

WEIJA-GBAWE MUNICIPAL ASSEMBLY

2019 ANNUAL ACTION PLAN

S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCAT ION	OUTCOME/ I MPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
ECONOMIC DEVELOPMENT												
URBAN ROADS												
1.	Reshape, Grade and patch of 20km roads in the Municipality	Municipal wide	Commuting time on roads	-	-	-	-	330,000.00	-	-	Urban Roads	WGMA
2.	Repair a Pedestrian Steel Bridge	Weija	Commuting time on roads					48,715.52			Urban Roads	WGMA
2.	Desilt some selected Drains within seven electoral areas	Municipal wide	Incidence of road congestion	-	-	-	-	155,833.00	-	-	Urban Roads	WGMA
2.	Junction improvement at SCC High Tension Road (Construction of 0.35km 0.6m U drains)	SCC	Reduced incidence of flood	-	-	-	-	352,181.00	-	-	Urban Roads	MPCU/Procurement
2.	Construct 1No. 1.2m double pipe culvert at Weija	Weija	Incidence of flood at Weija.	-	-	-	-	35,280.00	-	-	Urban Roads	WGMA
2.	Construct a foot bridge	Mallam	Commuting time between communities					70,683.00			Urban Roads	

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Gravel and dredge a culvert		Obloge						<u>68,068.00</u>		<u>Urban Roads</u>	
BAC											
3.1.	Organize capacity building training for SMEs to increase productivity	Municipal Wide	% increase in economic activities						36,750.00	MPCU	BAC
4.2.	Organize training in literacy and numeracy for the clients	Municipal Wide	number of MSEs operating in the Municipality						5,500.00	BAC	WGMA
5.3.	Conduct (4) Business Counselling for SMEs Clients	Municipal Wide	number of youth with improved livelihoods						1,000.00	BAC	WGMA
NYEA											
6.4.	Train Community Protection Personnel On Effective Community Policing to Safeguard Life and Property by 31st March, 2019.	Municipal wide	Number of beneficiaries with requisite skills in effective community policing					2,430.00		NYEA	WGMA
7.5.	Organize a weekly	Municipal	Number of							NYEA	WGMA

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	planning session	al wide	the occurrence of Contagious Bovine Pleuro Pneumonia (CBPP)						1,254.20		Department	
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
12.1	Train staff and farmers in Post-Harvest Management	Municipal wide	% reduction in post-harvest losses						2,895.60		Agric Department	WGMA
13.1	Train Farmers in Alternative Livelihoods. Rabbit/Grass cutter rearing Mushroom production Snail Rearing	Municipal wide	Percentage reduction in death of livestock.						1,900.00		Agric Department	WGMA
14.1	Carry out monitoring visits	Municipal wide	Percentage reduction in death of poultry.						1,900.00		Agric Department	WGMA
15.1	Educate fish farmers on fishing and fisheries policies	Municipal wide	1. Percentage reduction in death of fish 2. Improved early disease recognition and treatment by farmers.						1,900.00		Agric Department	WGMA

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				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
14.1	Register farmers	Municipal wide	Percentage reduction in disease outbreak.						3,130.00		Agric Department	WGMA
COOPERATIVE												
15.	Organize quarterly community sensitizations on the formation of co-operative credit unions.	Weija Gbawe	Formed cooperative societies in the municipality						2,000.00		Dept. of Cooperative	
16.	Supervise and monitor existing co-operative societies	Gbawe McCarthy Pambros	10 societies supervised						1,400.00		Dept. of Cooperative	
17.	Organise Environmental health Sanitation programmes for cooperative societies	WGMA Hall	100 retailers and wholesalers educated						2,500.00		Dept. of Cooperative	Environmental Health Department
CENTER FOR CULTURE												
18.	Organize Cultural Exhibition Fair	Municipal wide	Improved understanding of culture						3,000.00		Centre for National Culture	WGMA

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				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
19.	Organize training programme for fifty pupils in the area of beads, soap and cloth making	Municipal wide	Improved teaching and learning							7,000.00	Centre for National Culture	WGMA
STATISTICAL SERVICE												
20.	Conduct Socio-economic data collection and market survey	Municipal Wide								3,000.00	Statistics	Procurement
SOCIAL DEVELOPMENT												
EDUCATION												
17.2	Organize My First Day at school,	municipal wide	Increased enrolment.							8,068.36	GES	WGMA
18.2	Conduct School Performance Appraisal Meeting (SPAM)	WGMA	Improved academic performance.						7,000.00		GES	WGMA
19.2	Organize interschool under 15/13 sports and games	WGMA	Increased interest in sporting activities.						5,000.00		GES	WGMA
20.2	Organize workshops on the annual school census	WGMA	Improved in school enrolment.						5,000.00		GES	WGMA
21.2	Organize capacity building for heads,	WGMA	Percentage improvement						6,000.		GES	WGMA

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	newly trained/recruited and teachers from further studies		in teaching skills						00				
22.	Conduct 2019 BECE	WGMA	Number of students admitted to senior High School.	-	-	-	-	-	8,000.00	-	GES	WGMA	
36.	Conduct payroll audit in all schools	WGMA	Percentage reduction in ghost names.	-	-	-	-	-	1,500.00	-	GES	WGMA	
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES		
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES	
26.	Conduct 2019 BECE	WGMA	Number of students admitted to senior High School.	-	-	-	-	-	8,000.00	-	GES	WGMA	
27.	Conduct payroll audit in all schools	WGMA	Percentage reduction in ghost names.	-	-	-	-	-	1,500.00	-	GES	WGMA	
50.2	Organize best teacher and worker awards for teachers/workers	WGMA	Improved teacher performance.						15,000.00		GES	WGMA	
51.2	Organize inset on early childhood education in selected schools	WGMA	Improved enrolment in nursery and kindergarten.						1,500.00		GES	WGMA	
52.3	Organize STMIE	WGMA	Improved								GES	WGMA	

