

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
<b>ECONOMIC DEVELOPMENT</b>												
1.	Conduct quarterly SMEs Sub-Committee meetings	Assembly Hall	Improvement in the performance of SME Sub Committee						6,400.00		BAC	WGMA
2.	Train 50 selected SMEs on strategies for standardized production exports	RIDMA Hotel	% increase in standardized production by SMEs						10,000.00		BAC	WGMA
3.	Train people in E-Commerce and Digitization as a business promotion tool	GICEL	% increase in people with skills in basic TQM and financial management						5,200.00		BAC	WGMA
4.	Conduct business counselling and provide extension services quarterly for 50 businesses and 200 clients by end of 31 <sup>st</sup> December, 2021	WGMA	% increase in the ability to identify needs of SMEs and organize needs-specific programmes to meet these needs						4,000.00		BAC	WGMA
5.	Package and label 50 Agro-processors	WGMA	Improvement in product packaging to meet market demands and expectations						3,000.00		BAC	WGMA
6.	Implement EU activities in sustainable local economic development	Municipality Wide	Improvement in local economy							200,000.00	MPCU	

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
7.	Identify and form groups in agriculture	Weija, Gbawe, Joma, Tetegu & New Weija	% increase of youth in agriculture						3,500.00		Cooperative	
8.	Conduct a sensitization exercise with the various cooperative distillers, wholesalers and retailers on sanitation.	Weija, Gbawe Oblogo and Joma	Improvement in sanitation practices amongst wholesalers and retailers						3,000.00		Cooperative	Environmental Health Department
9.	Conduct monthly monitoring of registered cooperative societies	Weija, Gbawe and Joma	% increase in the sustainability of viable business enterprises						1,800.00		Cooperative	Agriculture Department
10.	Recruit qualified youth into the government flagship program 'Rearing for food and jobs'.	Weija	% reduction in youth unemployment within the municipality								YEA	Ministry of Agriculture
11.	Create and introduce job centres and artisan directorate	WGMA	% reduction in youth unemployment within the municipality								YEA	
12.	Execute routine disease surveillance in the Municipality throughout the year (Livestock and poultry farms and live bird markets)	Municipal Wide	Improvement in agricultural growth and production							7,800.00	Agriculture Department (VET)	Assembly
13.	Vaccinate about 38,350 farm animals against infections and diseases: 25,000 birds against New	Municipal Wide	% reduction in the outbreak of infection and						7,955.00	4,335.00	Agriculture Department (VET)	Assembly

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
	Castle Disease (NCD) using 12 vaccines, 1,200 dogs and 800 cats against rabies, 2021, 2,966 sheep and 4,080 goats against Peste De Petite Ruminante (PPR) and 4,266 cattle against Contagious Bovine Pleuro Pneumonia (CBPP) by the end of December, 2021		diseases among farm animals									
14.	Conduct field studies to determine production Figures by end of Dec, 2021	Municipal Wide	Improvement in agricultural growth and development					4,650.00	4,650.00		Agriculture Department	RADU
15.	Promote PERD in the Municipality by suppling 500 coconut seedlings to farm, households and institutions.	Municipal Wide	Improvement in agricultural growth and development							3,425.00	Agriculture Department	MOF
16.	Build capacity for 48 office staff.	48 officers	Improvement in productivity of the educational department					1,090.00			HR	Assembly
17.	Construct demonstrations for farmers (youth and PWDs) on proper agricultural practices and methods.	Weija Joma Water Works	Improvement in agricultural growth and development					1,891.00		4,685.00	Agriculture Department	Farmers Social Welfare

