlands and natural resources areas to ensure that the areas are not being degraded.

(3) Where a visit reveals any degradation, the standing committee shall inform the Legal Department in writing with evidence of the activities which seeks to destroy the environment.

(4) The WGMA on receipt of the evidence shall have authority to enforce this Bye-law by issuing a violation notice(s) or administrative orders to restore the area to its original position.

(5) Where the violation continues, the WGMA shall institute both civil and criminal action to restrain the continuous degradation of the wetlands or the natural resource.

(6) The Environmental Health Officer of the WGMA, and a police officer shall have authority to assist the committee in terms of enforcement bye-law 5(4) and (5).

7. Offence and penalty

Any person who violates any provision of this bye-law or administrative orders issued thereunder, shall be punished a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units. Where violation of the said portion continues, the offence, shall attract a fine of one penalty unit per day.

8. Title

This Bye-law shall be cited as the Weija -Gbawe Municipal Assembly (Wetlands Protection) Bye-laws, 2016.

9. Application

These Bye-laws shall apply within the area of authority of the WGMA.

10. Interpretation

In this bye-law, unless the context otherwise requires:

“WGMA” means Weija -Gbawe Municipal Assembly.

“Wetlands” means areas where water covers the soil, or is present either at or near the surface of the soil all year or for varying periods of time during the year, including during the growing season.

11. Revocation

Any bye-law on wetlands immediately before the coming into force of this Bye-law is hereby revoked

Made at a meeting of the Weija -Gbawe Municipal Assembly held on the

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA - GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (URBAN PASSENGER TRANSPORT SERVICES) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Permit to operate

- (a) An entity operating an urban passenger transport services within the Municipality shall require a permit to operate any such system.
- (b) An existing group of operators legally associated as a Union, Cooperative, Association, Limited Liability Company, Partnership or any new association formed and, currently providing transport services in the Municipality shall be eligible to apply and register with the WGMA after satisfying the requisite conditions.

2. Application forms

- (a) A prospective applicant shall purchase the requisite application forms from the WGMA and complete same in triplicate and submit it to the Transport Department of the WGMA for processing.
- (b) The applicant shall attach to the application the body's certificate of registration, tax clearance certificate, a detailed description of all routes to be plied, services to be provided, place of operation describing all facilities available and any other requirements as the WGMA shall from time to time require.
- (c) The WGMA shall on receipt of the application with all its attachments issue a receipt to the applicant after the payment of the requisite fees approved by a resolution of the WGMA.

3. Processing of application forms

- (a) The completed application forms shall be processed by the WGMA within one month from the date of receipt of the application.
- (b) The processing of the application shall be done by a five member panel comprising a member each of the Social and Development Planning Committees of the WGMA, the head of Transport Department at WGMA, the Solicitor of WGMA and a representative from the Motor Traffic and Transport Unit of the Ghana Police Service;
- (c) The panel shall in processing the application among other things visit the place of operation of the applicant to verify the contents and other statements made in the application;
- (d) The WGMA will assess the application based on the adequacy or otherwise of existing services and whether the proposed service is required in the public interest;
- (e) The assessment will be done on the basis of the best evidence available to it, including evidence submitted by the Applicant in support of the application and information made available by local, regional and national transport union representatives where necessary or other relevant interest groups;
- (f) The WGMA may, if necessary, seek information from any public or private body, but without disclosing details of the application that has been made.
- (g) The criteria for deciding whether a route is adequately served will comprise a review of existing service frequency, number of services provided per day/week and duration of daily service provided;
- (h) Evidence of unsatisfied demand, would include transport studies, representations, complaints and any case made by an application.

4. Operational permit

- (a) The panel after processing the application shall issue an operational permit to the applicant for the operation of the urban transport services under Type 'A' permit for areas within the WGMA and type 'B' permit for areas outside the WGMA's jurisdiction;
- (b) Any such permit granted is valid till 31st December of the year, in which it was issued.
- (c) A successful applicant shall pay a fee fixed by the resolution of the WGMA.
- (d) The panel in refusing an application shall state the grounds upon which the application has been refused and notify the applicant accordingly.
- (e) An applicant whose application is refused shall in the case of failing to fulfil a condition complete a fresh application and resubmit the application for consideration.
- (f) In any other case, the applicant shall appeal to the Municipal Chief Executive (MCE) within 21 days after the panel's decision.
- (g) The Municipal Chief Executive shall constitute a three member appeals panel which shall vet the application and give its written recommendation to the MCE within fourteen days from constituting the panel.
- (h) The Appeals panel shall comprise, a High Court judge who shall act as the chairman, a senior lawyer of fifteen years and above standing at the bar, and a senior police officer.
- (i) The Municipal Chief Executive on receipt of the appeal decision shall notify the appellants of the Assembly's decision.
- (j) Where the appeals panel refuses the grant of the permit, the applicant shall within 21 days of the decision appeal to the Regional Minister for a review of the decision.
- (k) Where the Regional Minister also refuses to grant the permit, the applicant shall proceed to a court of law for redress.
- (l) The panel in processing the application shall among others consider a detailed description of the route and time table in respect of the proposed service including pick up and set down points, inspect vehicles to be used, including road worthy and insurance certificates among others.