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	CLINCS in the municipality		enrolment in schools.						7,000.00				
NFED													
53.3	Organize adult literacy classes and Commemorate 53 rd International Literacy Day coupled with the graduation of Batch Eight English and Batch twenty-two local language classes		Improved the celebration of international literacy day						5,000.00			NFED	
SOCIAL WELFARE & COMMUNITY DEVELOPMENT													
54.	Register and Ensure the Equitable Disbursement of The Disability Fund.	Municipal wide	Improved livelihood of PWDs	-	-	-	-	-	77,500.00	-	SWCD	WGMA	
55.	Promote and Provide Alternative Livelihood Empowerment Skills For The Deprived In The Community By December 2019	Municipal wide	1.-% Improvement in livelihood of deprived in communities 2.-% reduction in dependency on family members and friends	-	-	-	-	-	7,000.00	-	SWCD	WGMA	
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES		
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SOCIAL WELFARE & COMMUNITY DEVELOPMENT													

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32.	<u>Register and Ensure the Equitable Disbursement of The Disability Fund.</u>	<u>Municipal wide</u>	<u>Improved livelihood of PWDs</u>	-	-	-	-	-	<u>77,500.00</u>	-	<u>SWCD</u>	<u>WGMA</u>
33.	<u>Promote and Provide Alternative Livelihood Empowerment Skills For The Deprived In The Community By December 2019</u>	<u>Municipal wide</u>	<u>1. % Improvement in livelihood of deprived in communities</u> <u>2. % reduction in dependency on family members and friends</u>	-	-	-	-	-	<u>7,000.00</u>	-	<u>SWCD</u>	<u>WGMA</u>
56.3	Sensitize People on Health and other Related Issues in the Communities	Municipal wide	% increase in public awareness of health issues						5,000.00		SWCD	WGMA
57.3	Collaborate and monitor activities of Governmental and NGOs	Municipal wide	Improved coordination of the activities of NGOs						3,000.00		SWCD	WGMA
58.3	Monitor payments to LEAP Beneficiaries	Municipal wide	% increase in social intervention programmes					700.00	18,000.00		SWCD	WGMA
59.	<u>Carry out community engagement with Child Protection toolkit in 20 communities</u>	<u>Municipal wide</u>	<u>% Improvement in need-base social intervention</u>	-	-	-	-	800.00	<u>200.00</u>	-	<u>SWCD</u>	<u>WGMA</u>

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S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
37.	Carry out community engagement with Child Protection toolkit in 20 communities	Municipal wide	% Improvement in need-base social intervention	-	-	-	-	800.00	200.00	-	SWCD	WGMA
73.3	Mediate family welfare cases via maintenance, custody, family reconciliation access etc.	Municipal wide	Increased satisfaction among beneficiaries					23,133.80	15,500.00		SWCD	WGMA
74.3	Form new groups, strengthen old ones and empower them through education and skills training.	Municipal Wide	Increased awareness and innovativeness								SWCD	WGMA
75.4	Promote Juvenile Justice Administration. Unify lost and found children with families.	Municipal wide	% reduction in child abuse					800.00	200.00		SWCD	WGMA
41.	Register and monitor activities of day care centres	Municipal wide	% Improvement in fair justice in court	-	-	-	-	550.00	2,000.00	-	SWCD	WGMA
42.	Organise quarterly women and children subcommittee meeting	Municipal Wide	% increased awareness on women and children issues						2,500		SWCD	WGMA

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				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
76	Register and monitor activities of day care centres	Municipal wide	% Improvement in fair justice in court	-	-	-	-	550.00	2,000.00	-	SWCD	WGMA
77	Organise quarterly women and children subcommittee meeting	Municipal Wide	% increased awareness on women and children issues						2,500		SWCD	WGMA
ENVIRONMENTAL HEALTH												
78.4	Promote household toilet construction under the GAMA project	Municipal wide	% increase in household toilets						50,000.00		MEHU	WGMA
79.4	Organize routine premises inspection to inspect nuisances and call for abatement at dwelling houses, hospitalities, industries, health facilities, fuel stations, public toilet and baths	Municipal wide	% improvement in the health of school children					5,000.00			MEHU	WGMA
80.4	Monitor the implementation of the GAMA Project	Municipal wide	% improvement in all public facilities						3,000.00		MEHU	WGMA

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81.4	Carry out School Health education on good hygiene practices	WGMA	Enhanced implementation of sanitation activities						2,000.00		MEHU	WGMA
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82.4	Organize quarterly spraying of dump sites, drains and open spaces in the municipality	Municipal wide	% improvement in health of consumers						20,000.00		MEHU	WGMA
83.4	Screen, Sensitize (train), certify and Issue Health Certificates to Food Handlers/Vendors	Municipal wide	% increase in the registration of food handlers						20,000.00		MEHU	WGMA
84.4	Supervise the sweeping of all streets, pavements and cleansing of drains in the Municipality	Municipal wide	% Reduction in disease outbreak						5,000.00		MEHU	WGMA
85.5	Organize Review programme and activities to update the MESSAP	Municipal wide	% Improvement in environmental sanitation						48,000.00		MEHU	WGMA
86.5	Print 2000 health certificates	Municipal wide	Reduction in the incidence of disease outbreak						80,000.00		MEHU	WGMA
87.5	Organize 12 no. Clean-up exercise on national	Municipal wide	Improvement in compliance						10,00		MEHU	WGMA