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
18.	Empower learners economically	Weija-Gbawe Municipality	% increase in livelihood for learners						3,500.00		NFED	
19.	Build capacity of 20 PWDs	Municipal wide	Betterment in the lives of PWDs							6,080.00	SW&CD	BAC
20.	Offer extension services to governmental and Non-Governmental Organization	Municipal wide	Enhancement in the coordination of the activities of NGOs					1,400.00	1,000.00		SW&CD	WGMA
21.	Provide PWDs in the area of start-ups, top-ups apprenticeship, etc.	Municipal wide	Betterment in the lives of PWDs							135,600.00	SW&CD	DFMC
22.	Provide, maintain and sustain alternate livelihood skills for the deprived	Municipal wide	% reduction in dependency on family members and friends						6,120.00		SW&CD	BAC
<b>SOCIAL DEVELOPMENT</b>												
23.	Educate communities on the importance of cooperative registration	Weija, Gbawe Joma	% increase in community development and reduction in unemployment						1,700.00		Cooperative	
24.	Organize training programs for the school support beneficiaries	ITS	% increase in productivity due to acquisition of new skills						2,550.00		YEA	Education
25.	Organize training programs for Community Protection Assistants	ITS	% reduction in crime rates						1,636.00		YEA	Ministry of Agriculture

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
26.	Organize a study tour to a large-scale livestock farm (Nungua Farms) to learn and observe technologies applied in livestock farming for 15 farmers and 10 staff	Nungua farms	Improvement in the agricultural practices							2,575.00	Agriculture	Farmers
27.	Sensitize 20 farmers (3 Men, 5 Women & 2 PWDs) and 10 staff on HIV & AIDS by Dec. 2020	Municipal Wide	Improvement in agricultural growth						1,100.00		Agriculture	Farmers
28.	Coordinate Population and Housing Census (PHC) within the Municipality	Municipal Wide	Accurate data on population and housing								Statistic	GSS
29.	Identify and organize training sessions for about 100 poultry, livestock and fish farmers. [Train 30 poultry farmers on biosecurity in poultry farms, train 30 pig farmers on disease recognition and prevention with special emphasis on ASF in pigs, train 30 poultry and livestock farmers on disease recognition, reporting and prevention, train farmers on early	Municipal Wide	Improvement in agricultural growth and production					2,763.00		16,740.00	Agriculture Department (VET)	Assembly Farmers

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
	detection and control of fall army worm as well as train 10 livestock and poultry farmers											
30.	Train 5 staff on the IMO (Indigenous Micro-organism) technique/technology											
31.	Train fish processing women in agriculture at Joma on food safety	Municipal Wide	Improvement in agricultural growth and production						1,413.00		Agriculture Department	Assembly Farmers
32.	Train women farmers on processing seasonal fruits to reduce post-harvest loses (50% women)-	Municipal Wide	Improvement in agricultural growth and production					2,763.00			Agriculture Department	Assembly Farmers
33.	Monitor re-opening day in 28 schools in the Municipality	Municipal Wide	Improvement in the activities of the schools							1,120.00	Education	Assembly
34.	Organize training sessions for staff and NABCO personnel on signs and symptoms of pest and disease	Agric Municipal Assembly	Improvement in agricultural growth and development							1,100.00	Agriculture	Assembly
35.	Organize training for 5 staff and 10 farmers on good agricultural practices	Municipal Assembly	Improvement in agricultural growth and development							1,025.00	Agriculture	Assembly
36.	Train 15 FBO executives and 5 staff on leadership and group dynamics, train 25 technical staff on some	Agric Department Water Works	Improvement in agricultural growth and development						675.00	1,900.00	Agriculture	Assembly

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
	common livestock diseases which affect productivity of farmers within the Municipality	Municipal Assembly Azuma										
37.	Train 5 staff and 10 farmers on how to adopt climate smart agriculture – 5 women 2 PWDs & 2 Youth	Water Works Municipal Assembly Azuma	Improvement in agricultural growth and development							2,000.00	Agriculture	Assembly
38.	Organize monitoring activities by management and team (3 circuits)	Municipal Wide	Improvement in the activities of the schools						1,860.00	1,860.00	Education	Assembly
39.	Organize My First Day at School in 28 schools in the municipality	Municipal Wide	Improvement in the activities of the schools							320.00	Education	Assembly
40.	Organize Municipal Mock for 28 JHS	Municipal Wide	% increase in students preparedness for BECE						18,830.00		Education	Assembly
41.	Organize inter-schools under 15/13 sports and games (3 circuits)	Municipal Wide	% increase in socialization amongst students						985.00		Education	Assembly
42.	Organize MEOC Meetings	Municipal Wide	Improvement in the educational sector					3,000.00			Education	Assembly
43.	Organize induction for 12 newly trained teachers from further studies	Municipal wide	% increase in productivity and efficiency among teachers					1,068.00			HR	
44.	Organize Teacher Prize/Awards for 15 teachers	Municipal wide	% increase in teacher's desire to perform well					32,450.00			HR	Assembly