5. Duration of permit

- (a) A permit granted under this Bye-law shall be valid for one year after which it shall be renewed upon the fulfilment of the terms and conditions stated by the WGMA.
- (b) The Transport Department of the WGMA shall set a task force which shall visit the various routes granted to the transport operator to assess the organization's compliance with the conditions of grant of the operational permit.
- (c) An applicant whose renewal is refused by the WGMA shall go through the appeal process existing under this Bye-law.
- (d) The WGMA in rejecting the renewal of the operational permit shall be guided by the following;
 - (i) whether the service to which the permit relates has been carried out efficiently, or
 - (ii) whether there have been frequent breaches or not, and
 - (iii) whether the applicant has complied with the conditions attached to the permit and this Bye-laws

6. Complaint Unit

- (a) The WGMA shall set a compliant unit at the Transport Department to receive complaints from the general public concerning the operation of a permit holder at a bus terminal and on the routes provided to a permit holder.
- (b) Any complaints received relating to operational permits for passenger services, or other matters arising in the context of the urban passenger transport services will be investigated by the WGMA with assistance where necessary from other relevant bodies.
- (c) All complaints should be forwarded in writing to the WGMA, through Chairman of the WGMA Transport Commission or the Head of Unit of the WGMA Urban Passenger Transport Unit.
- (d) Any complaint received shall be investigated by the WGMA to ascertain any factual breach or breaches after which a formal letter containing the complaint shall be forwarded to the permit holder for a response.
- (e) Upon receipt of the response, the complaint unit shall give opportunity to the parties to state their case and parties questioned from their evidence. A final decision will only be made after consideration of the relevant factual matters and any submissions of the relevant parties.
- (f) The complaint unit shall give its decision, fourteen days after hearing the parties and their decision must be written and read to the parties after duly inviting the parties to appear before them.
- (g) Where the breach or offence is established against the permit holder, the permit holder shall be given a written warning by the compliant unit and where the breach continues, it shall be a ground for revoking or refusing to renew a permit.

7. Regulation

- (1) The WGMA shall regulate the urban passenger transport services within its area of jurisdiction.
- (2) Regulation of Urban Passenger Transport Services shall consist of the power to:
 - a. require that Urban Passenger Transport Services for any designated area within their area of authority is operated under a permit,
 - b. define routes, stopping places and terminals within part or the area of jurisdiction,
 - c. invite and evaluate applications for route operating permits and select from among the applicants,
 - d. award route service contracts,
 - e. award exclusive operating rights for a route, corridor or area to operators,
 - f. restrict or exclude other operators from routes or corridors where route service contracts have been awarded,
 - g. attach conditions to an urban passenger transport services permit in accordance with the procedures,
 - h. define and enforce services and vehicle quality standards in accordance with existing national regulations,
 - i. establish mechanisms for the operations and management of passenger transport services,
 - j. collaborate with any District Assembly for the performance of their respective functions relating to urban passenger transport services, and
 - k. generally promote integration of urban passenger transport services.

8. Offences

- (1) A person commits an offence, if
 - a) he provides or operates an urban passenger transport service without a permit.

- b) he provides or attempts to provide an urban passenger transport service which is not in consonance with the terms and conditions of the permit. These offences shall include but not limited to:
- (i) operating on a route different from that specified by the permit, except at the time where there is clear evidence that the route was temporarily inaccessible,
 - (ii) operating beyond the permitted limits of the route,
 - (iii) operating at terminals not authorized under the permit,
 - (iv) stopping to allow passengers to board or alight at places which are not authorized by the permit, and
 - (v) carrying passengers in excess of the permitted capacity of the vehicle,
- c) he provides false information for the purpose of obtaining an urban passenger transport service permit,
- d) operates or attempts to operate or ply for trade at a terminal without authorization from the WGMA in accordance with the approved procedures,
- e) he obstructs the effective functioning of any urban passenger transport facility or infrastructure, including terminals, access to terminals, designated parking places, designated stopping places, priority lanes or dedicated running ways for passenger transport vehicles, or
- f) he intimidates or unlawfully attempts to persuade any person employed by the WGMA to carry out its functions.
- (2) The provisions in this By-Law shall not inhibit the WGMA in applying penalties under any existing enactment.

10. Penalties

- (1) where a person contravenes paragraph 9(1) (a) of this Bye-law, the Task Force established under this Bye-law shall impound the vehicle, and if found guilty by a court, pay a fine a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units and shall be made to sign a bond before or in addition imprisonment of two months.
- (2) Where a person contravenes paragraph 9(1) (b) of this Bye-law, his vehicle shall be impounded subject to the payment of a fine of 70 penalty units and revocation of the permit for a period of 14 days or both.
- (3) Where a person contravenes paragraph 9(1)(c) of this Bye-Law, he shall be liable to the payment of a fine of 50 penalty units or a revocation of his permit and debarment from applying for or being granted new permit for a period of up to two (2) years.
- (4) Where a person contravenes bye-law 9 (1) (e) and 9 (1) (f), the offender shall be liable on conviction to the payment of a fine 50 penalty units or to a term of imprisonment not exceeding two months or to both.
- (5) A person who contravenes any other provision apart from the offences specified in paragraph 9 of this By-Law commits an offence and shall be liable on summary conviction to a fine of 40 penalty units or to a term of imprisonment of three months.

11. Interpretation

In this bye-law, unless the context otherwise requires:
“WGMA” means Weija -Gbawe Municipal Assembly.

12. Revocation

Any Bye-law on Urban Passenger Transport Services in existence within the area of authority of the WGMA before the coming into force of this Bye-law is hereby revoked.

Made at a meeting of the Weija -Gbawe Municipal Assembly held on the

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (ABATEMENT OF LITTER) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Deposit of litter

A person shall not place, deposit, throw, leave or cause to be placed, deposited, thrown down and left, in any street, park, recreation ground or other public or open space to which the public has access, or in any ditch, water course, gutter or drain abutting on any street, glass, chinaware, earthenware, tin, carton, paper, plastics, bottles, nails or other sharp substances, orange peel, banana skin or the skin of any fruit or the leaves or refuse of any vegetable or any offensive, unwholesome or dangerous substance, otherwise than in a receptacle or place provided by the WGMA for that purpose.

2. Litter not to be swept into streets or specified places

A person shall not-

- (a) Sweep or otherwise remove from any shop, vehicle, house or premises into any street, park, recreation ground or other public or open space to which the public has access, or in any ditch, water course, gutter or drain abutting on any street, any waste paper, shaving or other refuse or litter of any kind.
- (b) Throw down and leave or cause or permit to be thrown down and left in any street, park, recreation ground or other public or open space for the purpose of advertising any bill, placard or other substances.

3. Conveyance

A person who conveys any filth, dust, ashes, refuse or litter or a noxious or offensive matter or liquid must operate a vehicle that has body of adequate size and construction for the type of waste being collected.