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	sanitation day. Desilting of drains		with guidelines						0.00				
53.	<u>Prosecute recalcitrant sanitary offenders in law court, to serve as deterrent to the public</u>	<u>Municipal wide</u>	<u>Number of Citizens deterred from insanitary behaviours</u>	-	-	-	-	-	<u>8,000.00</u>	-		<u>MEHU</u>	<u>WGMA</u>
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES		
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87.	<u>Prosecute recalcitrant sanitary offenders in law court, to serve as deterrent to the public</u>	<u>Municipal wide</u>	<u>Number of Citizens deterred from insanitary behaviours</u>	-	-	-	-	-	<u>8,000.00</u>	-		<u>MEHU</u>	<u>WGMA</u>
HEALTH DIRECTORATE													
54.	<u>Monitor the District Response Initiative on HIV/AIDS prevention</u>	<u>Municipal wide</u>	<u>% reduction in HIV/AIDS related mortality</u>	-	-	-	-	<u>5,100.00</u>	-	-		<u>WMHD</u>	<u>WGMA</u>
55.	<u>Organize immunization activities by ensuring regular vaccine supply and management and validating Expanded Programme on Immunization</u>	<u>Municipal wide</u>	<u>% reduction in outbreak of diseases</u>	-	-	-	-	<u>10,000.00</u>	<u>2,500.00</u>	-		<u>WMHD</u>	<u>WGMA</u>

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56.	Embark on active CMAM case search through intensify home visits and Child Welfare Clinic (CWC) activities	municipal wide	% reduction in malaria				-		2,000.00		WMHD	WGMA
57.	Embark on TB case detection by using the screening tools at OPDs. Diabetic Clinics and screening relatives of index clients for TB	Municipal wide	60% increase in TB treatment				-		1,100.00		WMHD	WGMA
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				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
58.	Monitor the District Response Initiative on Malaria prevention	Municipal wide	% decrease in rate of infection				-		2,500.00		WMHD	WGMA
59.	Organize Malaria Prevention and Treatment activities	Municipal wide	Reduce child mortality				-		1,900.00		WMHD	WGMA
60.	Register all Births and Deaths within the Municipality	WGMA	Accurate data on all births and deaths						4,500		Births&Deaths	WGMA
HUMAN RESOURCE DEPARTMENT												
61.	Organize training on Fee fixing resolution, revenue receipt writing and reporting	Assembly	Enhanced productivity						6,000.00		H/R	WGMA

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62.	<u>Organize Refresher training in GIFMIS usage and application</u>	<u>Assembly</u>	<u>Enhanced productivity</u>							<u>7,000.00</u>	<u>H/R</u>	<u>WGMA</u>
63.	<u>Organize training on Vehicle maintenance and Defensive driving</u>	<u>Assembly</u>	<u>Improved efficiency</u>							<u>7,000.00</u>	<u>H/R</u>	<u>WGMA</u>
64.	<u>Organize training on firefighting and first aid for officers (Demonstrative training)</u>	<u>Assembly</u>								<u>14,000.00</u>	<u>H/R</u>	<u>WGMA</u>
65.	<u>Organize training on Customer care relations and Communications</u>	<u>Assembly</u>	<u>Enhanced service delivery</u>							<u>7,000.00</u>	<u>H/R</u>	<u>WGMA</u>
<u>S/N</u>	<u>DESCRIPTION OF PROJECTS AND LOCATION</u>	<u>LOCATION</u>	<u>OUTCOME/IMPACT INDICATOR</u>	<u>TIME FRAME</u>				<u>INDICATIVE BUDGET GHC</u>			<u>IMPLEMENTING AGENCIES</u>	
				<u>1Q</u>	<u>2Q</u>	<u>3Q</u>	<u>4Q</u>	<u>GOG</u>	<u>IGF</u>	<u>DONOR</u>	<u>LEAD</u>	<u>COLLABORATING AGENCIES</u>
66.	<u>Organize training on Human resource planning and retention strategies</u>	<u>Assembly</u>	<u>Enhanced service delivery</u>							<u>6,560.00</u>	<u>H/R</u>	<u>WGMA</u>
67.	<u>Exposition into the Local Governance Act 2016 Act 936 and Model standing orders</u>	<u>Triple Hill hotel choice</u>	<u>Enhanced service delivery</u>							<u>23,000.00</u>	<u>H/R</u>	<u>WGMA</u>
68.	<u>Organize Training on records keeping and electronic records management</u>	<u>Records and Registry Staff, All Secretari</u>	<u>Enhanced efficiency in records management</u>							<u>41,653.75</u>	<u>H/R</u>	<u>WGMA</u>

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		es	NCCE								
—	Undertake civic education-Club activities	WGMA (WEIJA SCC)	The study of the 1992 republican constitution and the issue of rights and duties among the children is promoted.	-	-	-	-	-	-	NCCE	
88.	Create awareness on Child protection and family welfare	WGMA (WEIJA SCC)	Improved child protection on all matters	-	-	-	-	-	-	NCCE	WGMA
89.	Carry out education and capacity building activities towards the impending district level elections and referendum for staff-CODEO/NCCE Promote good governance and the local government system	WGMA (WEIJA SCC) WGMA (WEIJA SCC)	Improved capacities of staff for good and effective content delivery and out-puts. Good governance among citizenry especially Assembly/Unit Committee members in upholding their rights and responsibilities	-	-	-	-	-	1,500.00-	NCCE CCE	WGMA