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
45.	Conduct 2021 BECE	Municipal wide	Assessment of students					12,800,00			Education	Assembly
46.	Organize STMIE clinics for 56 students in the Municipality	Municipal wide	Improvement in the wellbeing of students					8,000.00	8,000.00		Education	Assembly
47.	Ensure age-appropriate enrolment in KG,PRM and JHS	All schools	Improvement in the educational sector					1,050.00	1,050.00		Education	Assembly
48.	Ensure the needed learning outcomes in the Municipality	All schools	Improvement in the educational sector					5,00.00	5,00.00		Education	Assembly
49.	Organize float and community cleaning exercise	Municipal Wide	Clean and healthy environment						500.00		NFED	
50.	Conduct in house orientation for twenty-five (25) national service personnel	Weija-Gbawe Municipal Hall	Productivity among NSPs						500.00		NFED	
51.	Supervise classes during school hours	Weija-Gbawe Municipality	Enhancement in teaching and learning activities								NFED	
52.	Organize International Literacy Day Celebration coupled with graduation of Batch 10 and Batch 24 learners	WGMA	Improvement in the educational sector						6,500.00		NFED	
53.	Organize DFMC quarterly meetings	Assembly	Improvement in livelihood of PWDs							9,328.00	SW&CD	
54.	Sensitize the public on disability issues	Municipal wide	% reduction in stigmatization							2,400.00	SW&CD	



NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES		
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating	
	<b>V</b>												
55.	Mobilize communities for clean ups and voluntary contribution for self-help projects	Municipal wide	% Improvement in need-base social intervention					1,640.00				SW&CD	WGMA
56.	Organize study group and mass meetings for information dissemination and campaign drives	Municipal wide	% increase in social intervention programmes					6,000.00				SW&CD	Health Directorate
57.	Monitor PWDs beneficiaries assisted with funds <b>V</b>	Municipal wide	Betterment in the lives of PWDs							4,800.00		SW&CD	DFMC
58.	Conduct social enquiries on PWDs	Municipal wide	Adequate data on PWDs									SW&CD	DFMC
59.	Sensitize the public on child protection issues like violence, neglect, abuse and discrimination- <b>V</b>	Municipal wide	% reduction in child abuse					4,000.00	2,900.00			SW&CD	NCCE
60.	Identify and recruit foster parents	Municipal wide	% reduction in child abuse and child homelessness					4,504.00				SW&CD	Bethany Christian Service
61.	Trace and re-unite missing children and abandoned babies with families, or place them in children's homes	Municipal wide	% reduction in child homelessness						2,400.00			SW&CD	DOVVSU Court

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
62.	Organize women children and youth committee meeting	Municipal wide	% reduction in child abuse						9,972.00		SW&CD	Committee Members
63.	Organize social services Sub-committee meeting	Municipal wide	Improvement in fairness and justice in court						9,972.00		SW&CD	Committee Members
64.	Conduct social investigations on request from court	Municipal wide	% Improvement in fair justice in court						1,840.00		SW&CD	WGMA
65.	Supervise and monitor activities of day care centres	Municipal wide	% increase in child safety						6,200.00		SW&CD	WGMA
66.	Raise awareness on gender based violence-	Municipal wide	% increase in gender violence cases reported						3,280.00		SW&CD	
67.	Organize 160 arbitration to address issues on family reconciliation, maintenance custody paternity and access	Municipal wide	% reduction in abuse cases								SW&CD	DOVVSU Court
68.	Sensitise and construct 1000 Household toilet facilities	Municipal Wide	% reduction in ODF by December, 2021						30,000.00		Environmenta l Health	MPCU
69.	Procure sanitary tools and cleaning materials	Municipal Assembly	% reduction in improper sanitation in municipality								Environmenta l Health	MPCU
70.	Organize medical screening and educate food Vendors / Handlers	Municipal Wide	% reduction in the outbreak of communicable diseases						3,960.00		Environmenta l Health	MPCU