4. Removal of falling filth or litter

The person shall cover the receptacle with a net, tarpaulin or a suitable material to prevent the litter from falling into or upon the street or any drain or gutter abutting thereon and shall where necessary for that purpose use a cart or other suitable vehicle or receptacle properly and sufficiently covered.

5. License

- (1) A prospective conveyer of any form of waste shall first apply to the WGMA in writing for a license to collect and transport waste;
- (2) The application shall indicate among others the nature of waste to be collected, the machinery available for that category of waste, the company's registration documents among others;
- (3) The WGMA in considering the application shall seek expert advice from the Waste Management Department on the suitability of the applicant's vehicles to be used for the collection of the waste and the safety measures in place.
- (4) After considering the application, the WGMA shall issue a license subject to the payment of the approved fees determined by the resolution of the WGMA and other conditions which said license shall prescribe. The license shall expire on the 31st of December of the year in which the license was issued and shall be renewable.

6. Failure to comply

A license issued under this Bye-law may be revoked by the WGMA on the advice of the Waste Management Department where the holder has failed to comply with the provisions of the grant of the license and the provisions of this Bye-L

7. Notice to offenders

- (1) A license may be revoked by the WGMA after a written notice has been served on the defaulting has failed to remedy the wrong.
- (2) Any license so withdrawn shall only be restored after the applicant has complied with all the requirements required under this Bye-law.

8. Revision of terms

The terms of the grant of the license shall be reviewed every three years.

9. Cleaning

- (1) If during the conveyance of filth, dust, ashes, refuse or litter, some fall off from the vehicle or any object being used, the person undertaking such conveyance shall cause same to be removed and clean the place on which such filth, dust, ashes, refuse or litter falls.
- (2) For purposes of paragraph 4(1) of this Bye-law, a vehicle conveying filth which litters the street or any place shall be surcharged by a task force or an officer of the WGMA authorised to enforce the provisions of this Bye-law.

10. Notice

If any person contravenes any of the provisions of this Bye-law, the WGMA may by notice in writing served on such person, or affixed to some conspicuous place near the article complained of, require such person to remove the said article within forty-eight hours from the date of the notice.

11. Collection of refuse

The owner or occupier of any premises other than premises owned by the Government of Ghana or an organ thereof, who requires the WGMA or other private companies to remove refuse there from daily shall-

- (a) submit an application in writing to the WGMA containing the name, address and the house number of the applicant of such premises and other particulars sufficient to enable the premises be identified by the WGMA or the private company, and
- (b) At his own expense, provide at a convenient place on the premises or such other place as the WGMA or the company may direct, a dustbin or other receptacle for containing the refuse which shall be of metal or plastic with a close fitting lid and shall be of such dimensions as shall be approved in writing by the WGMA.

12. Provision of dustbins

- (1) If it appears to the WGMA that there are no proper means of depositing domestic refuse in any residential areas and the WGMA is satisfied that in the interest of public health it is necessary that the proper provision made for that purpose, the Assembly may by notice in writing require the occupier or owner of the premises in the area, to provide such number of covered dustbins or other receptacles for the reception of domestic refuse of such material, size and construction as the Assembly may direct;

(2) The WGMA or its Agents or Contractors shall place a bigger receptacle at a central point where necessary to enable owners and occupiers of premises to deposit their refuse at a fee to be determined by a resolution of the WGMA;

(3) Where a person fails to comply with these requirements within such period as may be specified by the WGMA, the Public Health Department of WGMA shall issue summons to the person or persons involved for prosecution in court.

A person, other than one employed by the WGMA, who handles the removal and disposal of refuse, shall not temper with the material deposited or the refuse.

11. Prohibition

The occupier of the premises shall not deposit or cause to be deposited in any dustbin provided for the reception of domestic refuse any liquid or faecal matter.

12. Treatment of waste

(1) The owner or occupier of premises (on which business, industrial or recyclable waste is generated, must ensure that until the appointed times for collection by the WGMA or a private company of the waste

a) the waste should be stored in a bulk container or other approved receptacle; and

b) the waste shall be treated in such a way that it would not pose any health risk and/or nuisance to the neighbourhood.

13. Fees

The fee for the removal of domestic and commercial refuse shall be payable after the delivery of service and determined by resolution of the WGMA differently for domestic and commercial waste.

14. Notice to discontinue

A person desirous of discontinuing this service shall notify the Solicitor of WGMA or an official of the company involved not less than 14 clear days prior to the expiration of the month in which the person wishes to discontinue the service of the WGMA or the company.

15. Application

This Bye-law on Abatement of litter shall apply within the area of authority of the WGMA.

16. Revocation

Any Bye-law on Abatement of litter in existence immediately before the coming into force of this Bye-law is hereby revoked.

17. Title

This Bye-law may be cited as Weija -Gbawe Municipal Assembly (Abatement of Litter) Bye-Law.

18. Offence and penalty

Any person who contravenes or fails to comply with any of the provisions of this Bye-law is guilty of an offence and shall on conviction by a court is liable to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or imprisonment for a term not exceeding three months.

19. Interpretation

In this Bye-law, unless the context otherwise requires,
“WGMA” means Weija -Gbawe Municipal Assembly.

Made at a meeting of the Weija -Gbawe Municipal Assembly held on the

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (BUILDING) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Building permit

A person who desires to develop a piece of land for any purpose or make changes to an existing building, shall apply to the WGMA for a building permit and shall commence only after obtaining the permit for its development.

(2) The prospective developer shall purchase a set of application forms and complete same for consideration by the WGMA.

2. Application

(1) An application for a building permit must be accompanied by the following documents;

a) Evidence of title to the land to be developed.

b) The drawings of the building to be developed signed by a licensed building surveyor, a qualified architect and a structural engineer where necessary.

c) The completed application forms with its attachments shall be submitted to the WGMA after paying the requisite fee prescribed by the Assembly.