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			as good citizens to be deepened									
89-	Carry out education and capacity building activities towards the impending district level elections and referendum for staff- CODEO/NCCE	WGMA (WEHA SCC)	Improved capacities of staff for good and effective content delivery and out-puts.	-	-	-	-	-		-1,500.00	NCCE	WGMA
89-	Educate and sensitize on district level elections and referendum	WGMA (WEHA SCC)	Increased local participation in the District Level Elections and the Referendum.	-	-	-	-	1,500.00		-	NCCE	WGMA
89-	Sensitize and educate on revenue mobilization (Van sensitization)	WGMA (WEHA SCC)	Improve revenue of the Municipal Assembly.							1,200.00	NCCE	
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS												
NADMO												
90.6	Create Awareness on Disaster	Municipal wide	Improved citizen preparedness for incidence of disasters							10,000.00	NADMO	WGMA

91.7	Commemorate World Disaster Day in The Municipality	Municipal wide	increased citizen awareness						5,000.00			NADMO	WGMA
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92.7	Form Disaster Volunteer Groups (DVGs) And Maintain Them at Beaches in The Municipality	Municipal wide	% improvement in the sanitary condition of beaches						8,000.00			NADMO	WGMA
93.7	Plant Trees Along the Banks of River Densu	Banks of River Densu	Reduction in the evaporation						4,000.00			NADMO	WGMA
94.7	Educate the Public and School Children on Climate Change Issues.	Municipal wide	Increased awareness on climate change issues						10,000.00			NADMO	MPCU
74.	<u>Build Capacity of Staff</u>	<u>WGMA</u>	<u>% increase in productivity</u>	-	-	-	-	-	<u>2,000.00</u>	-		<u>NADMO</u>	<u>HR</u>
75.	<u>Create Free Flow of Run-Off and Spillage Water</u>	<u>Municipal wide</u>	<u>Reduced flooding</u>	-	-	-	-	-	<u>18.000.00</u>	-		<u>NADMO</u>	<u>MPCU</u>
76.	<u>Collect Data on Impact of Disaster and Provide Relief on Time</u>	<u>Municipal wide</u>	<u>Reduction in natural disaster</u>	-	-	-	-	-	<u>16.000.00</u>	-		<u>NADMO</u>	<u>WGMA</u>
77.	<u>Formulate disaster prevention policies (Disaster technical</u>	<u>WGMA</u>	<u>Improved response to disaster</u>						<u>3,000.00</u>			<u>NADMO</u>	<u>WGMA</u>

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	<u>management committee meeting</u>		<u>occurrence</u>									
94-	Build Capacity of Staff	WGMA	% increase in productivity	-	-	-	-	-	2,000.00	-		NADMO HR
94-	Create Free Flow of Run-Off and Spillage Water	Municipal wide	Reduced flooding	-	-	-	-	-	18,000.00	-		NADMO MPCU
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94-	Collect Data on Impact of Disaster and Provide Relief on Time	Municipal wide	Reduction in natural disaster	-	-	-	-	-	16,000.00	-		NADMO WGMA
94-	Formulate disaster prevention policies (Disaster technical management committee meeting)	WGMA	Improved response to disaster occurrence						3,000.00			NADMO WGMA
PHYSICAL PLANNING												
95.7	Prepare a Local Land Use Plan for fast Developing area	Municipal wide	% increased as a result of economic changes					43,000.00				PPD WGMA
96.7	Organizes four SAT meetings	Municipal wide	Enhanced street naming activities					20,000.00				PPD WGMA
97.8	Organize four Land Use	Municipal	Improved					20,00				PPD WGMA

	and Spatial Planning Committee meetings	al wide	layouts of the Municipality						0.00			
81.	<u>Organize four (4) Technical Sub/Site Inspection Meetings</u>	<u>Municipal wide</u>	<u>Enhanced compliance to building regulations</u>	-	-	-	-	40,000.00			PPD	WGMA
82.	<u>Prepare Street Address Map, Generate Codification/Zoning and Incorporate Street names and numbers for the municipality</u>	<u>Municipal wide</u>	<u>Enhanced compliance to building regulations</u>	-	-	-	-		21,000.00		PPD	WGMA
WORKS												
83.	<u>Construct office block(E.U project)</u>	<u>WGMA</u>	<u>Increased in the number of office accommodation</u>	-	-	-	-				Works	Procurement/MPCU
										184,806.40		
98.	<u>Organize four (4) Technical Sub/Site Inspection Meetings</u>	<u>Municipal wide</u>	<u>Enhanced compliance to building regulations</u>	-	-	-	-	40,000.00			PPD	WGMA
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
99.	<u>Prepare Street Address Map, Generate Codification/Zoning and Incorporate Street names and numbers for</u>	<u>Municipal wide</u>	<u>Enhanced compliance to building regulations</u>	-	-	-	-		21,000.00		PPD	WGMA