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
	on communicable diseases											
71.	Organize sanitation sub-committee meetings	Assembly	Improvement in sanitary conditions in the municipality						6,440.00		Environmental Health	MPCU
72.	Embark on COVID-19 contact tracing and monitoring	Municipal wide	Reduction in Covid related mortality to 0%						1,800		Health Directorate	WGMA
73.	Organize district response Initiatives on Malaria prevention and treatment	Municipal wide	Reduction in malaria related mortality to 0%						1,000		Health Directorate	WGMA
74.	Organize Immunization supportive supervision, training and monitoring	Municipal wide	Increase immunization coverage to 95%						5,000		Health Directorate	WGMA
75.	Organize Malaria Prevention and Treatment training and monitoring activities	municipal wide	Increase in malaria testing rate to 95%						5,500		Health Directorate	WGMA
76.	Organize TB Case Detection training, screening exercises and monitoring	Municipal wide	60% increase in TB case detection						6,000		Health Directorate	WGMA
77.	Sensitize Selected Communities in the Two Sub-Municipals on HIV/AIDs and STIs infections	Municipal wide	Two communities in each sub-municipal educated on HIV/AIDS and STIs infections (100%)						1,000		Health Directorate	WGMA

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
78.	Sensitize and educate people on birth and death certificates	New Weija New Gbawe Ayigbe Town Oblogo	Enhancement of peoples knowledge on importance of birth and death certificates						2,475.00		Births & Deaths	Ga Central Department of Births and Death Registry
79.	Create awareness and organize mass registration of birth and death registration	Ayigbe Town Oblogo Weija G	% increase in the number of birth and death certificates prepared.						2,475.00		Births & Deaths	
80.	Procure 4 No. desktop, 13 No office chairs, tables, tablets and fuel coupons	NADMO office	Enhancement in productivity of the staffs.					13,000.00	15,000.00		Procurement	NADMO, PPD
81.	Procure Orthophotos, Digitize and Geo-referenced, Ground-Trothing for Weija and SCC (Update Map)	Municipal Wide	% increase in equipment needed for street naming and property addressing					60,000.00			PPD	GIZ/F.O
82.	Organize in-service training for all departments in the Assembly on Program Based Budgeting	Assembly Office	Enhancement of productivity and efficiency of the various departments						10,000.00		Budget	Revenue Unit
83.	Organize an orientation workshop for the Audit Committee members on the guidelines and relevant laws	Assembly Hall	% increase in the effective and efficient use of resources						5,500.00		Internal Audit Agency/ Internal Audit	MCD, Finance and Budget

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
84.	Organize a training workshop on revenue System Audit	MIS	% increase in revenue monitoring and auditing						5,000.00		Internal Audit MIS	MCD MFO MBO
<b>ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS</b>												
85.	Evacuate solid waste in the Municipality	Municipal Wide	Clean and healthy environment						20,000.00		Environmental Health	MPCU
86.	Organize clean up exercises 3 times in a quarter	Municipal Wide	Improvement in human health and wellbeing						42,000.00		Environmental Health	MPCU
87.	Educate and sensitize the public on disaster prevention and mitigation	Municipal wide	% reduction in the occurrence of public disasters.						8,100.00		NADMO	MPCU
88.	Celebrate world disaster risk reduction (DRR) week.	Municipal wide	% increase in public awareness						7,000.00		NADMO	MPCU
89.	Organize one capacity building for 45 NADMO staffs.	Assembly	% increase in positive response to disasters						5,025.00		NADMO	HR
90.	Undertake emergency response, assess the impact of disasters and provide relief	Municipal wide	% increase in the number of disaster victims of rescued and relieved						15,100.00		NADMO	MPCU/ Procurement
91.	Organize Disaster technical committee meeting	Municipal wide	Formulation of disaster risk reduction policies to manage disasters in the municipality.						11,100.00		NADMO	MPCU
92.	Dredge major drains in the municipality	Municipal wide	% reduction in flooding						3,720.00		NADMO	MPCU/ Works