3. Inspection of site

(1) On receipt of the application form, the Physical Planning Department of the WGMA together with the applicant shall proceed to the site of the proposed development within one week and inspect the area earmarked for the development,

(2) Where the applicant's building will obstruct the flow of water, drain and other elements or sit in a road or part of it and or for any other reason, the WGMA shall refuse the granting of the permit and notify the applicant in writing, the reason(s) for refusing the application.

(3) The WGMA shall monitor and ensure that such a person does not develop the proposed site.

(4) The WGMA where satisfied that the proposed development will not obstruct access and further satisfies all the conditions laid under the law, shall approve same and grant the building permit to the prospective developer who shall commence building.

4. Development without a permit

(1) This Bye-law applies if building work to which this Bye-law apply has been carried out without a building permit.

(2) The WGMA shall upon finding development without a building permit write to the owner, owner's agent or representative to which the building work relates to stop work and go through the application process before continuing with the development,

(3) The said applicant shall pay a fine of 40-300 penalty units and purchase the application forms and follow the procedure spelt out above.

(4) Where the owner of the property ignores the notice to apply for a building permit before continuing, the WGMA shall issue out a criminal summons before a Magistrate / Judge or a before a Law Court to compel the owner to procure the building permit.

(5) Where the building is located at an unauthorized location by virtue of non-conformity to the prescribed zoning in the planning scheme, the WGMA shall proceed to court for an order to demolish the structure and surcharge the owner of the development for the cost of destruction.

(6) A building permit is to ensure that the work complies with each relevant requirement of this Bye-law and the National Building regulations.

5. Consideration of factors for the grant

(1) For the purposes of granting the building permit, the WGMA shall take into consideration the following factors;

- (a) There are appropriate provisions for the early warning of fire; and the appropriate means of escape in case of fire;
- (b) Faecal containment structure placement in the house;
- (c) Avenue for escape of waste water discharge from the house;
- (d) Drainage systems and adequate provision for toilets and baths in the house
- (e) That a minimum of three (3) trees should be planted on the plot in consultation with Physical Planning Department/Environmental Health Department /Parks and Gardens.

(2) The WGMA shall ensure that the construction of drainage systems shall substantially be considered in the granting of the building permit.

(3) The WGMA shall ensure that no drainage system constructed by a landlord shall cause flood or be a cause of nuisance to the neighborhood. Where the drainage floods the area, the land lord shall rectify the situation by directing the waste water to the main drainage system provided in the area concerned.

(4) A household whose waste water passes through the surface of a road shall lay pipes with the advice and supervision of the officers of WGMA to join the main drainage system provided in the area concerned.

6. Ventilation

(1) A building must have adequate ventilation and lighting for people in it.

(2) Paragraph 6 (1) of this Bye-law does not apply to a building or space within a building that is used solely for storage or is a garage.

7. Access

The WGMA shall ensure that in granting a building permit, there shall be reasonable provision for people to gain access to and to use, the building and its facilities.

8. Application

This Bye-law shall apply within the jurisdiction of the Weija -Gbawe Municipal Assembly.

9. Title

This Bye-law may be cited as the Weija -Gbawe Municipal Assembly (Building) Bye-law, 2017.

10. Revocation

Any Bye-law on Building in existence within the area of authority of the Assembly before the coming into force of these Bye-laws is hereby revoked.

11. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred

and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

12. Interpretation

In this Bye-law, unless the context otherwise requires –

“Building” means –

(a) A permanent or temporary structure with a roof;

(b) A part of a building;

“Building permit” means a license that authorizes work to be carried for the development of a property.

“Adequate ventilation” means the kind of ventilation as elaborated in the Building Regulations, LI 1630

“WGMA” means Weija -Gbawe Municipal Assembly;

“Title” means an acceptable documentary proof of ownership which shall include a lease, an allocation note with a site plan, and a devise in a will among others.

Made at a meeting of the Weija -Gbawe Municipal Assembly held on the

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (HOUSE OWNERS, CARE TAKERS AND OCCUPIERS) BYE-LAW, 2017

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Responsibility

- (1) Every house owner/occupier shall clear and keep clean all gutters public or private in or around his premises.
- (2) House of this owner/occupier shall fix an electric bulb or security lights on the four external sides of his premises.

2. Construction across public way

- (1) A house owner/occupier shall not construct a gutter, drainage or lay a pipeline across a public way such as road or street except with the prior approval of the Municipal Roads Engineer.
- (2) The house owner or occupier before undertaking any such construction envisaged under paragraph 2(1) Bye-law shall apply to the Municipal Roads Engineer in writing stating the reasons for such activity;
- (3) On receipt of the application, the Department shall proceed to the location to ascertain the facts on the ground and make a determination on the application;
- (4) Where the application is granted, the Department shall supervise the construction to suit the specifications so given by the Department.

3. Obstruction of public way and space

- (1) No landlord or Caretaker or any other person shall offer for sale, lease or rent any portion of road reservation, pavement, access road or lane.
- (2) No person shall use or offer for use any portion of road reservation, pavement, access road or lane.

4. Aesthetic outlook of the Building

House owners/occupiers shall ensure the cleanliness of the premises to be clean at all times.

5. Undeveloped plots

- (1) The owner or occupier of an undeveloped plot shall keep it clear of weeds and refuse at all times;
- (2) Where the area is not kept tidy and becomes weedy, the Environmental Health Officer for the area concerned shall serve a written notice on the land owner or occupier who fails to comply with the above paragraph to remedy the situation within seven days of the service of the notice.
- (3) Where the land owner or occupier fails to remedy the wrong, it shall constitute a breach and the Environmental Health Officer shall issue a criminal summons against the land owner or the occupier for failing to clear the land of any weed, refuse and or rubbish.

6. Prohibition

- (1) A house owner/occupier shall not create a refuse dump in or immediately outside the premises.
- (2) A house owner or occupier shall not burn refuse irrespective of the nature of the house.
- (3) All house owners/occupiers shall get their cesspit emptied regularly by the Waste Management Department of WGMA to avoid causing nuisance to the neighbourhood.