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	the municipality										
WORKS											
115.	Construct office block(E.U project)	WGMA	Increased in the number of office accommodation	-	-	-	-		-	-184,806.40	Works Procurement/MPCU
129.	Construct 2 unit kg classroom block	Oblogo	Improved teaching and learning					470,000.00			Works Procurement/MPCU/ GES
130.	Construct 2-unit kg classroom block at Weija Presby school	Weija	Improved teaching and learning					470,000.00			Works Procurement/MPCU/ GES
86.	Construct a ground floor 8 unit classroom block with ancillary facilities(phase 1 construction of 4 unit classroom block with office, store and toilet facility)	Tetegu	Reduced in congestion	-	-	-	-	950,000.00			Works Procurement/MPCU/ GES
87.	Renovate 2 storey, 6 unit classroom block @ Mallam 1 & 2 junior high school	Mallam	Increased safety and good health delivery	-	-	-	-	450,000.00			Works Procurement/MPCU/ GES
88.	Construct a modern slaughter house for pigs	WGMA	Improved animal slaughtering conditions	-	-	-	-	-		500,000.00	Works Procurement/MPCU/ Agric Department

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89.	Construct a feed mill housing and ancillary facilities	Gbawe	Improved animal conditions	-	-	-	-	-	-	500,000.00	Works	Procurement/MPCU/ Agric Department
—	Construct a ground floor 8 unit classroom block with ancillary facilities(phase 1 construction of 4 unit classroom block with office, store and toilet facility)	Tetegu	Reduced in congestion	-	-	-	-	950,000.00	-	-	Works	Procurement/MPCU/ GES
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
132	Install 200 No. StreetlightsRenovate 2 storey, 6 unit classroom block @ Mallam 1 & 2 junior high school	Municipal wideMallam	Improved the lightening system between communitiesIncreased safety and good health delivery	-	-	-	-	49,186.00 450,000.00	-	-	WorksW orks	Procurement/MPCU/ GES
133	Construct a breeding centre and ancillary facilities Construct a modern slaughter house for pigs	Municipal wide WGMA	Improved social capital to promote volunteer movement Improved animal slaughtering	-	-	-	-	22,000.00	-	500,000.00	WorksW orks	Procurement/MPCU/ Agric Department Procurement/MPCU/ Agric Department

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			conditions										
134	Construct pavement works at frontage of Weija zonal council office Construct a feed mill housing and ancillary facilities	Weija-Gbawe	Improved well-being and quality of life Improved animal conditions	-	-	-	-	95,000.00	-	-	500,000.00	WorksWorks	Procurement/MPCUP Procurement/MPCU/Agric Department
135	Construct 6-Unit Classroom Block With Ancillary Facility At Tetegu/Gbawe Methodist Basic School '1' '2' , '3' & '4' Construct a breeding centre and ancillary facilities	TeteguMunicipal wide	Improved learning and teaching Improved social capital to promote volunteer movement	-	-	-	-	378,022.4322,000.00	-	-		WorksWorks	Procurement/MPCU/ GESProcurement/MP CU/Agric Department
Construct pavement works at frontage of Weija zonal council office Weija Improved well-being and quality of life 95,000.00													

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Works Procurement/MPCU												
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCAT ION	OUTCOME/I MPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
135	Construct 6 Unit Classroom Block With Ancillary Facility At Tetegu/Gbawe Methodist Basic School '1', '2', '3' & '4'	Tetegu	Improved learning and teaching					378,022.43			Works	Procurement/MPCU/ GES
135	Install 200 No. Streetlights	Municipal wide	Improved the lightening system between communities					49,186.00			Works	
HEALTH DIRECTORATE												
135	Monitor the District Response Initiative on HIV/AIDS prevention	Municipal wide	% reduction in HIV/AIDS related mortality	-	-	-	-	5,100.00	-	-	WMHD	WGMA
135	Organize immunization activities by ensuring regular vaccine supply and management and validating Expanded Programme on Immunization	Municipal wide	% reduction in outbreak of diseases	-	-	-	-	10,000.00	2,500.00	-	WMHD	WGMA
135	Embark on active	municipa	% reduction in	-	-	-	-	-	-	-	WMHD	WGMA

	CMAM case search through intensify home visits and Child Welfare Clinic (CWC) activities	l-wide	malaria						2,000.00			
	Embark on TB case detection by using the screening tools at OPDs. Diabetic Clinics and screening relatives of index clients for TB	Municipal wide	-60% increase in TB treatment	-	-	-	-		1,100.00	-	WMHD	WGMA
URBAN ROADS												
137	Reshape, Grade and patch of 20km roads in the Municipality Monitor the District Response Initiative on Malaria prevention	Municipal wide Municipal wide	Commuting time on roads % decrease in rate of infection	-	-	-	-	330,000.00	-2,500.00	-	Urban Roads WMHD	WGMA WGMA
138	Repair a Pedestrian Steel Bridge Organize Malaria Prevention and Treatment activities	Weija Municipal wide	Commuting time on roads Reduce child mortality	-	-	-	-	48,715.52	1,900.00	-	Urban Roads WMHD	WGMA WGMA
139	Desilt some selected Drains within seven electoral areas Register all Births and Deaths within the Municipality	Municipal wide WGMA	Incidence of road congestion Accurate data on all births and deaths	-	-	-	-	155,833.00	4,500	-	Urban Roads Births & Deaths	WGMA WGMA
97	Junction improvement	SCC	Reduced	-	-	-	-	352,181.			Urban	MPCU/Procurement