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
93.	Organize a durbar to create awareness on climate change effects on society- CC	Municipal wide	% increase in the ability to combat climate change effects in the municipality						8,100.00		NADMO	MPCU
94.	Plant trees along the road median and part of the Weija dam areas- CC	Municipal wide	Improvement in vegetation and micro climate in the municipality						5,600.00		NADMO	MPCU/GFC/ Parts and Garden/ HWA
95.	Organize disaster preparedness training for five (5) Disaster Volunteer Groups (DVGs)	NADMO staffs	Improvement in the response to disasters.						6,500.00		NADMO	HR/ADMI
96.	Organize twelve (12) Spatial Planning Committee Meetings by the end of December and get 95% of the total Development Applications submitted approved	Municipal wide	Improvement in spatial development control						39,480.00		PPD	SPC MEMB.
97.	Organize Twelve (12) Technical Planning Inspection Sub/Site Inspection Committee Meetings by the end of December	Municipal Wide	Improvement in spatial development control						32,400.00		PPD	TCM

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
98.	Prepare one Planning scheme for Tetegu by December 2021 and get it approved	Tetegu	Enhancement in local land use plan								PPD	
99.	Revise and Update existing two Local Plans into Approved and Upgraded Address Map	Gbawe McCarthy	Enhancement in local land use plan						18,000.00		PPD	SPC MEMB.
100.	Organize consultations and validation of street names	Municipal Wide	% increase in the number of streets named and properties addressed						5,000.00		PPD	ASS/LO
101.	Stencil street names and property numbers	Municipal Wide	% increase in the number of streets named and properties addressed						18,000.00		PPD	
102.	Organize four S.A.T Review Meetings by the end of December	Municipal Wide	Improvement in street naming and property addressing						8,400.00		PPD	
103.	Create Thematic Maps (Utility and Facility maps) that is Educational facilities, Health, Worships Electricity lines, filling stations, water bodies, roads, etc	Municipal Wide	Availability of a geo-spatial database on various developmental projects						35,000.00		PPD	DP, UR, EDU, HLT, HOW, etc

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
104.	Construct Ground floor 8 Unit Class room Block with Ancillary facilities	Tetegu	% increase in educational facilities					850,000.00			Works Department	Budget
105.	Construct market shed for pork vendors		Improvement in commercial sector					300,000.00			Works Department	Budget
106.	Construct 11-unit classroom block with kitchen, library and offices	Gonse	% increase in educational facilities					1,141,658.00			Works Department	Budget
107.	Construct 6-bed capacity 6 maternity ward, OPD pavilion and 3 unit office with toilet and bath at oblogo clinic	Oblogo	Improvement in the health sector					368,051.13			Works Department	Budget
108.	Construct a Police Post at Gonse	Gonse	Improvement in security of the municipality					650,000.00			Works Department	Budget
109.	Continue the construction of Assembly Office complex (1 <sup>st</sup> floor)	Weija	Improvement in productivity of the assembly					723,066.00			Works Department	Budget
110.	Construct 1 Bungalow for MCE		Residence for the MCE					350,00.00			Works Department	Budget
111.	Construct 0.9m U-drain at Good shepherd	New Weija West	% decrease in flooding and improper liquid waste disposal								Urban roads	
112.	Reshaping and graveling of roads in the municipality	Municipal Wide	Improvement in road surface condition						100,000.00	250,000.00	Urban roads	



NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
113.	Implement Assembly members area project	Municipal Wide	% increase in infrastructural facilities available					280,000.00			Urban roads	EU
114.	Undertake IT minor and major resource maintenance	WGMA	Enhancement in productivity						20,000.00		MIS	WGMA
115.	Print bills for revenue collection (BOP, Property Rate, Signage)	WGMA	Improvement in revenue mobilization						5,000.00		MIS	WGMA
116.	Update and maintain the website of the Assembly	WGMA	Improvement in IT service delivery						1,500.00		MIS	WGMA
117.	Design and develop an Inventory management system	WGMA	Improvement in IT service delivery						7,000.00		MIS	WGMA
118.	Provide internet connectivity and install landline	WGMA	Improvement in IT service delivery						10,000.00		MIS	WGMA
119.	Renew and update antivirus licenses annually	WGMA	Improvement in IT service delivery						10,000.00		MIS	WGMA
120.	Maintain and sustain official vehicles	WGMA	% reduction in running cost of vehicles						177,600.00		Transport	
121.	Rent vehicles for official use	WGMA	Improvement in service delivery						32,000.00		Transport	
122.	Examine and provide the running cost of fuel and lubricants, vehicle spare	WGMA	To improvement in service delivery						470,000.00		Transport	Procurement