- (4) A house owner or occupier shall not under any circumstances dispose of effluent or other waste materials into gutters.
- (5) The use of bucket latrine is strictly prohibited in the Municipality.
- (6) The removal of faecal matter from all premises shall be the responsibility of the house owner or occupier. Any occupier who fails to remove any faecal matter from his premises when it is full commits an offence.
- (7) A house owner or occupier who empties the cesspit tank or other waste materials into a drain commits an offence and shall be liable on conviction to a fine of 100 penalty units.
- (8) The house owner or occupier shall within 24 hours abate the nuisance to the satisfaction of the Environmental Health Officer.

6. Drainage

- (1) A house owner /occupier shall provide proper and adequate system of drainage for the discharge of their waste water to external drainage system;
- (2) Where a house owner /occupier faces a difficulty in effectively discharging waste water, a report of the situation shall be made to the departments of Waste Management, Environmental and Works to offer technical advice to resolve the problem;
- (3) Any cost involved in rectifying the situation shall be borne by the house owner/ occupier.
- (4) Disposal of storm water shall be based on gravity flow principle. The downhill house owner shall permit the channeling of storm water from the uphill house under the supervision of health authorities

7. Offence and Penalty

- (1) It shall be an offence for a house owner to construct a house without a kitchen, adequate toilets and bathroom(s).
- (2) For buildings that already exist without toilets, the house owner/ occupier shall seek technical support and information from environmental, waste management and works department of WGMA to ensure their construction in the house.
- (3) Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not exceeding six (6) months or to both

8. Title

This Bye-law may be cited as Weija -Gbawe Municipal Assembly (House Owners and Occupier) Bye-Law, 2017.

9. Application

This Bye-law shall apply within the area of authority of the WGMA.

10. Interpretation

In this Bye-law, unless the context otherwise requires-

“WGMA” means Weija -Gbawe Municipal Assembly.

“Occupier/owner” means any person who is the owner or acts as a caretaker of any premises or is in occupation of premises.

“Around premises” means the area or space immediately outside the main outlay of the premises.

“Immediately outside the main outlay of the premise” means 7 feet from the premises.

“Adequate Toilet” means toilets accessible to all occupiers in the house.

“Official space reserved around pylons”

11. Revocation

Any House Owners/Occupiers Bye-Law within the area of authority of the WGMA in existence immediately before the passage of this Bye-Law is hereby revoked.

Made at a meeting of the Weija -Gbawe Municipal Assembly held on the

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

**WEIJA -GBAWE MUNICIPAL ASSEMBLY (BILLBOARDS OR SIGN-BOARDS AND
ADVERTISING) BYE-LAW, 2017.**

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. License

- (1) A person shall not erect, site or hang a billboard or sign-board or paint a building or any open space for purposes of advertising within the area of authority of the WGMA unless the person first obtains a license from the WGMA for that purpose.
- (2) The prospective applicant must first present an application to the WGMA spelling out the kind of billboard, signboard or the advert to be placed out. The application shall contain a sketch showing the sizes, heights and structural character of the advert.
- (3) The WGMA shall vet the application by considering among others, the location, size and its propriety before issuing a license for the advert after the payment of the appropriate fees fixed by a resolution of the WGMA.
- (4) A license issued under this Bye-law shall expire on the 31st day of December of the year in which it was granted, but in the case of a banner or a sign-board for an occasion, the license shall expire after the period specified.
- (5) The prospective applicant shall display the number allotted by the WGMA, failure of which the WGMA shall notify the owner to display the number within three days. If this is not done the advert shall be removed without any further notice to the person who placed it out and shall be surcharged with the cost of removal.

2. Dilapidated billboards and sign-boards

- (1) Bill-boards, sign-boards or any advert that have become dilapidated or expired with time shall either be replaced or removed by the owners thereof.
- (2) Where the owners of dilapidated or expired bill, sign-boards or advert take no steps to either replace or remove them, the same may be removed by the WGMA, and the defaulting owners may be made to pay penalties.

3. Designated Locations

- (1) The WGMA reserves the right to determine the specific location or area suitable for the erection of one or more reflector directional sign-boards.
- (2) To avoid a cluster of directional sign-boards in an area the WGMA may make provision for one general directional sign-board to accommodate the lot.
- (3) In such a situation, the WGMA shall approve of a recognized individual or company with the requisite know-how after a public invitation to express interest to undertake the provision of the general reflector sign-board based upon a dimension approved by the relevant departments of the WGMA.
- (4) A prospective advertiser shall not choose a site for the erection of a bill or sign-board unless it has been inspected and approved by the department of Physical Planning of the WGMA.
- (5) The WGMA shall at a fee to be determined by the resolution of the Assembly, provide spaces within the municipality for posters.

(6) A poster pasted at an unauthorized location shall attract a spot fine of 50 penalty units and the owner of the poster made to remove same failure of which shall attract criminal prosecution.

4. Erection of boards without authority

Where a bill or sign-board is erected without a license from the WGMA, the WGMA shall levy the owner as follows-

- a. The payment of the approved fees and a penalty of 50% of the fees payable shall be imposed on the owner thereof if, in the opinion of the WGMA, the bill or sign-board is suitably located. The owner of such a sign shall regularize his application to the WGMA within *seven days* of the owner being notified in writing.
- b. The bill or sign-board shall be removed without notice if in the opinion of the WGMA it is wrongly located and surcharge the owner with the cost of removal.
- c. For the purposes of this Bye-law, a house or any open space painted to display any product shall constitute an advertisement and the provisions of this Bye-law shall apply to same.

5. Offences and Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

6. Prohibition

An advert shall not be erected on any electricity pole. An advert placed on an electric pole shall be removed and the owner surcharged with the cost of removal.

7. Enforcement and Monitoring

(1) The Department of Physical Planning and the Municipal guards shall ensure the compliance and enforcement of the provisions of this Bye-law.

(2) For purposes of paragraph 7(1) of this Bye-law, the enforcement team has power to remove any signboard or billboard wrongly located.

8. Title

This Bye-law may be cited as Weija -Gbawe Municipal Assembly (Billboards and Sign-Boards) Bye Laws, 2017.