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	<u>at SCC High Tension Road (Construction of 0.35km 0.6m U-drains</u>		<u>incidence of flood</u>					<u>00</u>			<u>Roads</u>	
<u>98.</u>	<u>Construct 1No. 1.2m double pipe culvert at Weija</u>	<u>Weija</u>	<u>Incidence of flood at Weija.</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,280.0</u> <u>0</u>	<u>-</u>	<u>-</u>	<u>Urban Roads</u>	<u>WGMA</u>
<u>99.</u>	<u>Construct a foot bridge</u>	<u>Mallam</u>	<u>Commuting time between communities</u>					<u>70,683.0</u> <u>0</u>			<u>Urban Roads</u>	
<u>100.</u>	<u>Gravel and dredge a culvert</u>	<u>Oblogo</u>						<u>68,068.0</u> <u>0</u>			<u>Urban Roads</u>	
<u>S/N</u>	<u>DESCRIPTION OF PROJECTS AND LOCATION</u>	<u>LOCATION</u>	<u>OUTCOME/IMPACT INDICATOR</u>	<u>TIME FRAME</u>				<u>INDICATIVE BUDGET GHC</u>			<u>IMPLEMENTING AGENCIES</u>	
				<u>1Q</u>	<u>2Q</u>	<u>3Q</u>	<u>4Q</u>	<u>GOG</u>	<u>IGF</u>	<u>DONOR</u>	<u>LEAD</u>	<u>COLLABORATING AGENCIES</u>
GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY												
CENTRAL ADMINISTRATION												
<u>140.</u>	<u>Organize 6no. Statutory Tender Committee Meeting By December 2019</u>	<u>WGMA</u>	<u>Improved adherence to procurement practices</u>						<u>2,000.00</u>		<u>Procurement</u>	<u>WGMA</u>
<u>141.</u>	<u>Undertake 4no. Public Advertisement Quarterly</u>	<u>WGMA</u>	<u>Increased awareness</u>					<u>10,000</u>	<u>500</u>		<u>Procurement</u>	<u>WGMA</u>
<u>103.</u>	<u>Procure 3no. Laptop,</u>	<u>WGMA</u>	<u>Enhanced</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,000.0</u>	<u>-</u>	<u>30,000.00</u>	<u>Procure</u>	<u>WGMA</u>

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	<u>Photocopier and 1no. Printer By June 2019</u>		<u>productivity</u>					<u>0</u>			<u>ment</u>	
<u>104.</u>	<u>Procure office furniture By June 2019</u>	<u>WGMA</u>	<u>Enhanced productivity</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,000.00</u>	<u>-</u>	<u>-</u>	<u>Procurement</u>	<u>WGMA</u>
<u>105.</u>	<u>Prepare 20no. Tender /Contract Document Annually</u>	<u>WGMA</u>	<u>Improved contract management</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500.00</u>	<u>-</u>	<u>Procurement</u>	<u>WGMA</u>
<u>106.</u>	<u>Undertake Quarterly Registration/ update of contractor/Supplier/Consultant Database</u>	<u>WGMA</u>	<u>Improved database management</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>Procurement</u>	<u>WGMA</u>
<u>107.</u>	<u>Prepare and submit 4 quarterly and 1 annual progress report</u>	<u>WGMA</u>	<u>Enhanced productivity</u>								<u>MPCU</u>	<u>WGMA</u>
<u>141.</u>	<u>Procure 3no. Laptop, Photocopier and 1no. Printer By June 2019</u>	<u>WGMA</u>	<u>Enhanced productivity</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,000.00</u>	<u>-</u>	<u>-30,000.00</u>	<u>Procurement</u>	<u>WGMA</u>
<u>141.</u>	<u>Procure office furniture By June 2019</u>	<u>WGMA</u>	<u>Enhanced productivity</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,000.00</u>	<u>-</u>	<u>-</u>	<u>Procurement</u>	<u>WGMA</u>
<u>141.</u>	<u>Prepare 20no. Tender /Contract Document Annually</u>	<u>WGMA</u>	<u>Improved contract management</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,500.00</u>	<u>-</u>	<u>Procurement</u>	<u>WGMA</u>
<u>141.</u>	<u>Undertake Quarterly Registration/ update of contractor/Supplier/Consultant Database</u>	<u>WGMA</u>	<u>Improved database management</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>Procurement</u>	<u>WGMA</u>
<u>S/NS/ N</u>	<u>DESCRIPTION OF PROJECTS AND LOCATIONDESCRIP</u>	<u>LOCATIONS</u>	<u>OUTCOME/IMPACT INDICATOR</u>	<u>TIME FRAME</u>				<u>INDICATIVE BUDGET</u>			<u>IMPLEMENTING AGENCIES</u>	
								<u>GHC</u>	<u>INDICATIVE BUDGET</u>	<u>GHC</u>		<u>IMPLEMENTING AGENCIES</u>

	DESCRIPTION OF PROJECTS AND LOCATION	IN	OUTCOME/IMPACT INDICATOR	1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
142	Prepare and submit 4 quarterly and 1 annual progress report	WGMA	Enhanced productivity								MPCU	WGMA
156	Facilitate 2no. Regional Entity Tender Review Meeting	WGMA	Improved actionable meeting					1,000	3,000.00		Procurement	WGMA
157	Organize 4no. Ad-Hoc Tender Opening By Dec.2019	WGMA	Improvement in adherence to procurement practises								Procurement	WGMA
158	Acquire land for projects	WGMA	Enhanced developmental projects					560,000			Procurement	WGMA
111	Procure 1No. Office Vehicle	WGMA	Enhanced productivity	-	-	-	-	195,000	-	-	Procurement	WGMA
112	Strengthen zonal councils	Weija	Improve local governance	-	-	-	-	0.00	-	-	MPCU	WGMA
113	Organize 2 Town hall meetings	WGMA	Enhanced administrative functions	-	-	-	-	40,000.00	-	-	MPCU	WGMA
114	Monitor developmental projects (IGF,DACF and Self Help Projects)	Municipal wide	Improved developmental projects	-	-	-	-	20,000.00	-	-	MPCU	WGMA
115	Monitor School Feeding Programme	Municipal wide	Improve service delivery								MPCU	WGMA