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
	parts and insurance-official vehicles											
<b>GOVERNANCE CORRUPTION AND PUBLIC ACCOUNTABILITY</b>												
123.	Visit and meet with cultural groups and artisans in the municipality	Municipal wide	% increase in unity between cultural groups and artisans						1,600.00		Culture	Assembly members
124.	Organize arts and crafts training program for 20 people in nose masks, hand sanitizers and soap making (PHASE 3 & 4).	Tetegu Ayigbe Town	Improvement in livelihood of the people						6,000.00		Culture	BAC Assembly members
125.	Organize a cultural talk and variety show for 50 pupils from 3 schools in Weija.	Weija	% increase in the youth with proper Ghanaian social conduct						2,400.00		Culture	Education
126.	Organize weekly field monitoring of beneficiaries	Gbawe, Mallam, Weija SCC	Improvement in the performance of beneficiaries						10,800.00		YEA	
127.	Coordinate monitoring visits by HOD, Agric officers and Municipal Assembly	Municipal Wide	Improvement in the agricultural sector							9,457.00	Agriculture	Assembly
128.	Organize and attend agriculture meetings and celebrations such as one (1) Municipal RELC planning session and review, quarterly General meeting (TEDMAG),	Agric Dept.	% increase in the productivity of the agriculture department					66,460.00		16,400.00	Agriculture	VET RADU AGRIC FARMERS PROCESSORS RESEARCHERS INPUT

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
	quarterly Technical Review meeting, monthly Management meetings, Quarterly Regional Technical Review Meeting and farmer's day celebration											DEALERS FISHER FOLK
129.	Prepare Annual work plan and programme budget for 2022	Agric Dept.	Improvement in the agricultural sector							945.00	Agriculture	VET
130.	Collate and compile four (4) quarterly, one (1) half yearly, one (1) annual and situational and financial report.	Agric Dept.	% increase in the productivity of the agriculture department					920.00			Agriculture	VET
131.	Organize AEA Home and farm visits	Municipal Wide	Improvement in the agriculture department							24,000.00	Agriculture	
132.	Update and compile existing data on all Commercial Vehicles within the Municipality	Municipal Wide	% increase in revenue generated from working vehicles within the municipality						1,600.00		Statistics	Revenue MPCU
133.	Organize quarterly data collection on market prices of goods and services	Municipal Wide	Accurate data on prices of goods and services						1,400.00		Statistics	Procurement
134.	Update and compile data on existing and new	Municipal Wide	% increase in revenue						1,800.00		Statistics	Revenue MPCU

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
	business within the municipality		generated from businesses operating within the municipality									
135.	Organize Independence Day Anniversary celebration (400 pupils)	Municipal wide	Inculcation of Ghanaian culture in students					19,066.00			Education	WGMA
136.	Organize culture festival for school, district and national level	Municipal wide	Inculcation of Ghanaian culture in students					985.00	985.00		Education	WGMA
137.	Manage and monitor projects, policies and programmes under GAMA projects	Municipal Wide	% reduction in diarrhoea related diseases							106,000.00	Environmental Health	MPCU
138.	Collect data and update MESSAP	Assembly	Updated data by 30th June, 2021						14,500.00		Environmental Health	MPCU
139.	Organize meetings and monitor the activities of Solid Waste Contractors	Assembly	% reduction in indiscriminate dumping of waste						4,640.00		Environmental Health	MPCU
140.	Undertake routine premises inspection and education, monitor Env. Health activities and prosecute recalcitrant offenders	Municipal Wide	Improvement in human health and wellbeing								Environmental Health	MPCU
141.	Conduct Municipal half year and annual performance review meetings	Municipal Wide	One (1) half year and annual performance reviews conducted with available reports (100%)						3,760.00		Health Directorate	WGMA