9. Interpretation

In this Bye-law, unless the context requires;

“A bill, sign-board” or ‘an advert’ includes a banner or placard made from cloth, wood or metal for occasions like funeral, procession, religious or secular activity or a house or store or an open space painted for promoting a product and includes a poster;

A “dilapidated bill or sign-board” means a bill or sign-board whose message contained thereon has expired or has become obliterated or has fallen into a state of disrepair with parts falling into pieces.

“WGMA” means Weija -Gbawe Municipal Assembly.

10. Application

This Bye-law shall apply within the area of authority of the WGMA.

11. Revocation.

Any Bye-Law on bill-boards, sign- boards and advertising, in force within the area of authority of the WGMA immediately before the coming into force of this Bye-Law is hereby revoked.

Made at a meeting of the Weija -Gbawe Municipal Assembly held on the.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (PROPERTY RATE) BYE-LAW, 2017.

In exercise of the powers conferred on the Weija -Gbawe Municipal Assembly by section 181 of the Local Governance Act, 2016 (Act 936), this Bye-law is hereby made.

1. Property Rate

Any person who possesses a landed property within the area of authority of the WGMA shall pay annual rates in respect of that particular property as determined by WGMA.

2. Penalty

Any person who contravenes this Bye-law commits an offence and shall on conviction by a court be liable to a fine of between 40-80 penalty units or to a term of imprisonment not exceeding 2 months.

3. Interpretation

In this Bye-law, unless the context otherwise requires;
“WGMA” means the Weija -Gbawe Municipal Assembly.

4. Revocation.

Any Bye-Law on property rate in force within the area of authority of the WGMA immediately before the coming into force of this Bye-Law is hereby revoked.

5. Application

This Bye-law shall apply within the area of authority of the WGMA.

Made at a meeting of the Weija -Gbawe Municipal Assembly held on the.....

**PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY**

**MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA**

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (CONTROL OF DOGS) BYE-LAWS, 2017

In exercise of the powers conferred upon the Weija -Gbawe Municipal Assembly by section 79 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Prohibition of keeping of dogs

No person shall keep any kind of dog or bitch unless he applies for and obtains a license from the WGMA.

2. Dog License

- i. A person who keeps a dog within the area of authority of the WGMA shall obtain a license from the Medical Officer in respect of the dog.
- ii. No dog license shall be required in respect of a dog under age of three months.
- iii. No dog license shall be issued by the WGMA unless the owner produces an inoculation certificate in accordance with paragraph 6 of these Bye-laws.

3. Duration and license fee

- i. A dog license shall be valid for a period of one (1) year from the date of issue.
- ii. The fee for a dog license shall be determined in accordance with the fee-fixing resolution of the WGMA for issue of license and renewal in respect of each dog.

4. Badges

A person to whom a dog license is issued shall, while the license remains in force, keep on the dog a metal or plastic badge supplied by the WGMA in respect of the dog.

Excessive Noise from Dogs

- i. Any person who keeps a dog in his /her premises shall ensure that the dogs are kept a gated cage during the time when he/she is present.
- ii. Any person who allows his/her dogs on the compound for the dogs to make excessive noise from their parking shall be held responsible for the offence.

5. Stray dogs

- i. A dog in respect of which a license is granted shall be confined in a house by the owner between the hours of 6:30 am and 6:30pm and shall not be allowed to be at large within that period.
- ii. It shall be lawful for any Police Officer, Health Officer or any person authorized by the WGMA to seize any stray dog found at large and bring it before a Magistrate or Tribunal who may direct that the dog be returned to its owner or assigned to a suitable person or make such order as he may think fit.

6. Keepers of dog

Any person in whose custody, charge or possession or on whose premises a dog is found shall, for the purpose of these Bye-Laws, be deemed to be the keeper of such dog unless the contrary is proved.

7. Power to seize and destroy dog

- i. An officer of the WGMA, duly authorized on that behalf may seize and detain any dog found in a public place which is not wearing a badge or which appears to be a stray dog.

- ii. Where the owner of the dog is known, the officer shall cause a notice of the seizure to be served on him as soon as practicable.
- iii. A dog seized and detained under these Bye-laws shall be release to its owner if he produces a valid license in respect of the dog and pays a detention fee of ten (10) penalty units for each day that the dog has been detained.
- iv. Where a dog is detained under this paragraph for more that fourteen (14) days and its owner cannot be found or where notice of the detention is given to the owner and he does not claim the dog within fourteen (14) days such notice is served on him but fails to pay the impoundment fee, the Medial Officer of Health of the WGMA may cause the dog to be destroyed or otherwise disposed of.

8. Seizure of disease dog

An officer of the WGMA authorized in that behalf may seize any dog which is suffering or which he reasonably believes to be suffering from mange, rabies or other disease within the meaning of the Disease of Animals Act 1961 (Act 83).

9. License to be produces on demand

A person who has a dog license in force shall produce it within twenty-four (24) hours on request by an officer of the WGMA in that behalf.

10. Inoculation

A person who keeps a dog shall have it inoculated once every year against rabies at the Department of Animal Health and contain a certificate to that effect in respect of the dog.

11. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

12. Interpretation

In these Bye-Laws unless the context otherwise requires
 “WGMA” means Weija -Gbawe Municipal Assembly;

Approved by Weija -Gbawe Municipal Assembly on....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (PRIVATE SCHOOLS AND RELIGIOUS BODIES) BYE-LAWS, 2017

In exercise of the powers conferred upon the Weija -Gbawe Municipal Assembly by section 79 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Use of Classroom for Religious function

No person, group of persons or any religious body shall use a classroom for the observance or celebration of a religious function within the area of administration of the WGMA unless approval from the WGMA has been obtained.

2. Approval to use Classroom

i. A religious body which has been given approval by these Bye-laws to use a classroom shall benefit from such approval only for the period specified and under the conditions as shall be determined by the WGMA.

ii. The conditions shall be as follows:

(a) Churches/bodies applying for school sites should be well established and shall be bodies interested in providing facilities for the enhancement of educational facilities in an area of administration of the WGMA.