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116	Support MP initiated activities	Municipal Wide	Enhanced development						150,000.00			MPCU	WGMA
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES		
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES	
159	Procure 1No. Office Vehicle	WGMA	Enhanced productivity	-	-	-	-	195,000	-	-		Procurement	WGMA
173	Strengthen zonal eouncils	Weija	Improve local governance	-	-	-	-	0.00	-	-		MPCU	WGMA
187	Organize 2 Town hall meetings	WGMA	Enhanced administrative functions	-	-	-	-	40,000.00	-	-		MPCU	WGMA
201	Monitor developmental projects	Municipal wide	Improved developmental projects	-	-	-	-	20,000.00	-	-		MPCU	WGMA
215	Prepare 2020 Action Plan and review MTDP	WGMA	Enhanced efficiency effectiveness in service provision					20,000.00				MPCU	WGMA
216	Support MP initiated activities	Municipal Wide	Enhanced development					150,000.00				MPCU	WGMA
230	Procure holograms for commercial cars in the Municipality	Municipal Wide	Improved transportation service					2,800.00				MPCU	WGMA
231	Improve efficiency and effectiveness of Assembly's fleet by end of year.	WGMA	Enhanced efficiency effectiveness in service provision					14,500.00				MPCU	WGMA

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120	Prepare 2020 Program Based Budget	WGMA	Enhanced efficiency effectiveness in service provision	-	-	-	-	25,000.00	-	-	Budget Unit	WGMA
121	Organize quarterly statutory meetings (Subcommittee General Assembly Meeting)	WGMA	Enhanced productivity	-	-	-	-	-	192,000.00	-	Admin	WGMA
122	Gender mainstreaming meetings (once every quarter)	WGMA	% increase in implementation of gender sensitive activities	-	-	-	-	-	8,000.00	-	Admin	WGMA
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
232	Prepare 2020 Program Based Budget	WGMA	Enhanced efficiency effectiveness in service provision	-	-	-	-	25,000.00	-	-	Budget Unit	WGMA
246	Organize quarterly statutory meetings (Subcommittee General Assembly Meeting)	WGMA	Enhanced productivity	-	-	-	-	-	192,000.00	-	Admin	WGMA
260	Gender mainstreaming meetings (once every quarter)	WGMA	% increase in implementation of gender sensitive	-	-	-	-	-	8,000.00	-	Admin	WGMA

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			<u>activities</u>									
274	Organize MCE's meetings with chiefs and electoral area visit (at least once every quarter)	WGMA	Improvement in local governance		-	-	-		15,000.00		Admin	WGMA
124	<u>Organize monthly Management meeting</u>	<u>WGMA</u>	<u>Enhanced productivity</u>	-	-	-	-		- 10,000.00		<u>Admin</u>	<u>WGMA</u>
275	<u>Organize monthly Management meeting</u>	<u>WGMA</u>	<u>Enhanced productivity</u>	-	-	-	-		- 10,000.00		<u>Admin</u>	<u>WGMA</u>
289	Organize Board of survey (annually)	WGMA	Enhanced productivity						20,000.00		Admin	WGMA
290	Celebrate national days	WGMA	Increased awareness						50,000.00		MPCU	WGMA
291	Organize quarterly MPCU meetings	WGMA	Improve IT service delivery						10,000.00		MPCU	WGMA
292	Undertake IT resource maintenance (minor & major)	WGMA	Enhanced longevity and productivity						20,000.00		MIS	WGMA
293	Organize IT training for assembly staff	WGMA	Increased knowledge in ICT						12,000.00		MIS	WGMA
294	Acquire Antivirus licenses for all	WGMA	Improve IT service						10,000.00		MIS	WGMA

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	assembly machines.		delivery									
295	<u>Printing of Bills (BOP, Property Rate, Signage)</u>	WGMA	Aid in revenue mobilization	-	-	-	-	-	5,000.00	-	MIS	WGMA
S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
131	<u>Printing of Bills (BOP, Property Rate, Signage)</u>	WGMA	Aid in revenue mobilization	-	-	-	-	-	5,000.00	-	MIS	WGMA
296	Design and develop a Records Management system	WGMA	Improve IT service delivery						5,000.00		MIS	WGMA
297	Gazette Fee – Fixing Resolution	Ghana Publish House							10,500.00		Budget	WGMA
298	Prepare warrants for all transactions	WGMA Office									Budget	WGMA
299	Review DACF Budget	WGMA									Budget	WGMA
300	Implement E.U project on sustainable economic development	WGMA	Increased economic development								E.U	WGMA
CENTER FOR CULTURE												
	<u>Organize Cultural Exhibition Fair</u>	Municipal wide	Improved understanding of culture	-	-	-	-	-		3,000.00	Centre for National Culture	WGMA
302	<u>Organize training programme for fifty</u>	Municipal wide	Improved teaching and							7,000.00	Centre for	WGMA