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
142.	Organize Quarterly Municipal Health Management Meetings	Municipal Wide	Four (4) Quarterly Municipal Health Management Meetings held with available reports (100%)						2,700.00		Health Directorate	WGMA
143.	Embark on quarterly Integrated Supportive Supervision and Monitoring	Municipal wide	Four (4) Quarterly Integrated Supportive Supervision and Monitoring held with available reports						2,144.00		Health Directorate	WGMA
144.	Organize Monthly Data Quality and Validation Meetings	Municipal wide	Twelve (12) Monthly Data Quality and Validation Meetings held with available reports (100%)						9,600.00		Health Directorate	WGMA
145.	Prepare monthly Financial Report	Assembly	Financial Reports prepared and submitted						5,000.00		Finance	
146.	Publish Revenue and Expenditure Reports Annually	Municipal Wide	Revenue and Expenditure Report Published Annually						5,000.00		Finance (finance officer)	MPCU
147.	Organize monthly meetings with Revenue Collectors	Assembly	%increase in internally generated funds						7,000.00		Finance	Budget Internal Audit

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
148.	Organize monthly Finance and Administration subcommittee meetings	Assembly	Enhancement in Financial management						20,000.00		Finance / Revenue Accountant	Budget Internal Audit
149.	Prepare Quarterly Financial Report	Assembly	Enhancement Financial management						5,000.00		Finance	Budget
150.	Undertake revenue monitoring on properties and businesses within the municipality		% increase in internally generated funds								Finance	Planning Unit
151.	Organize Quarterly Budget Committee meetings	Assembly Office	Judicious use of Assembly's finances						18,180.00		Budget	Budget Committee Members
152.	Prepare 2022 Program Based Budget	Assembly Office	Improvement in the quality of service delivered						40,000.00		Budget	All Units of the Assembly and other Agencies
153.	Review 2022 fees in consultation with rate payers and secure approval	Assembly Office/Market square	Improvement in IGF collection								Budget	
154.	Submit quarterly report on budget performance to management	Budget Unit	% increase in judicious use of Public Funds								Budget	All departments of the Assembly
155.	Prepare and implement Revenue Mobilization Action Plan	Assembly Office	Year over year fourth of IGF						3,600.00		Budget	
156.	Gazette Fee-Fixing Resolution	Assembly Press	Improvement in IGF Collection						13,000.00		Budget	Revenue Unit

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
157.	Organize 4No. MPCU meetings	WGMA	Improvement in the quality of service delivered.					25,000.00			MPCU	WGMA
158.	Organize 2No. Town hall meetings	WGMA	% increase in social accountability					25,000.00			MPCU	WGMA
159.	Organize 4No. monitoring activities	WGMA	% increase in service delivery					50,000.00			MPCU	Health Directorate
160.	Organize 4No. 1D1F/LED meetings	WGMA	% increase in service delivery					12,000.00			MPCU	MPCU
161.	Prepare and submit 1 composite AAP for 2022 by mid-September 2021	WGMA	Improvement in the municipal assembly					8,000.00			MPCU	MPCU
162.	Coordinate the District Response to HIV/AIDs	WGMA	% reduction in HIV/AIDs prevalence rate					10,000.00			MPCU	Health Directorate
163.	Prepare and submit 4 quarterly and 1 annual progress report		Enhancement in service delivery					10,000.00			MPCU	MPCU
164.	Implement quarterly planned capacity building interventions and submit 4 quarter reports on capacity building to OHLGS through RCC by the end of 31st December, 2021	Various	At least 92% of Planned Capacity Building Interventions implemented and reported on by 31st December, 2021					80,000.00	60,000.00		HR	
165.	Organize training needs assessment meetings to collate and prepare 2021 composite capacity building plan	Assembly Hall	Composite Capacity Building Plan prepared					1,000.00			HR	