(b) They shall be financially sound and capable to undertake bidding projects for schools in accordance with specifications as the WGMA may direct;

(c) They shall pay a fee stipulated per month to the WGMA in accordance with the Fee-Fixing resolution of the WGMA. (consider Revising)

3. Contribution of workmen and technical advice

i. The WGMA shall contribute workmen and technical advice when the need arises as a complement to the efforts for the Church/Body where the church or body has enough fund and has satisfied the conditions stated in sub paragraph (ii) of paragraph (3) of this bye-law.

ii. Bodies / Churches shall co-operate with the local communities so that the schools shall become community school when created.

4. Site of School

Schools to be established not be sited near existing WGMA schools or other public schools in order that enrolment shall be maximized.

5. Provision of Furniture

i. The Church/Body may provide furniture for newly established schools initiated by them.

ii. The school so built shall be in the public system under the WGMA's Education Unit.

iii. The Church / Body shall be represented on the School Committee which shall be formed to run the school.

iv. The Agreement shall be executed between the Church/body and the WGMA vesting the property in the latter.

6. Inspection of the Premises

An officer duly authorized by the WGMA to conduct inspection may enter and inspect the conditions of the premises and may request any person/group of persons, church/religious body to produce its license for inspection as required by the paragraph (1) of these bye-laws.

7. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

8. Discretionary Powers of WGMA

The WGMA may revoke a license where a person, group of persons, church/religious body has been convicted on one occasion of an offence in breach of these Bye-Laws or any other Law.

9. Interpretation

In these Bye-Laws unless the context otherwise requires
“WGMA” means Weija -Gbawe Municipal Assembly;
. Approved by Weija -Gbawe Municipal Assembly on....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY (CLEANING) BYE-LAWS, 2017

In Exercise of the Power Conferred upon the Weija -Gbawe Municipal Assembly by section 79 of the Local Government Act, 1993 (Act 62) these Bye-Laws are hereby made:

1. Removal of Unauthorized Structures

WGMA may order the destruction or removal of any unauthorized structure attached to any bar restaurant.

2. Arrangement of Articles

Where articles are arranged in front of a building in such a way that –

- (a) They constitute a danger of obstruction to any person or vehicles or
- (b) They provide accommodation of a sort for a person, animal or thing they shall be removed without notice.

3. A person who –

- (a) Parks a vehicle; or
- (b) Packs goods or other things in any public pathway or pavement commits an offence.

4. Poster for Advertisement

- i. No person shall affix poster for advertisement on any wall, tree or fixtures, other than
 - (a) The space specifically provided or approved by the WGMA for such purposes; or
 - (b) The property owned or occupied by the advertiser'
- ii. Sub-paragraph (i) shall not apply to advertisements or posters for election or other notices initiated by the Government.

5. Throwing litter or refuse

- i. A person who throws litter, refuse or other matter which may cause nuisance or block the free passage of water running in gutters or drains, commits an offence.
- ii. It shall be the responsibility of every commercial or individual operator to clean its frontage and keep it neat at all times.
- iii. Where a commercial or industrial operator fails to clean its frontage the WGMA through its appointed officers or agents shall draw the attention of the management to clean the premises within one week.
- iv. Where the management fails to undertake the cleaning within the period of one week, the WGMA shall undertake the cleaning for an aesthetic purpose and charge the commercial or the industrial concern a fee commensurate with the work undertaken.

6. Where the WGMA under its powers appoints a HEALTH DAY, any person who on the Health Day obstructs –

- (a) Any pupils or teacher of any of its schools; or
- (b) Any other person authorized to clean any area of the administration, commits an offence and shall be liable to a fine not exceeding sixty (60) penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

7. No empty cases, spare parts of vehicles or derelict vehicles and other articles shall be placed, or allowed at places where –
- (a) They may cause obstruction to traffic or other users of the road; or
 - (b) Their presence may be an eyesore; or
 - (c) They are otherwise unpleasant to the public.

8. Frontage to Commercial Industrial building to be cemented or paved and kept clean.

- i. The frontage of every commercial or industrial building shall be concreted or cemented or solidly paved, slabbed, tiled or cultivated by the owner or occupier to the satisfaction of the Municipal Engineer.
- ii. Where the owner or occupier of a commercial or industrial premise does not comply with the provisions of sub-paragraph (1) of this paragraph the Municipal Engineer or the Town Planning Officer or any approved agent of WGMA shall do so and surcharge the owner or occupier of the commercial or industrial building concerned.
- iii. Owners or occupiers of stores, shops, market stalls and market places shall keep their floors and frontage clean and clear of litter, rubbish or filth.
- iv. Where a person is permitted or licensed to trade, work or use for any purpose the frontage of premises, the owner or occupier of the premises or other licensor shall severally or jointly be liable with the licensee for the defaults of that person under this paragraph.

9. Nuisance

A person who for the purpose of his trade, vocation or other business causes smell or other nuisance to the detriment of neighbors or the public commits an offence.

10. No Liability lies against authorized persons.

No person authorized by the WGMA to destroy, remove or otherwise dispose of anything under these Bye-Law, shall be liable to any person for any loss however sustained.

11. Penalty

Any person (s) who contravenes any of provisions of this Bye-law commits an offence and shall be liable on conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units or to a term of imprisonment not less than six months and not more than twelve months or to both the fine and imprisonment

12. Interpretation

In these Bye-Laws unless the context otherwise required –

“WGMA” means Weija -Gbawe Municipal Assembly,

“Premises” means any building, structure whatsoever and includes stalls, kiosks, bars and restaurants;

“Goods” includes trucks, cranes, Lorries, cars, motor cycles, tricycles, carts and wagons;

“Roads” includes street, kerb pavement, sidewalks and footpaths;

“Frontage” includes verandah and porch of any premises.