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	pupils in the area of beads, soap and cloth making		learning								National Culture	
DEPARTMENT OF COOPERATIVE												
	Organize quarterly community sensitizations on the formation of co-operative credit unions.	Weija Gbawe	Formed cooperative societies in the municipality							2,000.00	Dept. of Cooperative	
INTERNAL AUDIT UNIT												
304.	Prepare internal audit reports Supervise and monitor existing co-operative societies	The Municipal Assembly Gbawe McCarthy Pambros	Accountability and Transparency 10 societies supervised	-	-	-	-	-	-	1,400.00	Internal Audit Dept. of Cooperative	Budget, Finance and other auditors
138.	Attend Annual Internal Audit Conference	International Conference Centre	Effective and Efficient use of resources	-	-	-	-	-	2,400.00	-	Internal Audit	Budget, Finance and Central Administration
305.	Facilitate in the organisation of audit committee meetings Organise Environmental health Sanitation programmes for cooperative societies	Assembly Hall WG MA Hall	Effective and Efficient use of resources, Accountability Transparency 10 retailers and wholesalers educated	-	-	-	-	-	17,600.00	2,500.00	Internal Audit Dept. of Cooperative	Finance MCD Environmental Health Department

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S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCATION	OUTCOME/IMPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET GHC			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GOG	IGF	DONOR	LEAD	COLLABORATING AGENCIES
NCCE												
140.	Undertake civic education Club activities	WGMA (WEIJA SCC)	The study of the 1992 republican constitution and the issue of rights and duties among the children is promoted.	-	-	-	-	-	-	-	NCCE	
141.	Create awareness on Child protection and family welfare	WGMA (WEIJA SCC)	Improved child protection on all matters	-	-	-	-	-	-	-	NCCE	WGMA
142.	Promote good governance and the local government system	WGMA (WEIJA SCC)	Good governance among citizenry especially Assembly/Unit Committee members	-	-	-	-	-	-	-	NCCE	
143.	Educate and sensitize on district level elections and referendum	WGMA (WEIJA SCC)	Increased local participation in the District Level Elections and	-	-	-	-	1,500.00	-	-	NCCE	WGMA

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S/N	DESCRIPTION OF PROJECTS AND LOCATION	LOCAT ION	the Referendum. OUTCOME/MPACT INDICATOR	TIME FRAME				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
				1Q	2Q	3Q	4Q	GHC			LEAD	COLLABORATING AGENCIES
								GOG	IGF	DONOR		
144	Sensitize and educate on revenue mobilization (Van sensitization)	WGMA (WEIJA SCC)	Improve revenue of the Municipal Assembly.							1,200.00	NCCE	
145	Carry out education and capacity building activities towards the impending district level elections and referendum for staff- CODEO/NCCE	WGMA (WEIJA SCC)	Improved capacities of staff for good and effective content delivery and outputs.							1,500.00	NCCE	WGMA
STATISTICAL SERVICE												
305	Conduct Socio-economic data collection and market survey	Municipal-Wide								3,000.00	Statistics	Procurement
FINANCE DEPARTMENT												
305	Prepare monthly and annual Financial Reports	Assembl y	Enhanced Transparency and Accountability	-	-	-	-	-	-6,000.00	-	Finance (Finance officer)	MPCU
306	Publish revenue and expenditure reports annually.	Assembl y	Enhanced Transparency and Accountability						6,000.00		Finance (Finance officer)	Budget Internal Audit
GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY/ ECONOMIC DEVELOPMENT												

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FINANCE DEPARTMENT													
146.	Prepare monthly and annual Financial Reports	Assembly	Enhanced Transparency and Accountability	-	-	-	-	-	6,000.00	-	Finance(Finance officer)	MPCU	Formatted: Centered
147.	Publish revenue and expenditure reports annually.	Assembly	Enhanced Transparency and Accountability						6,000.00		Finance(Finance officer)	Budget Internal Audit	
307.	Establish revenue monitoring desk	Assembly	Improved revenue mobilization						6,000.00		Finance(Finance officer)	Budget Internal Audit	Formatted: Font: 12 pt Formatted Table
149.	Prepare and implement RIAP	Assembly	Improved revenue mobilization								Finance(Finance officer)	Budget Internal Audit	Formatted: Font: 12 pt
HUMAN RESOURCE DEPARTMENT													
308.	Organize training on Fee fixing resolution, revenue receipt writing and reporting	Assembly	Enhanced productivity						6,000.00		H/R	WGMA	Formatted: Font: 12 pt Formatted: Font: 12 pt
309.	Organize Refresher training in GIFMIS usage and application	Assembly	Enhanced productivity						7,000.00		H/R	WGMA	Formatted: Font: 12 pt Formatted Table
310.	Organize training on Vehicle maintenance and Defensive driving	Assembly	Improved efficiency						7,000.00		H/R	WGMA	Formatted: Font: 12 pt
311.	Organize training on firefighting and first aid for officers(Demonstrative	Assembly							14,000.00		H/R	WGMA	Formatted: Font: 12 pt

	training)											
312	Organize training on Customer care relations and Communications	Assembly	Enhanced service delivery						<u>7,000.00</u>	H/R	WGMA	
313	Organize training on Human resource planning and retention strategies	Assembly	Enhanced service delivery						<u>6,560.00</u>	H/R	WGMA	
314	Exposition into the Local Governance Act 2016 Act 936 and Model standing orders	Triple Hill hotel, choice							<u>23,000.00</u>	H/R	WGMA	
315	Organize Training on records-keeping and electronic records management	Records and Registry Staff, All Secretaries	Enhanced efficiency in records management						<u>41,653.75</u>	H/R	WGMA	

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