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
166.	Validate staff salaries	HR Office	12 monthly salary validation voucher submitted						600.00		HR	
167.	Prepare and submit 4 quarterly reports on HRM activities	HR Office	4 quarterly HRM reports on all activities submitted by 15th of the first month of the ensuing quarter						400.00		HR	
168.	Prepare and submit HRMIS database backups to RCC every month	HR Office	Submit monthly updated staff list and HRMIS database backup by 15th of the ensuing month					1,200.00			HR	
169.	Prepare Promotion register and other documentation in respect of GOG staffs due for promotion in 2021 and submit to RCC	HR Office	All affected staffs documentation prepared and submitted to RCC and fees paid twice in a year						13,750.00		HR	
170.	Conduct one (1) Promotion Interview for staff due for Promotions and two (2) Recruitment exercises.	Assembly Hall	Staffing gaps identified and filled through recruitment interviews.						4,000.00		HR	
171.	Organize 100% Support for 1 staff each year to pursue a programme of study at the ILGS and	ILGS/Training Centre	Selected / Applicable staffs supported in 2021						30,000.00		HR	



NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
	other scholarship support for academic development		to pursue programmes									
172.	Organize Retirement ceremony and Awards for staffs that will be retiring in 2021	Assembly Hall	10 retired staff from 2018-2020 and 2 would-be retiring staffs in 2021 honoured and awarded.					30,000.00			HR	
173.	Supervise the execution of performance management tools and monitor effective compliance	Assembly Hall	All HoD's oriented on the planning, midyear and end-of-year evaluation of the PMS and ensure staffs are appraised and evaluated by December, 2021					3,000.00			HR	
174.	Visit the Zonal council to assess and monitor the performance of the IGF based staffs and GOG staffs that are manning the Zonal council office devolved functions	Zonal Council	Improvement in Zonal Council staffs performance					1,237.00			HR	
175.	Perform and function according to professional standards through membership affiliation with the Chartered Institute of Human	CIHRMP	Function in accordance with professional HR conduct and practice and professionalism						500.00		HR	

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
	Resource Management Practitioners											
176.	Organize staff meeting / durbar at least twice in the year to provide direct interface between staff and Management	ITS Hall	% increase in accountability and transparency						8,000.00		HR	
177.	Organize statutory meetings	WGMA	Enhance efficiency effectiveness in service provision					150,000.00			Admin	WGMA
178.	Strengthen Zonal council	WGMA	Improvement in local governance								Admin	WGMA
179.	Organize 5no. Statutory tender committee meetings by Dec. 2021	WGMA	% increase in economic use of resources						10,000.00		MPO	Tender committee members
180.	Organize 4no. Ad-hoc tender opening by Dec, 2021	WGMA	% increase in transparency in public procurement								MPO	MCD
181.	Facilitate 2no. Regional entity tender review meeting	WGMA	% increase in transparency and accountability in public procurement						10,000.00		MPO	MCD

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
182.	Facilitate 4no. Public advertisement of procurement notices in two National daily papers by Dec. 2021.	WGMA	Enhanced transparency in public procurement						18,000.00		MPO	MCD/MFO
183.	Prepare 30no. Tender & contract documents for goods, works & service by Dec 2021.	WGMA	Improvement in service delivery and value for money for project								MPO	Entity tender committee
184.	Undertake 5no. Ad-hoc evaluation exercises by Dec 2021.	WGMA	Improvement in value for money project						10,000.00		MPO	MCE/MCD
185.	Prepare 2022 annual procurement plan by Nov 2021.	WGMA	Improvement in service delivery								MPO	Budget committee
186.	Undertake quarterly update of contractors database	WGMA	Improvement in service delivery								MPO	Entity tender
187.	Support implementation of MP initiated programmes/projects	WGMA	Enhancement in development					550,000.00			MPCU	WGMA
188.	Prepare internal audit reports	Municipal Assembly	% increase in accountability and transparency						10,000.00		Internal Audit	Budget, Finance and other Audits

NO	DESCRIPTION OF PROJECTS OR ACTIVITIES	LOCATION	OUTCOME OR IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	DACF	IGF	Donor	Lead	Collaborating
<b>189.</b>	Organize Annual Internal Audit Conference	International Conference Centre	% increase in the effective and efficient use of resources						15,000.00		Internal Audit	Budget, Finance and Central Administration
<b>190.</b>	Facilitate in the organization of Audit Committee meetings	Assembly Hall	% increase in accountability and transparency						20,000.00		Internal Audit	Finance, MCD