Approved by Weija -Gbawe Municipal Assembly on....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director

WEIJA -GBAWE MUNICIPAL ASSEMBLY SCHEDULES

Schedule 1 - Household Solid Waste

Kitchen waste, garden waste, animal waste, sand, ashes, paper, cardboard, food waste, plastic package, glass, tin cans, construction or demolition debris and bulk waste(including electronic wastes, machines, furniture, and other bulky items).

Schedule 2 - Industrial Solid Wastes

Non-hazardous solid waste from

- (1) Food processing factories (canneries, breweries, abattoirs, slaughter houses etc.)Metal industries (ferrous/non-ferrous foundries/works)
- (2) Textile industries (garment factories, textile manufacturing)
- (3) Animal based products (canneries, leather works etc)
- (4) Wood industries (sawdust, veneer, wood waste etc.)

Schedule 3 - Commercial Solid Wastes

Solid waste from eating houses, restaurants, hotels, chop bars, fast food outlets, shops, stores markets, banks, offices and educational institutions

Schedule 4 - Hazardous Waste

Waste which is toxic, flammable, corrosive, highly reactive, explosive, radioactive or otherwise dangerous as defined by the Environmental Protection Agency, also including motor oil diesel fuel, petrol, paint solvents, dry cell and vehicle batteries, pesticides, infectious or medical wastes from hospitals and clinics, expired drugs, metallic and/or oily sludge's or solvents from commercial and industrial establishments and asbestos materials.

Schedule 5 - Bio-Medical Wastes

Bio Medical Waste As Defined By EPA Including

1. General/Normal Wastes similar in character to household solid wastes except that they are produced within a medical facility.
2. Infectious Waste generated by both in-patients and out-patient which are known or likely to contain pathogenic micro-organisms from blood or other body fluids. These include sharps (needles, blades, slides etc.)
3. Pathological Waste comprising body parts and tissues arising from amputations, surgical operations autopsy (post-mortem) and childbirth.
4. Hazardous Waste Comprising pharmaceutical waste (expired or discarded drugs and their containers) radioactive wastes and laboratory wastes (acids, alkalis, solvents, cultures specimens, organic chemicals heavy metals) incinerator ash and sludge,

Schedule 6 - Liquid Wastes

1. Septage (partially digested material removed from septic tanks)
2. Night Soil/excreta (relatively fresh or undigested material)
3. Sewage (fresh material mixed with water for flushing and transport along pipes)

Schedule 7 - Licensing Of Waste Management Service Providers

A. License Categories

Licenses may be issued for the following service categories:

1. Dislodging of toilets and septic tanks (SD);
2. Management of public baths and toilets (PT)
3. Solid waste collection from individual institutional or domestic customer (HH);
4. Solid waste collection from communal containers and transfer stations (CC);
5. Cleansing of streets, drains, markets, lorry parks, public parks and open spaces (PC)
6. Treatment, recycling and disposal of wastes (TD).

B. Classification of Service Providers

Service providers shall be classified into three classes (large, medium and small) according to their capacity to provide the services for which they are licensed. The minimum capacity require for each class is given below for each category of service;

Table 1

Service Category	Class		
	Small (3)	Medium (2)	Large (1)
Dislodging of Toilets and Septic Tanks (SD);	1 vacuum tanker	2 vacuum tankers	4 vacuum tankers
Public Toilet	¢10 M/yr ^a	¢60M/yr ^a	¢150M/yr ^a
House-to-House Solid Waste Collection (HH);	4 T/day ^b	15 T/day ^b	30 T/day ^b
Solid Waste Collection from in Containers (CC);	2 container lifters	4 containers lifters	6 containers lifters
Cleansing of Public Places (PC);	¢10 M/yr ^a	¢60M/yr ^a	¢150M/yr ^a
Treatment, Recycling and Disposal (TD);	-	¢100 M/yr ^a	¢500 M/yr ^a

Notes:

(a) Audited Annual Turnover

(b) Nominal Capacity:

Compactor truck: 8 T/day

Side loader/Tipper: 4 T/day

Tractor/Power tiller: 3 T/day

Light truck (Pick-up): 2 T/day

Donkey or hand cart: 1 T/day

In addition, resource personnel of service providers in any category must have the following resources:

Minimum General Resources Personnel of Service Providers

Table 2

Resource Personnel	Class		
	Small (3)	Medium (2)	Large (1)
QUALIFIED SANITARY ENGINEER	-	-	Yes
QUALIFIED TECHNICIAN	-	Yes	Yes
FINANCIAL AND GENERAL ADMINISTRATOR	Yes	Yes	Yes
OFFICE/KIOSK/CONTAINER OPEN TO PUBLIC	Yes	Yes	Yes

Schedule 8 - Approved Containers

For Night soil:

For Solid Waste

1. 60 – 70 plastic/galvanized container
2. 80 litre plastic/galvanized container
3. 120 litre plastic/galvanized container
4. 240 litre plastic/galvanized container
5. 1100 litre plastic/galvanized container

Schedule 9

Collection Areas and schedules

**** (To be specified)

Schedule 10

Types of Wastes Acceptable for disposal

1. Household solid waste
2. Industrial solid waste
3. Commercial solid Waste
4. Hazardous waste (except toxic, flammable, corrosive, radioactive, explosive materials, pesticides, asbestos or otherwise dangerous materials, as defined by the Environmental Protection Agency)
5. Bio-medical waste
6. All litter and clandestine piles of wastes, including street litter, street sweepings and waste from drain cleansing and dead animals.

Schedule 11 Drainage Reservations

1. Primary Drain 10 metres distance on either side of drain(Storm Drain)
2. Secondary 4 metres distance from drainage(Roadside Drain)
3. Residential/Tertiary Drainage 2 metres distance from drainage

Approved by Weija -Gbawe Municipal Assembly on....

PATRICK BAIDOO
PRESIDING MEMBER
WEIJA -GBAWE MUNICIPAL ASSEMBLY

MERCY QUANSAH
MUNICIPAL COORDINATING DIRECTOR
AND SECRETARY TO WGMA

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Ministry of Local Government and Rural Development.

Regional Minister

Regional Co-ordinating Director